

**DRAFT Posted 11/22/2021**

**Amending the 2021 Annual Action Plan (AAP) to reprogram funding for the microenterprise loan program funds (MELP) from 2019 to new activities in 2021, and a release of outstanding planning and administration 2020 entitlement funds to other activities.**

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The Town of Barnstable's Annual Action Plan covers the period from July 1, 2021, through June 30, 2022. The Annual Action Plan is mandated by the U.S. Department of Housing and Urban Development (HUD) to determine how the Town will use Community Development Block Grant (CDBG) funds for the next year. The Town is expecting \$316,233 for the 2021 program year. The Annual Action Plan addresses housing, community development, revitalization, and urgent needs in the Town of Barnstable (Town). It also develops the goals and objectives that the Town will fund and support in relation to low to moderate-income (LMI) persons and areas.

Development of the Annual Action Plan is a collaboration between Barnstable residents, service providers, neighboring towns, County, state, federal, and local agencies to establish a unified vision to address the community's housing and community development needs. It provides the opportunity for the Town of Barnstable to shape the housing and community development efforts over the next year into an effective, coordinated strategy. This strategy must meet the program goals of providing decent housing, a suitable living environment, and expanding economic opportunities for low-moderate income persons.

The Coronavirus pandemic (COVID-19) is expected to have a significant and lasting impact on Barnstable and the global economy. Projects and activities that address conditions created by the virus are expected to be a high priority for this plan's duration. Although many of the activities funded in response are expected to fall under the priorities below, the Town may opt to use the maximum allowed for urgent need activities as needed. Residents and other interested parties are encouraged to review the draft plans and submit written comments by May 14, 2021.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items, or a table listed elsewhere in the plan, or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

CDBG program objectives are to develop viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities for LMI residents. Priority needs were identified with outcomes corresponding to those consistent with the HUD performance measurement system.

Priorities meet a national objective and fall into 1 of 3 categories: Decent Housing, Suitable Living Environments, & Economic Opportunities and 1 of 3 outcomes: Availability/Accessibility, Affordability, and Sustainability. Funds addressing these in the next five years will not trigger a substantial amendment. **Upon advisement from HUD, a substantial amendment was triggered in October 2021 to reprogram 2019 MELP funds to new activities in PY2021. The remaining 2020 planning and administration entitlement funds will also be released for new activities in 2021. New funding availability will be used to meet national objectives, and will fall into the categories outlined in this section.**

**Affordable Housing:** Projects that create/preserve affordable housing, provide financial assistance to eligible homebuyers, remove blight, support homeowner rehabilitation, and other eligible activities for LMI persons.

**Economic Opportunities:** Activities that create/retain economic opportunities for LMI persons; provide direct technical assistance to business owners; assist businesses to establish, stabilize or expand their micro-enterprise; assist with façade improv, and; and other eligible activities.

### **Creating Suitable Living Environments**

- **Public Facility, Infrastructure, and other Public Improvements:** Improvements to facilities, infrastructure, or other public improvements that benefit LMI or special needs populations, i.e., expanding public building access and helping LMI households participate in the sewer connection program.
- **Public Services, capped at 15% of Entitlement and prior year program income (CAP waived for CDBG-CV funds):** Activities that provide services to LMI & special needs population with or without a housing benefit. May prioritize activities to prevent and respond to the spread of infectious diseases such as COVID-19 or other services caused by the virus, such as mental health services. Other priorities include childcare/daycare, food security, the continuation of the youth scholarship program, expanding public safety in the NRSA, improving ESL services, and programs for vulnerable populations.
- **Neighborhood Revitalization Strategy Area (NRSA)/Target Area:** Eligible activities that stabilize the neighborhood, including activities that create/retain affordable housing, economic opportunities, public facilities, infrastructure, and other improvements and services for LMI and special needs populations.

**Response to Support Infectious Disease or Other Urgent Needs:** Expectations are to use CDBG to address needs that are a result of COVID-19. Although most activities are expected to meet the objectives above, the Town is adding urgent needs as a high priority for the next year. HUD limits funding for urgent needs,

slums, and blight, or historic preservation to an amount calculated by subtracting 20% from the award and multiplying that by 70%, which must be used for activities that benefit LMI persons. The balance between 20% less than the award and the 70% figure can be used to address urgent needs, slums, and blight or historic preservation.

**Planning and Administration** up to 20% of the Entitlement and current year program income will be for planning and administration activities.

**Urgent Needs, Slum and Blight, and Historic Preservation** activities are capped at 30% of the award for a 1, 3, or 5 year period as certified by the Town. Typically, it is one year, but the Town may revise due to COVID.

**Pre-award costs:** May be incurred for eligible activities provided it's necessary for efficient and timely performance, compliance is met, and the CPP is completed.

*Carryover amounts may include funds for projects that haven't been completed by year-end but have demonstrated compliance in their agreements.*

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Overall past performance is consistent with Consolidated Plan goals identified included: affordable housing, economic opportunities, public facilities and infrastructure improvements, public services, and improvements to the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA). In Program Year 2020, the Town focused resources in response to the COVID-19 public health emergency and addressing the resulting social, economic, and public health impacts. Barnstable's CDBG-CV grant-funded emergency childcare services with the YMCA, a basic needs program with Duffy Health Center, and a Grab & Go nutrition program for seniors in cooperation with the Barnstable Adult Community Center.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of the plan.

Residents and agencies serving low/moderate-income residents and special needs populations were asked to submit written comments. See Consultation and Citizen Participation sections that follow for more details.

To notify the public of these opportunities to participate in the process, the Planning and Development Department (PDD) issued a press release that resulted in the newspaper, radio, and local cable channel eight television announcements. Direct invitations were sent via email to participate in the Plan review

during the comment period. The Town of Barnstable also used social media, including Facebook and Twitter, to announce meetings and public comment periods to encourage a broader range of residents. Regional and local agencies included reprints of announcements in their newsletters, including the Barnstable County Human Services Newsletter. All documentation was posted to the Town's website throughout the comment period. An overview of actions can be found here:

- Draft documents available: April 14, 2021
- Legal Notice: April 9, 2021
- Press Release: April 8, 2021
- Public Comments accepted through May 14, 2021
- Public Meeting for the Draft Annual Action Plan: May 4, 2021

**Update: A public hearing was held on 11/29/2021, and comments were accepted through 1/6/2022. A notice of public meeting and funding availability (NOFA) was published on the Town's website on 11/22/2021 in English, Portuguese, and Spanish, sent to the CDBG distribution list posted on social media, and a press release was issued per the Citizen Participation Plan (CPP). No comments were received during the comment period. There was one attendee at the public meeting that inquired about applying for CDBG.**

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Summary of comments received in public meetings and written comments received by May 14, 2021, will be included in the submission to HUD for approval.

**Update: a notice of substantial amendment was released on 11/22/2021, and comments were accepted through 1/6/2022. A public hearing was held on 11/29/2021. No comments were made during the comment period and there was one attendee at the public meeting that inquired about applying for CDBG.**

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Comments are generally accepted unless inappropriate, not relating to the CDBG program, or not eligible under program guidelines. The main reasons eligible projects or programs suggested are not included in the Plan or funded is a lack of resources to support them, eligible entities are unwilling or unable to undertake these activities, or there are other resources available in the community to address those needs.

## **7. Summary**

Comments received on this draft will be considered and included in the final document submitted to HUD for approval. Comments will be accepted through May 14, 2021. Participation in the process is greatly appreciated and used to help define priorities.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BARNSTABLE	
CDBG Administrator		Planning & Development Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

The Town of Barnstable is a participating jurisdiction in the Barnstable HOME County Consortium program. The County is responsible for submitting the Consolidated Plans, Annual Action Plans, Substantial Amendments, and the Assessment of Fair Housing (AFH) to HUD for the Consortium. The Town of Barnstable is responsible for preparing the Consolidated Plan, Annual Action Plan, and Substantial Amendments sections for Barnstable that are submitted through the County. The Town is also responsible for preparing and submitting the Consolidated Annual Performance Evaluation Reports (CAPER) directly to HUD.

**Consolidated Plan Public Contact Information**

For more information regarding the Town of Barnstable CDBG Program, please contact the Town of Barnstable, 367 Main Street, Hyannis, Elizabeth Jenkins, Director of Planning and Development, 508-862-4678, TDD#: 508-790-9801, Email: [Elizabeth.jenkins@town.barnstable.ma.us](mailto:Elizabeth.jenkins@town.barnstable.ma.us)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

During the development of the Program Year 2021 One Year Annual Action Plan, the Town consulted with local housing and human service providers (public and private), the Town staff, community partners including the Barnstable Housing Authority, Coastal Community Capital and the Hyannis Main Street Business Improvement District, and residents to state their opinion on the housing, public service, economic development needs and prioritization of action steps. This was done through a public hearing on the draft, direct email contact, phone interviews, a press release, internet outreach, newspaper postings, and a 30-day comment period.

Agencies and organizations contacted included those who serve the homeless, disabled individuals and households, the elderly, the ESL population, people living with HIV/AIDS, low-income residents, Medicare and Medicaid patients, local businesses, people struggling with mental health or substance abuse issues, as well as residents and small businesses impacted by COVID-19. These agencies were both local and regional entities. Consultation provided an understanding of the housing and community development needs of Barnstable, especially the needs of its low-income citizens. The agencies are also provided notice when the draft is available and encouraged to comment during the public comment period.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

In addition to public meetings, the Town consults directly with public housing providers and service agencies. Methods of outreach included meetings, phone calls, and email correspondence. Facilitated discussions on housing and community development needs, housing assistance and services for homeless persons, especially chronically homeless individuals and families, families with children, veterans and unaccompanied youth, and persons who were recently homeless but now live in permanent housing; and programs/projects to address those needs.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

There is one Continuum of Care for Cape Cod and the Islands that includes the Town of Barnstable. The Town is represented on the Cape and Island Regional Network on Homelessness Policy Board of the CoC, currently by the Police department and Director of Pupil Services. Other members on the policy board include Housing Assistance Corporation, Duffy Health Care, Independence House, Elder Services, Cape Cod Council of Churches, and the Regional Network to Address Homelessness. The Town consults with

these agencies in the preparation of the Consolidated Plan. Policy Board members may change at times, but representation for the Town and consultation with the agencies remain constant.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) was amended the McKinney-Vento Homeless Assistance Act, including major revisions to what is now titled the Emergency Solutions Grant (ESG) program. The ESG program assists homeless households at risk of homelessness by providing the services necessary to help them quickly regain stable housing after experiencing a housing crisis and/or homelessness. Currently, the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) is awarded ESG funds for use in Massachusetts including Cape Cod. Neither the Town nor the County receives these funds directly from DHCD. Funds are provided for shelter support, Rapid Rehousing, and homeless prevention.

ESG funds are offered through a competitive request for proposal (RFP) on an annual basis. Public notices are issued, giving the Towns on Cape Cod and in Barnstable County opportunities to comment. DHCD recently awarded Housing Assistance Corporation (HAC) Rapid Rehousing funds. HAC is located in Barnstable and serves the Cape Cod region. Requests for programs that fill gaps in ESG services and that meet CDBG requirements may be prioritized for the use of CDBG funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Barnstable Housing Authority (BHA)
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email.
2	<b>Agency/Group/Organization</b>	HOUSING ASSISTANCE CORPORATION (HAC)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds.
3	<b>Agency/Group/Organization</b>	Habitat for Humanity of Cape Cod
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meeting, available drafts, comment periods, available funds
4	<b>Agency/Group/Organization</b>	Duffy Health Center, Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meeting, available drafts, comment periods and available funds.

5	<b>Agency/Group/Organization</b>	Cape & Islands Community Development, Inc. dba Coastal Community Capital
	<b>Agency/Group/Organization Type</b>	Regional organization Business and Civic Leaders Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email.
6	<b>Agency/Group/Organization</b>	REGIONAL NETWORK TO ADDRESS HOMELESSNESS
	<b>Agency/Group/Organization Type</b>	Services-homeless Other government - County Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by phone, and email.
7	<b>Agency/Group/Organization</b>	AIDS Support Group of Cape Cod
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds
8	<b>Agency/Group/Organization</b>	Child and Family Services
	<b>Agency/Group/Organization Type</b>	Housing Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds.
9	<b>Agency/Group/Organization</b>	NAMI Cape Cod & Islands
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meeting, available drafts, comment periods and available funds.
10	<b>Agency/Group/Organization</b>	Barnstable Disability Commission
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders Voluntary Committee to Town Council

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Public improvements
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds.
11	<b>Agency/Group/Organization</b>	Barnstable Housing Committee (BHC)
	<b>Agency/Group/Organization Type</b>	Other government - Local Advisory Committee to Town Council
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided notices of public meetings, available drafts, comment periods and available funds. CDBG update provided during March 19, 2019 meeting.
12	<b>Agency/Group/Organization</b>	Barnstable County Human Services
	<b>Agency/Group/Organization Type</b>	Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
13	<b>Agency/Group/Organization</b>	Cape Organization for Rights of Disabled (CORD)
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
14	<b>Agency/Group/Organization</b>	Community Action Committee of Cape Cod and the Islands, Inc.
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds

15	<b>Agency/Group/Organization</b>	Cape Cod Community College
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
16	<b>Agency/Group/Organization</b>	SALVATION ARMY CORPS
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-homeless Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.

17	<b>Agency/Group/Organization</b>	Cape Cod Council of Churches, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Consortium of Churches
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
18	<b>Agency/Group/Organization</b>	Barnstable Veterans Services
	<b>Agency/Group/Organization Type</b>	Other government - Local Services - Veterans
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Veterans Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
19	<b>Agency/Group/Organization</b>	American Red Cross
	<b>Agency/Group/Organization Type</b>	Services - Victims Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
20	<b>Agency/Group/Organization</b>	Town of Yarmouth
	<b>Agency/Group/Organization Type</b>	Other government - Local Adjacent Community
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Partner Grantee in the Barnstable HOME Consortium. Direct consultations by meeting, phone, and emails
21	<b>Agency/Group/Organization</b>	Cape Cod Literacy Council
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
22	<b>Agency/Group/Organization</b>	Luke Vincent Powers Foundation
	<b>Agency/Group/Organization Type</b>	Services-Children Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
23	<b>Agency/Group/Organization</b>	Crystal Gardens Childrens Center, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
24	<b>Agency/Group/Organization</b>	Independence House
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
25	<b>Agency/Group/Organization</b>	Department of Public Works-Barnstable
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and emails.

26	<b>Agency/Group/Organization</b>	Harwich Ecumenical Council for the Homeless, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone, and emails.
27	<b>Agency/Group/Organization</b>	Barnstable Adult Community Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone, and emails.
28	<b>Agency/Group/Organization</b>	Town of Barnstable Recreation Division
	<b>Agency/Group/Organization Type</b>	Services-Children Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Youth and Community Service Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone, and emails.
29	<b>Agency/Group/Organization</b>	CAPEABILITIES
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
30	<b>Agency/Group/Organization</b>	The Cape Cod Commission (CCC)
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds.
31	<b>Agency/Group/Organization</b>	Health Ministry Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Regional organization Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan.
32	<b>Agency/Group/Organization</b>	Hyannis Main Street Business Improvement District (BID)
	<b>Agency/Group/Organization Type</b>	Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan.
33	<b>Agency/Group/Organization</b>	Hyannis Public Library
	<b>Agency/Group/Organization Type</b>	Services-Children Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan, particularly the library's strategic planning effort.
34	<b>Agency/Group/Organization</b>	Barnstable Department of Public Works
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan, particularly the Comprehensive Wastewater Management Plan.
35	<b>Agency/Group/Organization</b>	Barnstable Town Councilor Precinct 3
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan.
36	<b>Agency/Group/Organization</b>	CHAMP House
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff used to inform this plan</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The Town has consulted all agency types.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Network to Address Homelessness on Cape Cod & Islands	Goals forward efforts to eliminate homelessness.
Town of Barnstable Housing Needs Assessment	Town of Barnstable, Planning & Development Department	Goals to increase the number of affordable housing options.
Town of Barnstable Local Comprehensive Plan	Town of Barnstable, Planning Board and Town Council	Goals to increase the number of affordable housing options.
Town of Barnstable Town Council Strategic Plan	Town of Barnstable Town Council	Goal to increase the diversity of housing, promote economic development, address homelessness
Regional Policy Plan	Cape Cod Commission	Promotes regional housing and economic development
Comprehensive Wastewater Management Plan / Single	Town of Barnstable	Promotes local and regional housing and economic development efforts via wastewater infrastructure expansion for those in and around the Target Area

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

Efforts to enhance coordination with private industry, small and microenterprise businesses, developers, and social service agencies included outreach through the Hyannis Area Chamber of Commerce, the Cape Cod Chamber of Commerce, and the Hyannis Main Street Business Improvement District. CDBG meeting announcements, availability of funds, document availability, and public comment periods are sent to these agencies to distribute to their members through email newsletters, website updates, and other postings. These agencies also may have engaged with Town staff throughout the public comment period.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Town of Barnstable staff invited the public and other interested parties to comment on the draft Action Plan and Citizen Participation Plan for a period not less than 30 days. The meeting on the draft was held on May 4, 2021. Notices of all public meetings were published in the Barnstable Patriot, including a notice posted on **April 9, 2021**, a Press Release issued **April 8, 2021**, and a notice on the draft hearing posted on April 27, 2021. A notice on the draft hearing was also sent to the Cape Cod Times on April 27, 2021. All information pertaining to the PY2021 AAP was posted on the Town's website and circulated through a variety of digital outlets including newsletters and email listservs. Documents were made available by **April 14, 2021** and public comments were accepted through **May 14, 2021**. A press release was also directly emailed to the CDBG distribution list. Additional notices posted online on Town's Facebook page and in the eWeekly brochure.

As mentioned above, press releases and direct invitations encouraged the participation of local and regional institutions, the Continuum of Care, and other organizations, including businesses, developers, non-profit organizations, philanthropic organizations, community and faith-based organizations, low and moderate-income residents, special needs populations in the development of the Plan. Notices are posted in English, Spanish, and Portuguese and the Town website is capable of translating materials into about 100 different languages to help encourage the participation of non-English speaking residents. Meeting places and documents are available in accessible locations and reasonable accommodations are available for persons with disabilities to participate in the process. Notices are also sent to public housing agencies to post to encourage public housing residents to participate in the process.

**Update: Substantially amending the AAP to reprogram microenterprise loan program (MELP) funds in the amount of \$184,000 to new 2021 activities, and to release outstanding 2020 planning and administration entitlement funds to other 2021 activities in the amount of \$8,284.99. The Town's priorities have changed, and the cooperation involved with the MELP program has proved challenging. The remaining 2020 planning and administration funds are being paid from program income and will "release" the remaining entitlement funds for other activities. Other programs will be evaluated and prioritized based on the Notice of the Public Meeting and Funding Availability (NOFA) issued via press release, posted on the Town website, and emailed to the CDBG distribution list on 11/22/2021. Residents and other interested parties are encouraged to review and submit comments for a period not less than 30 days, as indicated in HUD regulations and the Citizen Participation Plan (CPP). Comments received will be attached to the amendment before submitting to HUD.**

**Notice of Amendment, Public Meeting and Document Availability for this Substantial Amendment was published and posted on Town Website, on social media, to the distribution list, in a press release, and available in Town Hall on 11/22/21. The Notice was also emailed to various local and county newsletters. The public meeting was on 11/29/2021 to gather input. There was 1 attendee and 3 staff members. The Substantial Amendment is consistent with the Consolidated Plan goals.**

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Portuguese and Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Non-Profit and other agencies</p>	<p>Eight community residents and leaders of local organizations attended the public meeting on the draft AAP on May 4, 2021, from 12-12:45 PM. Each attendee was given the opportunity to provide feedback and ask questions about the plan priorities, projects, and goals.</p>	<p>Attendees made several comments and inquiries about how projects are chosen and how funding is allocated. Attendees also commented on the need for the following services throughout the upcoming year: childcare, daycare, ESL programs, transportation, housing rehabilitation, direct and indirect technical assistance for businesses, workforce development, a facade improvement program, affordable housing, blight removal and access to public buildings.</p>	<p>All comments accepted</p>	<p>N/A</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Press Release	Non-targeted/broad community	Issued 4/7/2021. Sent to media, posted on Town Website, Facebook, Town weekly newsletters, and CapeCod.com.	N/A	All comments accepted	N/A
3	Internet Outreach	Minorities Non-English Speaking - Specify other language: Portuguese and Spanish Persons with disabilities Residents of Public and Assisted Housing Non-Profit and other agencies	Direct email TBD DATE to area non-profit, business, and other community organizations that provide goods or services to low-income and special needs populations.	N/A	All comments accepted	N/A
4	Newspaper Ad	Non-targeted/broad community	Document availability and public comment period published in Barnstable Patriot April 9, 2021	N/A	All comments accepted	N/A

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

HUD announced the amount expected for the 2021 program year as **\$316,233**. The amount expected for the remainder of the Consolidated Plan (ConPlan) is an estimated level of funding provided for each of the remaining years. The COVID-19 stimulus package amount is unknown at this time and will be updated when announced. Program income amount is unknown until received, and prior-year resources will be updated when current year invoices are processed through June 30, 2021.

**Update: microenterprise funds added as an additional resource for PY2021 activities in the amount of \$184,000. PY20 planning and administration funding will be paid by program income and the remaining entitlement funding in the amount of \$8,284.99 will be released for**

other activities in the PY21 program year.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	316,233	39,400	195,247	550,880	0	Expected amount for remainder of Conplan is an estimate provided level of funding each year.  <b>\$184,000 reprogrammed for PY21 from the MELP. \$8,284.99 reprogrammed for PY21 from 2020 planning and administration activity.</b>

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In addition to other funding resources available to help with consolidated plan goals, applicants are asked to demonstrate how CDBG funds requested will be leveraged with other funds.

- **Community Preservation Act (CPA) funds:** Funds for affordable housing, historic preservation, and open space projects expect a minimum of \$423,253 each for the 2021 program year.
- **Lombard Fund:** Trust funds available to assist very low-income Town of Barnstable residents with housing/living expenses. Funds are

typically used for rent or mortgage payments and utilities such as heating or electric bills.

- **Affordable Housing Growth & Development Trust Fund:** The AHGD Trust was awarded \$2.5 million in Community Preservation Act funds. Balance as of April 1, 2021 is \$2,003,677. To date, money has been allocated for emergency rental assistance.
- **MassDevelopment Transformative Development Initiative TDI Local Block Grant - \$60,000** have been distributed to small business for COVID-19 relief activities
- **COVID-19 CARES ACT** – The Town was awarded \$3.9 million under the CARES Act Coronavirus Relief Fund. These funds are being used for the continuation of municipal services during a declared public health emergency, expanded public health mission, and services to support residents in their homes.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Town of Barnstable has engaged the services of a development consultant to conduct a site analysis to develop affordable housing at 1200 Phinney’s Lane, Hyannis, MA.

**Discussion**

Carryover amount is an estimate and includes funds committed to projects and is subject to the actual amount remaining after processing activities through year-end (6/30/2021).

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Decent Housing	2020	2025	Affordable Housing	Downtown Hyannis NRSA	Affordable Housing	<b>CDBG:</b> <b>\$210,996</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted Rental units rehabilitated: 5 Household Housing Unit
2	Economic Opportunities	2020	2025	Non-Housing Community Development	Downtown Hyannis NRSA	Economic Opportunities Urgent Need	<b>CDBG:</b> <b>\$210,996</b>	Jobs created/retained: 10 Jobs Businesses assisted: 10 Businesses Assisted
3	Suitable Living Environment	2020	2025	Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Improvements Public Services	<b>CDBG:</b> <b>\$210,996</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 8 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Decent Housing
	<b>Goal Description</b>	Projects that create or preserve affordable housing units for rent and homeownership. Activities may include acquisition of property; rehab of affordable housing units including public housing units for rent or homeownership; direct financial assistance to eligible homebuyers such as homeowner rehabilitation; administration of the homeowner rehabilitation program; and other eligible activities that create and preserve housing that is affordable to households at or below 80 percent AMI or special needs populations. <b>Update: Will include collaboration with the Barnstable Housing Authority.</b>
2	<b>Goal Name</b>	Economic Opportunities
	<b>Goal Description</b>	Projects and programs that create or preserve jobs and economic opportunities for low and moderate-income persons, promote workforce development, and that support business owners through technical assistance and grants/loans. This may include the continuation of the micro-enterprise loan program, emergency assistance to small businesses affected by COVID-19, and façade improvements. Any other eligible activity that provides jobs or economic opportunities for LMI persons, particularly because of COVID-19. <b>Update: the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</b>

3	<b>Goal Name</b>	Suitable Living Environment
	<b>Goal Description</b>	<p><b>Public facilities, infrastructure, and other public improvements</b></p> <ul style="list-style-type: none"> <li>Eligible activities may include acquisition or improvements to public facilities, infrastructure and other public improvements, including but not limited to: continuing the Senior Center Generator project, ADA improvements and accessibility of public buildings in the NRSA, assisting with the Town’s sewer connection program, upgrades to the public library, and other eligible activities.</li> </ul> <p><b>Provide Public Services</b></p> <ul style="list-style-type: none"> <li>The Town may allocate up to 15 percent of the yearly allocation for social service activities. Continuation of the Youth Scholarship Program is expected and estimated at about \$15,000. Pending availability, funds may be used for activities providing a service to LMI persons or special needs populations, provided it is a new or quantifiable increase over the current level of service. Potential for programs that provide services to seniors, the youth, ESL populations, homeless or those at-risk; persons with mental illness, those with disabilities, persons suffering from addiction, and any other eligible activities.</li> </ul> <p><b>Planning and Administration</b></p> <p>Planning and administration activities directly related to the CDBG grant, including but not limited to the preparation of Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports (CAPER), Environmental Reviews, and all monitoring and regulatory compliance of eligible activities. <b>Update: PY20 funding in the amount of \$8,284.99 (EN funds) will be released for new activities in the upcoming PY21 program year as the Town works to bring down the sum of program income generated by the MELP.</b></p>

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Town of Barnstable is expecting \$316,233 for PY 2021. At this time, program income and carryover amounts are unknown. Priorities are determined through citizen participation and the consultation process. Projects are consistent with goals and objectives in the Consolidated Plan. The funding amounts used are for planning purposes and will be adjusted when the actual amounts are known. As indicated in the Executive Summary, funds will be used to address the following priorities:

- To create or preserve affordable housing options;
- To support economic opportunities;
- Improve public facilities, infrastructure, and other public improvements including but not limited to the Senior Center Generator project, ADA improvements in the NRSA, and other eligible projects and programs;
- Provide public services; and
- Planning and administration (will receive up to 20 percent of entitlement amount and current year program income).

#	Project Name
1	2021 PLANNING AND ADMINISTRATION
2	2021 AFFORDABLE HOUSING
3	2021 EXPAND ECONOMIC OPPORTUNITIES
4	2021 PUBLIC FACILITY, INFRASTRUCTURE, AND OTHER PUBLIC IMPROVEMENTS
5	2021 PUBLIC SERVICE ACTIVITIES

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Input from residents, service agencies, housing providers, staff, and other stakeholders through surveys, focus groups/interviews, internet outreach, and public meetings, as well as Census and other data were used to determine priorities. Allocation priorities are based on Consolidated Plan goals, as well as consultations, public input, and funding requests. Obstacles to addressing underserved needs include a lack of funding to address all the needs and a lack of requests to address some of the needs identified.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	2021 PLANNING AND ADMINISTRATION
	<b>Target Area</b>	Downtown Hyannis NRSA
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Affordable Housing Economic Opportunities Public Improvements Public Services Urgent Need
	<b>Funding</b>	<b>CDBG: \$63,246.60</b>
	<b>Description</b>	Planning and administrative activities directly related to the CDBG program. <b>Update: PY20 funding in the amount of \$8,284.99 (EN funds) will be released for new activities in the upcoming PY21 program year as the Town works to bring down the sum of program income generated by the MELP.</b>
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Varies, dependent upon what is reported under the programs.
	<b>Location Description</b>	Planning and Development Dept. 367 Main Street, Hyannis, MA 02601
	<b>Planned Activities</b>	Includes preparation of consolidated Plan, annual action plan, consolidated annual performance evaluation, and documenting compliance with all related regulations.
2	<b>Project Name</b>	2021 AFFORDABLE HOUSING
	<b>Target Area</b>	Downtown Hyannis NRSA
	<b>Goals Supported</b>	Decent Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	<b>CDBG: \$190,773.33</b>
	<b>Description</b>	Activities that create or preserve safe, decent, and affordable housing units for rent or homeownership. These activities may include acquisition, preservation, rehabilitation, creation of rental or homeownership units. <b>Update: the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</b>
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Five families.
	<b>Location Description</b>	Town-Wide Program for Town of Barnstable; Downtown Hyannis NRSA
	<b>Planned Activities</b>	Continue to support the homeowner rehabilitation program, expansion of affordable rental and ownership opportunities wherever feasible, and improvements to public housing properties.
<b>3</b>	<b>Project Name</b>	2021 EXPAND ECONOMIC OPPORTUNITIES
	<b>Target Area</b>	Downtown Hyannis NRSA
	<b>Goals Supported</b>	Economic Opportunities
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	<b>CDBG: \$190,773.33</b>
	<b>Description</b>	Activities that create or preserve jobs or economic opportunities for LMI persons. <b>Update: the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</b>
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Ten recipients.
	<b>Location Description</b>	Town-Wide Program for Town of Barnstable; Downtown Hyannis NSRA
	<b>Planned Activities</b>	Continue the micro-enterprise loan program, add an emergency business assistance program in response to COVID-19, and expand the facade improvement program for those businesses that can't afford upgrades. The Town will also plan to support technical assistance, workforce development, job creation, and exterior improvement programs where feasible.
<b>4</b>	<b>Project Name</b>	2021 PUBLIC FACILITY, INFRASTRUCTURE, AND OTHER PUBLIC IMPROVEMENTS
	<b>Target Area</b>	Downtown Hyannis NRSA
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Public Improvements

	<b>Funding</b>	<b>CDBG: \$190,773.33</b>
	<b>Description</b>	Public improvements may include acquisition for the purpose of creating or preserving facilities or infrastructure serving LMI and special needs populations, rehab to improve facilities, infrastructure, or other eligible public improvements. <b>Update: the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</b>
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two families.
	<b>Location Description</b>	Town-Wide Program for Town of Barnstable; Downtown Hyannis NSRA
	<b>Planned Activities</b>	Continue improvements of public infrastructure and facilities to promote accessibility and availability for all residents, with a focus in the NRSA. The Town will also plan to support the wastewater expansion project in Hyannis, the Senior Center Generator project, ADA improvements, and other upgrades where feasible
<b>5</b>	<b>Project Name</b>	2021 PUBLIC SERVICE ACTIVITIES
	<b>Target Area</b>	Downtown Hyannis NRSA
	<b>Goals Supported</b>	Suitable Living Environment
	<b>Needs Addressed</b>	Public Services Urgent Need
	<b>Funding</b>	CDBG: \$52,385
	<b>Description</b>	Activities providing services to LMI and special needs populations. <b>Update: the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</b>
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Twenty families.
	<b>Location Description</b>	Town-Wide Program for Town of Barnstable; Downtown Hyannis NSRA

<b>Planned Activities</b>	Priorities may include continuation of the youth scholarship program, expanding the community service officer program year-round, activities responding to COVID-19, childcare, daycare, services for ESL populations, mental and physical health services, and serving the most vulnerable populations – the homeless, elderly, youth, and extremely low income. Any other eligible activities providing services to LMI and special needs populations.
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## AP-50 Geographic Distribution - 91.420, 91.220(f)

### Description of the geographic areas of the Entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds for the 2021 program year may be used for Town-wide initiatives and for projects focused on revitalizing the Downtown Hyannis NRSA. The NRSA was extended for the duration of the Consolidated Plan 7/1/2020 – 6/30/2025. The area is located downtown Hyannis and includes the following census block groups: Census tract 125.02 block groups 2, 3, and 4; tract 126.02 block groups 2, 3, and 4; and census tract 153 block groups 2 and 3. Please see NRSA Area Map in the Consolidated Plan for a visualization of the area.

As indicated above, the NRSA/Target Area populations have the highest poverty levels, the lowest income levels, the highest minority concentrations, and are experiencing the greatest need. Because of this, assistance is expected to be directed to this area. The purpose of the NRSA is to stimulate reinvestment, revitalize and stabilize neighborhoods, and provide economic opportunities for LMI households. The NRSA designation allows relief from certain regulatory requirements making it easier to implement programs that foster economic empowerment for low and moderate-income persons.

*\*Please note that although spending may be focused in the NRSA areas, eligible projects outside these areas will also be considered throughout the upcoming program year. The NRSA does not currently have a CBDO.*

### Geographic Distribution

Target Area	Percentage of Funds
Downtown Hyannis NRSA	55

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Input from residents, business owners, local financial institutions, non-profit organizations, and community groups, augmented by Census data, the ACS, and HUD's upper quartile analysis was used to develop the NRSA strategy area. The data included throughout this document and the Housing Needs Analysis supports the need to stabilize this area.

### Discussion

Planned projects include the continuation of the Micro-Enterprise Loan Program (MELP), which is currently only allowed in the NRSA. Potential projects, if funding permits, may include water and sewer line infrastructure upgrades and ADA access improvements, affordable housing efforts, and targeted services. There is a potential to continue the Commercial Façade Improvement Program (CFIP) with a focus on sign and awning improvements in the designated program area. The program cap for the CFIP

may be reduced to less than \$2,000 per address. Activities in the NRSA will be prioritized throughout PY21, as they effectively meet a national objective and timely expenditure requirements, as well as the 70 percent aggregate benefit for LMI persons, as established by HUD. The three national objectives are: low to moderate-income (LMI) benefit; elimination of slum and blight; and urgent need.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Barnstable County HOME Consortium Consolidated Plan and Annual Action Plans include barriers for the entire region in which the Town of Barnstable is a participating jurisdiction. The Town is afflicted by the same barriers as indicated in the Consolidated Plan and summarized here: insufficient/dwindling resources, federal housing policies, land-use policies, scarcity of buildable land, limited wastewater infrastructure, high construction costs, and neighborhood and community resistance to development.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Town of Barnstable proposes the following strategies to address some of these barriers over the next five years.

Insufficient Resources: Limited local funding sources are available for affordable housing.

- Affordable housing is identified as a high priority for the CDBG program and a goal of this AAP. CDBG Funds are allocated to projects that create or preserve affordable housing units in the Town.
- The Barnstable Affordable Housing Growth Development Trust was allocated \$2.5 million in Community Preservation Funds to address affordable housing needs. The current balance is \$2,050,000.

Housing Policies: The Town updated its Housing Needs Assessment in 2014 and its Housing Production Plan in 2016.

Land Use Policies:

- The Town adopted an Inclusionary Housing Zoning Ordinance that requires a 10 percent affordable housing contribution for projects triggering compliance.
- The Town adopted an Accessory Affordable Apartment Ordinance that allows for the development of affordable, deed-restricted accessory

rental units.

- The Town is in the process of rezoning Downtown Hyannis, including NRSA areas, to promote housing production.

Limited Wastewater Infrastructure: The Town is implementing a comprehensive wastewater management plan created to address regulatory requirements to reduce nutrient loading in its watersheds. The Plan is projected to extend sewer service to 11,800 properties over the next 30 years.

Scarcity of Buildable Land: The Town is evaluating the use of municipal land for affordable housing to overcome this issue

## **Discussion**

The Town of Barnstable actively works with local housing and community development organizations to overcome barriers to affordable housing, prioritizing programs with this goal in their application review. The Barnstable County HOME Consortium, of which the Town is a member, also conducts round-table discussions at its HOME Advisory Council meetings. During these discussions, each member provides an overview of his/her Town's particular barriers and offers regional solutions for these known barriers.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Below is a list of other planned actions to carry out the strategies outlined in the Consolidated Plan.

The Town's Planning & Development Department seeks to create and retain affordable, safe, and decent housing, a suitable living environment, and a healthy local economy for all residents. These are supported by activities and services provided by additional Town departments, including Senior Services (senior housing, counseling, food security, and other public services), the Board of Health (public services), the Town of Barnstable School District (public and health services), the Recreation Department, the Finance Department (economic development), the Police Department (public services) and the Fire Department (public services).

### **Actions planned to address obstacles to meeting underserved needs**

The Town continues to focus on priorities and strengthen partnerships with other agencies to leverage funds when possible. The Town will continue to work with community, religious, and civic organizations, the Town's Community Impact Unit, and housing and human service providers throughout this AAP to address obstacles collectively. Barnstable staff will support those organizations in the Citizen Participation Plan (CPP) whenever possible to service those with the greatest needs. This year will continue to be challenging due to implications of the COVID-19 pandemic. **The Town of Barnstable plans to use reprogrammed MELP funds to meet underserved needs to the greatest extent possible. The Town is working to meet the 70% LMI requirement and quickly provide funds to subrecipients who will spend the funds per HUD requirements**

### **Actions planned to foster and maintain affordable housing**

Projects that create or preserve affordable housing options for Barnstable residents are prioritized in this Plan, particularly those efforts discussed during the CPP and outreach processes.

The Town also has other resources dedicated to affordable housing initiatives such as the Community Preservation Act funds and the Affordable Housing Trust Fund. The Town has adopted zoning and other policy changes to promote affordable housing activities such as the Inclusionary Zoning Ordinance, Affordable Accessory Apartment, Regulatory Agreements, Private-Initiated Affordable Housing Development (PIAHD) and Multifamily Affordable Housing District and the Growth Incentive Zone (GIZ). These changes have allowed for increased density and the inclusion of affordable housing development. The Planning & Development Department (PDD) hired a consultant to update the Housing Needs Assessment and the Housing Production Plan, which were completed in December 2014 and November 2016, respectively. The Town continues to evaluate Town-owned land concerning the feasibility of developing affordable housing. PDD continues to assist developers and residents interested in pursuing affordable housing opportunities. **The Town of Barnstable plans to use reprogrammed MELP**

**funds to help foster and maintain affordable housing to the greatest extent possible. The Town is working to meet the 70% LMI requirement and quickly provide funds to subrecipients who will spend the funds per HUD requirements.**

### **Actions planned to reduce lead-based paint hazards**

- Potential projects are reviewed to determine Lead Paint compliance levels;
- Awarded projects are required and documented to comply with Lead Paint regulations;
- Potential lead-based paint hazards have been identified in the Consolidated Plan;
- Lead hazard reduction activities may be funded with CDBG funds;
- When possible, some housing programs allow higher amount of assistance to comply with lead paint hazards when triggered;
- Homeowner rehab programs evaluate for lead compliance and CDBG funds may be made available for lead hazard reduction activities;
- The Town and recipients must use a Certified Lead Paint Inspector to identify hazards and ensure compliance with relevant Massachusetts state and federal regulations;
- Grant recipients are required to comply with lead paint regulations; and
- The Town's Homebuyer Assistance Program (HAP) was modified to provide additional assistance to address lead hazards.

**The Town of Barnstable plans to use reprogrammed MELP funds to reduce lead-based paint hazards to the greatest extent possible.**

### **Actions planned to reduce the number of poverty-level families**

The Town established a Neighborhood Revitalization Strategy Area (NRSA) to provide concentrated assistance to the census block groups in Hyannis with the highest number of LMI households and is requesting an extension to continue for the duration of this Plan. Households at or below the poverty level are eligible for CDBG funded programs such as housing and public services that are subject to less-stringent regulatory requirements. Most of the rental rehab activities funded by CDBG benefit extremely low-income tenants or homeless persons. However, funding resources are limited to meet all the needs. To overcome this, the Town partners with the Home Consortium to prioritize extremely low-income households. They also partner with the Barnstable Housing Authority on opportunities to prioritize low and moderate-income persons and thereby collectively contribute to reducing the number of poverty-level families. **The Town of Barnstable plans to use reprogrammed MELP funds to reduce the number of poverty-level families to the greatest extent possible. The Town is working to meet the 70% LMI requirement and quickly provide funds to subrecipients who will spend the funds per HUD**

## requirements.

### **Actions planned to develop institutional structure**

The Downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA) was established to target CDBG funds in a more comprehensive strategy, revitalizing an area determined economically disadvantaged. As indicated above, the goal of the NRSA is to support economic empowerment through a more flexible CDBG funding process to increase economic opportunity, stabilize neighborhoods, and sustain revitalization. Activities planned:

- Stabilizing existing residential neighborhoods by promoting homeownership and providing other direct assistance to homeowners;
- Providing incentives for a broader range of housing types for all lifestyles, ages, and incomes through infill development and adaptive building reuse;
- Providing direct and indirect business assistance to create and retain year-round jobs and maintain a sustainable community through micro-enterprise/small business lending, façade improvements, workforce development, and other eligible economic programs; and
- Providing services that create economic opportunities or homeownership in the area.

This cohesive approach is expected to stabilize neighborhoods, encourage reinvestment in downtown and surrounding neighborhoods, and have a greater impact on the community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

- Strengthen outreach efforts and efforts within this Plan's CPP to engage agencies and form partnerships to carry out necessary programs;
- Continue to engage, support, and work with organizations that participated in the preparation of this AAP;
- Continue to use social media and the Town's website to further public outreach;
- Strengthen partnerships with agencies serving LMI persons and special needs populations, particularly in the NRSA;
- Support the Barnstable Housing Authority (BHA), who works with local service providers to run programs and selects participants for publicly-owned properties;
- Support the Seniors Helping Seniors group on the Senior Bullying Program (an effort with the BHA); and
- Continue to provide financial assistance through the CDBG program to make improvements to

housing units owned and operated by the BHA.

## **Discussion**

The Town of Barnstable Community Development Department undertakes activities in coordination with other policies, programs, and expenditures and works with citizens, other departments, the Consortium, and the public/private sectors to reduce poverty, eliminate barriers to affordable housing, address obstacles to meet the underserved need, enhance coordination, and develop the institutional structure. The Barnstable County HOME Consortium coordinates federal and state funds for LMI families/individuals and forwards efforts to reduce people in poverty through affordable housing provision.

# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

The Town of Barnstable is a Community Development Block Grant (CDBG) Entitlement Grantee and can use CDBG funds for activities that benefit low and moderate-income persons within the community; that work to prevent or eliminate the occurrence of slums and blight; and that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare of the community. A minimum overall benefit of 70 percent of the funds must benefit low and moderate-income persons. The Town utilizes funds to provide decent affordable housing, create economic opportunities and suitable living environments. In response to the COVID 19 crisis, funds may be used to address urgent needs.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

### Discussion

As Barnstable continues to recover from COVID-19, the Town anticipates potentially using CDBG funds to address urgent need activities. The severity of the situation may call for the use of the full 30 percent and certification for more than one year.

**Update:** Overall benefit certification changed from 1 year to 3 years to allow flexibility to address COVID 19.