

Amending the Annual Action Plan to apply for Coronavirus Aid, Relief and Economic Security Act (CARES Act) funding and flexibility for rapid response to prevent, prepare for and respond to the new coronavirus (COVID-19). Amending the Plan for the third time in November 2021 to reflect the following changes: changing priorities for CV-3 funds to focus on COVID-19 recovery and revitalization efforts; addressing the reprogramming of CV funds for motel stays for one activity; CV budget adjustments based on new priorities; and a release of outstanding planning and administration 2020 entitlement funds to other activities.

Executive Summary

AP-05 Executive Summary¹

1. Introduction

Note to HUD: Section complete in IDIS but does not download to word document.

The Annual Action Plan outlines the activities which will be undertaken during the program year beginning July 1, 2019, and ending June 30, 2020, using Community Development Block Grant (CDBG) funds granted to the Town by the U.S. Department of Housing and Urban Development (HUD).

Programs and activities are to primarily benefit low and moderate-income residents of the Town of Barnstable by providing decent, affordable housing, economic opportunities and a suitable living environment. HUD defines low and moderate-income as those making 80% or less of the Area Median Income for Barnstable.

HUD announced allocations on 4/12/2019. The amount expected is \$278,102, about a 3.2% decrease from last year. The estimated amount of carryover funds available includes funds committed but not spent by year-end. HUD has advised that funds committed to the Micro-Enterprise Loan Program (MELP) but not to businesses be included in the carryover amount since they may be available during the 2019 program year. They could potentially be spent before June 30, 2019, and if not, expected to roll into the 2019 micro-enterprise loan program.

CARES Act Update: The Coronavirus Aid, Relief and Economic Security Act (CARES Act) provided supplemental CDBG-CV funds to prevent, prepare for and respond to the new coronavirus (COVID-19). Substantial amendment notice provided to add \$168,324 as additional resources and the flexibilities offered under the act.

Entitlement Amount:	\$278,102
Estimated carryover funds (as of 5/8/19):	\$297,443 <i>(includes \$184,000 carried over to MELP program)</i>
Total:	\$575,545 including MELP
Estimated Program Income (PI):	\$31,550

¹ 91.200(c), 91.220(b)

CDBG-CV Funds: \$168,324 PLUS \$513,935 CV3 for total \$682,259
Total with PI & CDBG-CV: \$775,419 plus \$513,935 for total of \$1,289,354

As mentioned above the difference between the actual and posted draft is about 3.2% and does not trigger a substantial amendment. The posted draft included contingency provisions as indicated in HUD's CPD-12-01 notice to explain how the plan would be adjusted to match the actual allocation amounts once known. In the event a substantial amendment is triggered, the Town will comply with the Citizen Participation Plan and allow an additional 30 days for public comments on the proposed changes. **If a substantial amendment is triggered related to CV funds, the Town will comply with HUD's CPD-04-09 notice, "CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response and plan amendment waiver," and allow five days for public comments on the proposed changes.**

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan, or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

Projects and programs funded must be consistent with the Consolidated Plan goals and meet one of the three:

Objectives: Provide Decent Housing (D.H.), Create a Suitable Living Environments (S.L.), and Creating Economic Opportunities (E.O.); and

One of three Outcomes: Affordability, Availability/Accessibility, and Sustainability.

The objectives and outcomes will result from specific programs and projects carried out during the program year.

Contingency Provisions: Below is a list of priorities based on the needs identified in the Consolidated Plan that may be addressed during the program year. Funds addressing these priorities do not trigger a substantial amendment. Planning and admin and public service activities shall not exceed HUD limits.

Activities that provide decent housing

- May include acquisition of property for the purpose of creating or preserving affordable housing units; Rehab activities to preserve housing stock including but not limited to non-profit owned rental units, homeowner rehab to connect to Town sewer, remove lead hazards, emergency or other repair programs; converting to residential from non-residential units; Direct Homeowner Assistance – continuation of Homebuyer Assistance Program; and any other eligible activity that creates or preserves affordable housing.

Creating economic opportunities

- Continuation and potential expansion of the Micro-Enterprise Loan program. Pending fund availability may include the continuation of the commercial façade improvement program focusing on sign/awning or lighting improvements downtown Hyannis or other eligible activities that create or retain jobs for low moderate-income persons or revitalization efforts to improve the conditions in the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA).

Suitable Living Environment *(includes public improvements and public service activities)*

Public facilities, infrastructure, and other public improvements

- Eligible activities may include acquisition or rehab to public facilities, infrastructure, and other public improvements that benefit low and moderate-income populations, are in designated low/mod areas such as the NRSA, or address conditions of slum and blight. Examples of public facilities are the Barnstable Senior Center, public housing facilities and shelters for homeless persons, neighborhood facilities or parks, etc. Must be either publicly owned or if non-profit owned must be open to the public during normal working hours. Maintenance is not allowable activity.

Provide Public Services

- Up to 15% of the allocation and program income may be used for activities providing a service to low and moderate-income persons, or special needs populations provided it is a new or quantifiable increase over the current level of service or continuation of a CDBG funded program. The Youth Scholarship program is expected to continue and consideration to additional services, including but not limited to those for youths, elderly, homeless, or those suffering from addiction.

Planning and Administration up to 20% of the entitlement amount and current year program income will be used for planning and administration activities. **Entitlement funding for activity #1465 - 2020 Planning and Administration – in the sum of \$8,284.99 will be released and spent on other activities in the 2021 program year, as the remainder of the funding for that activity will come from program income (P.I.).**

Pre-award costs: May be incurred for eligible activities provided it is necessary for efficient and timely performance, compliance is met with related requirements, and the citizen participation process has been completed.

Carryover amounts may include funds committed to projects that haven't been completed by year-end but have demonstrated compliance with stated benchmarks in their agreements.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Attainment of Five Year (2015 – 2019) Consolidated Plan goals:

- Four new affordable homes were created for low-income residents
- Assistance provided to 3 families to buy their first home
- Acquired property to create new rental units
- Rehabbed five existing properties to make improvements for 42 tenants and create two new units
- 2 Homeowners received assistance to connect to the Town sewer
- 2 Accessory Affordable Apartments created
- 3 Facade improvement projects completed in the downtown Hyannis NRSA
- 1,092 Seniors benefited from public service activities
- 74 children had access to youth programs
- 31 Baybridge clients received job training

- Housing Counseling provided to 21 residents

HUD also monitors performance by expenditures drawn from the bank by May 1st in each program year. Grantees are allowed to have a maximum of one and a half (1.5) times the yearly allocation amount in the bank at that time.

On May 2, 2019, when the test was conducted, the ratio in the bank was 1.79 unadjusted and 1.81 adjusted for program income which does not comply with the requirements.

If the expenditure requirement is not met two years in a row, the amount over 1.5 times the allotment must be returned to HUD and is no longer available for activities. The requirement was met last year, but the Town received a large amount of program income in 2018 primarily due to a property sale and several programs requested project extensions which contributed to non-compliance status.

The Town is required to submit a Workout Plan to HUD for approval that outlines how this requirement will be met next year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of the plan.

The Town's current Citizen Participation Plan (CPP) was adopted on 7/1/2016 as amended 2/22/2017 and 5/7/2018. The recent changes made were minor and mostly to update new department names and leadership titles but were included in the legal notice and press release to invite residents and other interested parties to read and comment.

A summary of the process follows:

To encourage participation, residents and other interested parties are invited to attend public meetings at least twice a year. Once while preparing the Consolidated Plan, Annual Action Plan, or substantial amendments, and once when reporting accomplishments in the Consolidated Annual Performance Evaluation Report (CAPER). The drafts are posted for public review, and written comments are encouraged for an additional 30 days for plans and 15 days for the CAPER before submitting to HUD for approval. Substantial amendments to approved plans require public notice and an additional 30 day comment period. **Substantial amendments related to CARES Act (CV) funding only require a five-day comment period.**

During the development of the Five Year Consolidated Plan, the Town consults with local service providers (public and private) to obtain opinions on housing and community development needs of special needs households in Barnstable. These households include elderly/frail elderly, persons with HIV/AIDS, substance abusers, persons with mental or physical disabilities, and homeless persons.

In addition to consultations done to set priorities for the Consolidated Plan, the Town consults with agencies in the preparation of the Action Plan. Consultations occurred between January 2019 – March 2019 and included agencies serving low and moderate-income persons and special need populations. Agencies providing housing, services, jobs, and health care serving low and moderate-income persons and special needs populations were consulted. See the list in the consultation process section below.

The Citizen Participation process is further defined in the Citizen Participation Plan (CPP) and section AP-12. Participation in this document summarizes the process during the development of this plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Public Meeting was held on March 27, 2019. Three attendees and three staff members were present at the meeting. A summary of the meeting is attached hereto in the Citizen Participation Comments section. In general, the public comments on priorities were consistent with the consolidated plan and supported the highest priorities as programs providing housing and economic opportunities.

The priorities and project descriptions were updated based on comments received to include the potential for a program to acquire property for the purpose of increasing the number of rental units and for a homeowner rehab program. The Micro-Enterprise Loan program is expected to continue into the 2019 program year and addresses the expressed need for economic opportunities for entrepreneurs and other small businesses. Eligible activities that support shared workspace or tool sharing activities may also be considered provided fund availability.

Notice of public meeting, document availability and comment period was published in the Barnstable Patriot on March 15, 2019. The press release was issued on March 4, 2019, and the notice of public meeting was posted on the Town website, Facebook and Twitter accounts. Another press release issued 3/25/2019 to provide additional notice of document availability and comment period was also posted on the Town website and social media platforms.

The draft Action Plan and Citizens Participation Plan were posted on the Town website on April 2, 2019. Comments were accepted through May 3, 2019.

As of May 8, 2019, no comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments are generally accepted unless inappropriate, not relating to the CDBG program, or not eligible under program guidelines. The main reasons eligible projects or programs suggested are not included in the plan or funded: lack of resources to support, eligible entities unwilling or unable to undertake, or there are other resources available in the community to address those needs.

As of May 8, 2019, no comments received.

7. Summary

Note to HUD: this section does not download to word document.

The public comments received during the public meeting were considered while drafting this document, as indicated above. Additional comments received on the draft will also be considered and included in the final document submitted to HUD for approval. Comments will be accepted through May 3, 2019. Participation in the process is greatly appreciated and used to help define priorities. As of May 8, 2019, no comments were received.

Update: Notice of substantial amendment was released 5/6/2020, and comments were accepted through 5/12/2020. Two comments were received and are attached hereto. Comment to add sheltering for homeless individuals displaced due to social distancing as a priority was included in the NOFA released 5/12/2020. The second comment inquiring about using CDBG funds for public art may be considered if an application is received, meets the eligibility requirements, and funds are available.

Update: another Notice of Substantial Amendment was released 11/22/21, and comments were accepted through 12/6/2021. No comments were received. A public hearing was held on 11/29/21, which produced three attendees. There were no comments, only a participant interested in submitting an application for CDBG funding.

PR-05 Lead & Responsible Agencies²

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BARNSTABLE	
CDBG Administrator		Planning & Development Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Town of Barnstable is a participating jurisdiction in the Barnstable HOME County Consortium program. The County is responsible for submitting the Consolidated Plans, Annual Action Plans, Substantial Amendments, and the Assessment of Fair Housing (AFH) to HUD for the Consortium. The Town of Barnstable is responsible for preparing the Consolidated Plan, Annual Action Plan, Substantial Amendments sections for the Town of Barnstable that are submitted through the County. The Town is also responsible for preparing and submitting the Consolidated Annual Performance Evaluation Reports (CAPER) directly to HUD.

Consolidated Plan Public Contact Information

- Elizabeth Jenkins, Director Planning and Development, 508-862-4678, Email: Elizabeth.jenkins@town.barnstable.ma.us
- Mark S. Ells, Town Manager, 508-862-4610, Email: Mark.Ells@town.barnstable.ma.us

² 91.200(b)

AP-10 Consultation³

1. Introduction

The goal of the consultation process in the preparation of the Consolidated Plan was to strengthen the partnerships and linkages among all levels of government, the private sector, and other concerned stakeholders. To achieve these goals the Town of Barnstable implemented the following strategies/activities.

The Town of Barnstable consulted with several different organizations in the preparation of the Consolidated Plan including those that provide assisted housing, health services, and social and fair housing services (including those focusing on services to children, elderly, and persons with disabilities with HIV/AIDS and their families, and veterans). State, local, non-profit private agencies, and adjacent governments participated in the development. The process included formal and informal meetings, surveys, and discussions to gather input on the needs and priorities included in the plan. This consultation provided an understanding of the housing and community development needs of Barnstable, especially the needs of its low-income citizens.

The first notice of public meeting was released on 3/4/2019, and direct invitations to agencies were emailed on 3/5/2019. Those that cannot make it are encouraged to submit comments. The notice of public meeting, document availability, and comment period was also published in the Barnstable Patriot 3/15/2019. Agencies are provided a notice when the draft is available and encouraged to comment during the public comment period. Direct consultations are also used to identify needs and priorities for this Action Plan and began in January 2019.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

In addition to public meetings the Town consults directly with public housing providers and service agencies. Methods of outreach included meetings, phone calls, and email correspondence. Facilitated discussions on housing and community development needs, housing assistance and services for homeless persons, especially chronically homeless individuals and families, families with children, veterans and unaccompanied youth, and persons who were recently homeless but now live in permanent housing; and potation programs and projects to address those needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

There is one Continuum of Care for Cape Cod and the Islands that includes the Town of Barnstable. The Town is represented on the Cape and Island Regional Network on Homelessness Policy Board of the CoC, currently by the Police department and Director of Pupil Services. Other members on the policy board include Housing Assistance Corporation, Duffy Health Care, Independence House, Elder Services, Cape Cod Council of Churches and the Regional Network to Address Homelessness. The Town consults with these agencies in the preparation of the Consolidated Plan. Policy Board members may change at times but representation for the Town and consultation with the agencies remain constant. The CDBG

³ 91.100, 91.200(b), 91.215(I)

Coordinator attended the Regional Network on Homeless Policy Board Annual Meeting on March 25, 2019.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to what is now titled the Emergency Solutions Grant (ESG) program. The ESG program assists homeless households at risk of homelessness by providing the services necessary to help them quickly regain stable housing after experiencing a housing crisis and/or homelessness.

Currently, the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) is awarded ESG funds for use in Massachusetts. Neither the Town nor the County receives these funds directly from DHCD. Funds are provided for shelter support, rapid rehousing, and homeless prevention. ESG funds are offered through a competitive request for proposal (RFP) on an annual basis. Public notices are issued giving the Towns on Cape Cod and Barnstable County opportunities to comment. DHCD recently awarded Housing Assistance Corporation (HAC) rapid rehousing funds. HAC is located in Barnstable and serves the Cape Cod region.

Requests for programs that fill in gaps in ESG services that meet CDBG requirements may be considered for the use of CDBG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Barnstable Housing Authority (BHA)
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds. Direct consultations by meeting, phone and email.
2	Agency/Group/Organization	HOUSING ASSISTANCE CORPORATION (HAC)
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email. Attended a public meeting on March 27, 2019.
3	Agency/Group/Organization	Habitat for Humanity of Cape Cod
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods, available funds and direct consultations by phone and meetings.
4	Agency/Group/Organization	Duffy Health Center Inc
	Agency/Group/Organization Type	Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.

5	Agency/Group/Organization	Cape & Islands Community Development, Inc. dba Coastal Community Capital
	Agency/Group/Organization Type	Regional organization Business and Civic Leaders Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email.
6	Agency/Group/Organization	Department of Transitional Assistance
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.
7	Agency/Group/Organization	REGIONAL NETWORK TO ADDRESS HOMELESSNESS
	Agency/Group/Organization Type	Services-homeless Other government - County Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds. Direct consultations by phone and email.
8	Agency/Group/Organization	AIDS Support Group of Cape Cod
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.
9	Agency/Group/Organization	Cape Head Injured Persons' Housing & Education Group, Inc.
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.

10	Agency/Group/Organization	Child and Family Services
	Agency/Group/Organization Type	Housing Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.
11	Agency/Group/Organization	Hyannis Main Street Business Improvement District (BID)
	Agency/Group/Organization Type	Business and Civic Leaders Business Improvement District (BID)
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds.
12	Agency/Group/Organization	NAMI Cape Cod & Islands
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.

13	Agency/Group/Organization	Barnstable Disability Commission
	Agency/Group/Organization Type	Other government - Local Business Leaders Voluntary Committee to Town Council
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Public improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods, and available funds.
14	Agency/Group/Organization	Barnstable Economic Development Commission
	Agency/Group/Organization Type	Other government - Local Voluntary Committee to Town Council
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.
15	Agency/Group/Organization	Barnstable Housing Committee (BHC)
	Agency/Group/Organization Type	Other government - Local Advisory Committee to Town Council

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds. CDBG update provided on March 19, 2019, meeting.
16	Agency/Group/Organization	Barnstable County Human Rights Commission
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
17	Agency/Group/Organization	Cape Organization for Rights of Disabled (CORD)
	Agency/Group/Organization Type	Services-Persons with Disabilities Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
18	Agency/Group/Organization	Community Action Committee of Cape Cod and the Islands, Inc.
	Agency/Group/Organization Type	Regional organization Private Non-profit
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
19	Agency/Group/Organization	Cape Cod Community College
	Agency/Group/Organization Type	Services-Education Services-Employment Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.

20	Agency/Group/Organization	SALVATION ARMY CORPS
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-homeless Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
21	Agency/Group/Organization	Cape Cod Council of Churches, Inc.
	Agency/Group/Organization Type	Services-Children Services-homeless Consortium of Churches

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
22	Agency/Group/Organization	Barnstable Veterans Services
	Agency/Group/Organization Type	Other government - Local Services - Veterans
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
23	Agency/Group/Organization	American Red Cross
	Agency/Group/Organization Type	Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
24	Agency/Group/Organization	Town of Yarmouth
	Agency/Group/Organization Type	Other government - Local Adjacent Community
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Partner Grantee in the Barnstable HOME Consortium. Direct consultations by meeting, phone and emails.
25	Agency/Group/Organization	Cape Cod Literacy Council
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
26	Agency/Group/Organization	Mass Housing Partnership
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
27	Agency/Group/Organization	Luke Vincent Powers Foundation
	Agency/Group/Organization Type	Services-Children Foundation
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
28	Agency/Group/Organization	Crystal Gardens Children's Center, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
29	Agency/Group/Organization	Independence House
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
30	Agency/Group/Organization	Department of Public Works-Barnstable
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meeting, phone and emails.
31	Agency/Group/Organization	ARC of Cape Cod
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
32	Agency/Group/Organization	Harwich Ecumenical Council for the Homeless, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone, and emails.
33	Agency/Group/Organization	Barnstable Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone and emails.
34	Agency/Group/Organization	Town of Barnstable Recreation Division
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Youth and Community Service needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds—direct consultations by meetings, phone and emails.

35	Agency/Group/Organization	CAPEABILITIES
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
36	Agency/Group/Organization	Cape Cod Commission
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.

Identify any Agency Types not consulted and provide rationale for not consulting

Continue efforts to include all types of agencies in the process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Network to Address Homelessness on Cape Cod & the Islands	Priority need in the community
Housing Needs Assessment & Housing Production Plan	Town of Barnstable, Planning & Development	Goals to increase the number of affordable housing options

Table 3 - Other local / regional / federal planning efforts

Narrative

Efforts to enhance coordination with private industry, businesses, developers included outreach through Coastal Community Capital, the Hyannis Area Chamber of Commerce, the Cape Cod Chamber of Commerce, the Hyannis Main Street Business Improvement District and area lenders and realtors. Outreach through the Barnstable County Human Services department, housing agencies, and regional network to end homelessness to enhance coordination with social service agencies. CDBG meeting announcements, availability of funds, document availability, and public comment periods are sent to these agencies, which they then distribute to their members through email newsletters, website updates, and other postings. **These processes were followed for the three substantial amendments to this plan in May of 2020, October 2020, and November of 2021.**

AP-12 Participation⁴

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

CARES Act update #2: Amending plan to apply for CDBG-CV3 funds in the amount of \$513,935. Notice of the amendment issued in a press release posted on the Town website and directly emailed to CDBG distribution list on 10/13/2020. Residents and others interested are encouraged to review and submit comments for a period not less than five days as indicated in the CARES Act waivers. Comments received will be attached to the amendment before submitting to HUD.

CARES Act update #3: Amending the plan to apply the remainder of CV funds, in the amount of \$593,925.70, to activities that assist with COVID-19 recovery efforts. As the Town of Barnstable shifts further away from 2020, priorities have changed from "preventing, preparing for, or responding to the new coronavirus" to activities that assist in the recovery efforts (immediate and long-term) following COVID-19. This includes emergency economic assistance for microenterprises and motel stays for those suffering from the virus. Funds from a 2020 activity have been reprogrammed to a 2021 activity for this purpose (Duffy Health Center). Other programs will be evaluated and prioritized based on the Notice of the amendment issued in a press release, posted on the Town website, and directly emailed to the CDBG distribution list on 11/22/21. Residents and other interested parties are encouraged to review and submit comments for a period not less than five days as indicated in the CARES Act waivers. Comments received will be attached to the amendment before submitting to HUD.

The Citizen Participation Plan was amended to add waivers provided under the CARES Act. Notice of amendments to this action plan and citizen participation plan compiled with CARES Act waivers and allowed for a five-day day public comment period. Notice published on 5/5/2020. Comments received will be attached to the amendment. Notice of Public meeting released and posted on Town Website and building on 3/4/2019, emailed invitations and Facebook, Twitter and 93WXTK iHeartRadio posts on 3/5/2019 and Capecod.com on 3/6/2019. Barnstable County Human Services posted a notice on website and included it in the newsletter on 3/8/2019. Published in the Barnstable Patriot 3/15/2019. Meeting held March 27, 2019, to gather input on the priorities for the Draft Action Plan. There were three attendees three staff members. Sign-in in sheet is attached hereto in Public Participation Section and comments are consistent with the consolidated plan goals.

Notice of amendments to this action plan and citizen participation plan were compiled with other necessary documentation and allowed for a five-day public comment period. Notice published on 11/22/2021 in in English, Spanish, Portuguese. Notice of Public Meeting released and posted on the Town Website and in Town Hall on 11/22/2021. The Notice was also emailed to the CDBG distribution list via direct email on Nov 22, 2021, distributed via media release to area news agencies, business and civic groups, etc., and posted on social media on 11/22/2021. Comments received will be attached to the amendment. A public meeting was held November 29, 2021, to gather input on the priorities for

⁴ 91.401, 91.105, 91.200(c)

the substantia amendment. There was 1 attendee and 3 staff members. There were no comments received The presentation is attached hereto in Public Participation Section and the information attached is consistent with AAP and consolidated plan goals.

The public and other interested parties are invited to comment on the draft Action Plan for a period not less than 30 days. Notice published in the Barnstable Patriot on March 15, 2019, and Press Release issued March 25, 2019, and emailed to CDBG distribution list. Documents were made available by April 3, 2019, and accepting public comments through May 3, 2019. Additional notices were posted online on the Town Facebook page, in the eWeekly brochure starting on 3/8/2019. Notification of public meeting, draft availability and public comment period announced at Citizen Leadership Academy on March 12, 2019, on the Barnstable Today show on cable channel 18 March 25, 2019.

As mentioned above, press releases and direct invitations used to encourage participation of local and regional institutions, the Continuum of Care, and other organizations including businesses, developers, non-profit organizations, philanthropic organizations, community and faith-based organizations, low and moderate-income residents, special needs populations in the development of the plan. Notices are posted in English, Spanish, and Portuguese and the Town website is capable of translating materials into about 100 different languages to help encourage participation of non-English speaking residents. Meeting places and documents are available in accessible locations and reasonable accommodations are available for persons with disabilities to participate in the process. Notices are also sent to public housing agencies to post to encourage public housing residents to participate in the process.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	March 27, 2019	Attached hereto		
2	Press Release	Non-targeted/broad community	Issued 3/4/2019. Sent to media, posted on Town Website, Facebook, Town weekly newsletters			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Press Release	Non-targeted/broad community	Notice of document availability and public comment period released again on 3/25/2019			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The amount of the actual award is about 3.2% less than the estimate provided in the draft.

CARES Act Update: CDBG-CV funds added as an additional resource to prevent, prepare for and respond to the new coronavirus (COVID 19). CARES Act Update #3: CDBG-CV funds were added as an additional resource to prevent, prepare for and respond to the new coronavirus (COVID 19) and now are focusing on COVID-19 recovery and revitalization efforts.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	278,102	31,550	297,443	607,095	48,229	*Please note that planning and administration funding from PY20 will be paid by program income and the remaining entitlement funding will be released for other activities in the PY21 program year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	682,259	0	0	682,259	513,935	CARES Act provided CDBG-CV funds to prevent, prepare or respond to the new coronavirus (COVID 19). Amendment to add additional CV3 fund allocation. CV3 funds will be allocated to activities focused on recovery from COVID-19 until the funds are depleted (from PY21- PY26).

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Matching requirements for CDBG programs are included in program descriptions and may include a minimum dollar amount or percentage of funds, or the maximum award is capped to ensure funds are leveraged with other sources. The Town of Barnstable Homebuyer Assistance Program is capped at \$75,000 with a maximum purchase price of \$325,000 and estimates about \$250,000 of private funds going into the program. The homebuyers are required to invest a minimum of 1.5% of the purchase price out of their own funds. Affordable Housing projects are typically leveraged with other public or private sources. The micro-enterprise loan program is capped at \$50,000 per business and leveraged with private funds. The Commercial Façade Improvement program requires a \$1 to \$1 match of private funds. The Senior Center Generator project is leveraged by the Town Capital Improvement Budget in the amount of \$225,006. The Youth Program Scholarships provided up to 50% assistance to low-income families to participate in various youth programs.

Community Preservation Act (CPA) funds: The Current balances as of March 5, 2019, for housing is \$1,528,381 and for historic preservation \$443,468. The Town anticipates an additional minimum set-aside of \$395,000 for each program will be made for FY2020, which coincides with the 2019 program year.

Lombard Fund: Trust funds available to assist very low-income Town of Barnstable residents with housing/living expenses. Funds are typically used for rent or mortgage payments and utilities such as heating or electric bills. Balance as of March 5, 2019, is \$519,000.

Affordable Housing Trust Fund: Balance as of March 5, 2019, is \$210,000.

In addition to other funding resources available to help with consolidated plan goals, applicants are asked to demonstrate how CDBG funds requested will be leveraged with other funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Town of Barnstable has received a Technical Assistance grant from Mass Housing Partnership to do a structural analysis of a former elementary school to determine its suitability for reuse, possibly for housing.

Discussion

Carryover amount is an estimate, includes funds committed to projects and is subject to the actual amount remaining after processing activities through year-end (6/30/2019).

Annual Goals and Objectives

AP-20 Annual Goals and Objectives⁵

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Decent Housing	2015	2020	Affordable Housing	Downtown Hyannis NRSA	Affordable Housing	CDBG: \$222,285 CDBG-CV: \$103,000	Rental units rehabilitated: 12 Household Housing Unit
2	Expand Economic Opportunities	2015	2020	Non-Housing Community Development	Downtown Hyannis NRSA	Expand Economic Opportunities	CDBG: \$205,940 CDBG-CV: \$103,000	Businesses assisted: 10 Businesses Assisted
3	Suitable Living Environment	2015	2020	Non-Housing Community Development	Downtown Hyannis NRSA	Neighborhood Stabilization Non-Housing Community Development Public Facilities & Improvements Public Services	CDBG: \$147,320 CDBG-CV: \$271,323	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

⁵ 91.420, 91.220(c)(3)&(e)

1	Goal Name	Decent Housing
	Goal Description	<p>Projects that create or preserve existing affordable housing units for residents with a household income of 80% or less of the Area Median Income for the Town of Barnstable as amended by HUD. Eligible activities may include but not limited to acquisition of property for the purpose of creating or preserving affordable housing units; rehab to create or preserve existing housing stock; Direct Homeowner Assistance to create homeowner opportunities; continuation of the Homebuyer Assistance program; Rehab activities including but not limited to connecting homeowners to Town sewer, removing lead hazards, emergency or other homeowner repair programs; and any other activity that creates or preserves affordable housing. May include continuation of the Career House Restoration project. Update: this will include collaboration with the Barnstable Housing Authority.</p>
2	Goal Name	Expand Economic Opportunities
	Goal Description	<p>Continuation of the Micro-Enterprise Loan program (MELP) that may include an expansion of program area and eligible activities; pending fund availability may include continuation of commercial façade improvement program focusing on sign and awning or lighting improvements, or other eligible activities that create jobs for low and moderate-income persons or assist businesses in the NRSA.</p> <p>Dollar amount estimated based on 2019 allocation and carryover amount.</p> <p>COVID 19 update: Amending micro-enterprise loan program to allow for grants to income-eligible business owners with 5 or fewer employees including owners affected by the coronavirus to retain jobs.</p> <p>Update (11/22/21): the Micro-Enterprise Loan program (MELP) will be reprogrammed to new activities that more efficiently meet the needs of the Town of Barnstable.</p>

3	Goal Name	Suitable Living Environment
	Goal Description	<p>Public facilities, infrastructure, and other public improvements</p> <ul style="list-style-type: none"> • Eligible activities may include acquisition or improvements to public facilities, infrastructure and other public improvements including but not limited to continuing the Senior Center Generator project and ADA improvements in the NRSA and other eligible activities. <p>Provide Public Services</p> <ul style="list-style-type: none"> • COVID-19 Update: 15% Cap has been waived for the 2019 program year and additional CDBG-CV funds for activities that prevent, prepare and respond to COVID-19. 15% cap is also waived for the upcoming 2020 program year for coronavirus efforts. Priorities for activities that address needs arising due to covid-19 including but not limited to childcare for first responders and other essential employees while schools and daycare centers are shuttered; food security for elderly, homeless, and other vulnerable populations; financial assistance to micro-enterprise business (5 or fewer employees including owners) or other small businesses affected by COVID-19 to retain jobs or create jobs for low and moderate-income persons. • Continuation of the Youth Scholarship Program is expected and estimated about \$15,000. Pending availability, funds may be used for activities providing a service to low and moderate-income persons or special needs populations provided it is new or quantifiable increase over the current level of service. Potential for programs that provide services to seniors, youths, homeless or risk of persons with mental illness, disabilities, or persons suffering from addiction and any other eligible public service activities. <p>Planning and administrative activities directly related to the CDBG and CDBG-CV grants. Including but not limited to preparation of Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports (CAPER), Environmental Reviews and monitoring and documenting compliance with regulations and other eligible activities.</p> <p>Update (11/22/21): PY20 funding in the amount of \$8,284.99 (EN funds) will be released for new activities in the upcoming PY21 program year as the Town works to bring down the sum of program income generated by the MELP.</p>

AP-35 Projects⁶

Introduction

Projects are consistent with the goals and objectives in the Consolidated Plan. The funding amounts used are for planning purposes and will be adjusted with the actual amounts are known. As indicated in the Executive Summary of this document funds will be used to address the following priorities:

- To create or preserve affordable housing options
- To support economic opportunities
- Improve public facilities, infrastructure, and other public improvements including but not limited to ADA improvements in the NRSA, and other eligible projects and programs. Includes continuation of the senior center generator project.
- Provide Public Services (may allocate up to 15% of the entitlement amount plus prior year program income pending availability.) Plan to continue the Youth Scholarship program and may fund other eligible new or expanded services.
- Planning and administration (will receive up to 20% of entitlement amount and current year program income).

#	Project Name
1	Planning and Administration
2	Affordable Housing
3	Commercial Revitalization
4	Public Facilities, Infrastructure and other public improvements
5	Public Services
6	CV-Public Services
7	CV-Planning and Administration
8	CV-Economic Opportunities
9	CV-Public Facilities, infrastructure other public improvements
10	CV-Housing

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are based on Consolidated Plan goals, consultations, public input, and fund requests while preparing this plan. Obstacles include lack of funding to address all the needs and absence of requests to address some of the needs identified.

⁶ 91.420, 91.220(d)

AP-38 Project Summary
Project Summary Information

1	Project Name	Planning and Administration
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Decent Housing Expand Economic Opportunities Suitable Living Environment
	Needs Addressed	Affordable Housing Non-Housing Community Development
	Funding	CDBG: \$57,227
	Description	Planning and administrative activities directly related to the CDBG and CDBG-CV program. Preparing the 5-year Consolidated Plan, Annual Action Plan, Consolidated Annual Performance Evaluation Reports (CAPER), environmental reviews, and monitoring and documenting compliance with regulations and other eligible activities are included. Update (11/22/21): PY20 funding in the amount of \$8,284.99 (EN funds) will be released for new activities in the upcoming PY21 program year as the Town works to bring down the sum of program income generated by the MELP.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Reported in projects and programs
	Location Description	Planning and Development Department, 367 Main Street, 3rd Floor, Hyannis, MA 02601.
	Planned Activities	Preparing the Consolidated Plan and Annual Action Plans, Consolidated Annual Performance Evaluation Report, Environmental reviews, monitoring activities, documenting compliance with regulations, and any other eligible related activity. The amount of CDBG funds allocated will be increased by 20% of any program income received during the program year.
2	Project Name	Affordable Housing
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Decent Housing
	Needs Addressed	Affordable Housing

	Funding	CDBG: \$222,285
	Description	Projects that create or preserve affordable housing units in the Town of Barnstable. May include acquisition of property for use as affordable housing; rehab to preserve existing units; rehab to connect to Town sewer; direct financial assistance to buy down the price of the home and rehab to remove related lead hazards; and other eligible activities that create or preserve affordable housing units.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	12 low and moderate-income families
	Location Description	Town of Barnstable unless otherwise stated in the program description. Priority may be given to projects located in NRSA. If the Career House project is continued, it is located in the NRSA. Update (11/22/21): the Town of Barnstable will work closely with the Barnstable Housing Authority to rehab their properties.
	Planned Activities	Priority may be given to activities to rehab or create affordable rental housing, homeowner rehab programs or to continue the Homebuyer Assistance Program. <i>May include the continuation of the Career House Restoration project.</i>
3	Project Name	Commercial Revitalization
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Expand Economic Opportunities Neighborhood Stabilization
	Funding	CDBG: \$205,940

	Description	Projects that increase economic opportunities with priority in the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA). Plan to continue and potentially expand the Micro-Enterprise Loan Program (MELP). Pending fund availability may continue the commercial facade improvement program (CFIP) focusing on sign, awnings and lighting improvements in the approved program area with a cap of \$2,000 per address. The dollar amount is based on the estimated carryover amount. COVID 19 Update: Priorities to provide assistance to income-eligible micro-enterprise business owners and other small businesses affected by the coronavirus to retain or create jobs for low and moderate-income persons. COVID 19 Update #2 (11/22/21): Priorities to provide assistance to income-eligible micro-enterprise business owners affected by the coronavirus to remain open in Barnstable during the COVID -19 recovery phase.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	3 Micro-Enterprise Businesses assisted Update (11/22/21): 10 Micro-Enterprise Businesses and their families planned to be assisted with CV3 funds.
	Location Description	Projects in Downtown Hyannis NRSA may be given priority but area for MELP program. May expand to other areas within Town pending approval. COVID – 19 Update (11/22/21): Micro-enterprise emergency assistance available across the Town of Barnstable.
	Planned Activities	Continuation and expansion of the Micro-Enterprise Loan Program. Pending fund availability may continue the façade program with reductions in scope as indicated above.
4	Project Name	Public Facilities, Infrastructure and other public improvements
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Suitable Living Environment
	Needs Addressed	Public Facilities & Improvements
	Funding	CDBG: \$50,000

	Description	Public facilities, infrastructure, and other public improvements that benefit low and moderate-income persons and special needs populations. May include acquisition, rehab or acquisition and rehab and includes projects that improve access. Public buildings used solely for governmental purposes are limited to ADA Access Improvements only. Priorities may be given to public facilities or infrastructure responding to COVID 19
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 low and moderate-income families
	Location Description	Town of Barnstable, priority may be given to public improvements that address goals in the downtown Hyannis NRSA.
	Planned Activities	The Senior Center Generator project funded in 2018 has been extended to complete in 2019. Priority may be given for infrastructure and facility improvements in Hyannis, not limited to waterline, senior center and ADA access improvements pending fund availability.
5	Project Name	Public Services
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Suitable Living Environment
	Needs Addressed	Public Services
	Funding	CDBG: \$41,700

<p>Description</p>	<p>Provision of services to low and moderate-income persons and special needs populations with or without a housing benefit. Services must be a new or quantifiable increase in the level of service. Income payments such as payments to individuals or families which are used to provide basic services such as food, shelter (including payment of rent or mortgage and/or utilities), or clothing are generally ineligible.**May qualify if income payments do not exceed three consecutive months and are paid directly to the provider on behalf of an individual or family or if provided as a loan. CARES ACT update: 15% cap lifted for activities that prevent, prepare for or respond to the new coronavirus (COVID-19) for the 2019 program year and supplemental CDBG-CV funds. Activities not related to coronavirus efforts are prohibited from exceeding the 15% cap. Priorities for activities that address needs arising due to COVID-19 include but are not limited to childcare for first responders and other essential employees while schools and daycare centers are shuttered; food security for elderly, homeless, and other vulnerable populations; any other eligible activities addressing needs caused by coronavirus. COVID-19 Update (11/22/21) #2: public services that focus on COVID-19 recovery will be prioritized when considering activities for funding. The Town has reprogrammed an activity that assisted with COVID -19 response but is now shifting its focus to recovery.</p>
<p>Target Date</p>	<p>6/30/2020</p>
<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>15 low/mod income families</p>
<p>Location Description</p>	<p>Youth Scholarship Program is administered out of the Hyannis Youth and Community Center, 141 Bassett Lane, Hyannis, MA 02601.</p> <p>Other services located in the Town of Barnstable and serving Barnstable residents are eligible. Priority may be given to projects addressing NRSA goals or seniors.</p>

	Planned Activities	<p>Continue Youth Program Scholarship program – estimate \$18,000 NOFA released 4/30/2019 and the amount allocated may be increased up to 15% of the grant award or about \$41,700 if funds are available.</p> <p>COVID-19 Update: Priorities for activities aimed at preventing, preparing for, or responding to the new coronavirus including but not limited to providing childcare for first responders and other essential employees while schools and daycares are closed; food security for elderly, homeless and other vulnerable populations; any other eligible public service activities.</p> <p>COVID-19 Update (11/22/21) #2: public services that focus on COVID-19 recovery will be prioritized when considering activities for funding including but not limited to LMI business assistance, COVID treatment and motel stays for the homeless, and any other eligible public service activities.</p>
6	Project Name	CV-Public Services
	Target Area	Town of Barnstable
	Goals Supported	Suitable Living Environment
	Needs Addressed	Public Services
	Funding	CDBG-CV: \$300,000

<p>Description</p>	<p>Public services that prevent, prepare for, and respond to COVID 19. Preference may be given for childcare services; food security for children, seniors, homeless and other vulnerable populations; services for elderly, homeless, victims of domestic violence, and other vulnerable populations; youth services, crime prevention and public safety and assistance to businesses affected by COVID 19. Consideration to new services or a substantial increase in the level of service for other eligible activities and may include health services; educational services; crime prevention and public safety; employment services (e.g., job training); substance abuse services (counseling and treatment); fair housing counseling; energy conservation; welfare services (including income payments); down payment assistance; and recreational services. Any other eligible public service that prevents, prepares for and responds to COVID 19.</p> <p>COVID-19 Update (11/22/21): public services that focus on COVID-19 recovery will be prioritized when considering activities for funding including but not limited to LMI business assistance, COVID treatment and motel stays for the homeless, and any other eligible public service activities. The Town has reprogrammed an activity that assisted with COVID -19 response, but is now shifting its focus to recovery.</p>
<p>Target Date</p>	<p>6/30/2026</p>
<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>1,461 low and moderate-income families</p> <p>10 low and moderate business owners</p> <p>30 low and moderate individuals</p>
<p>Location Description</p>	<p>Town of Barnstable</p> <p>Childcare services provided at the YMCA in Barnstable, 2245 Iyannough Rd, West Barnstable; Basic Needs provided by Duffy Health Care Center, 94 Main Street, Hyannis; Grab and Go Nutrition Program for Older Adults at the Barnstable Adult Community Center, 825 Falmouth Rd, Hyannis; Update (11/22/21): Duffy reprogrammed funds for In From the Streets program at Hyannis Host Inn, 614 Iyannough Rd, Hyannis; and M.E. Emergency Grant Program provided for businesses in Town of Barnstable</p>

	Planned Activities	Childcare services for essential workers, Basic Needs Program for homeless persons, Grab and Go Nutrition Program for Older Adults, Update (11/22/21): motel stays and meals for homeless persons, Grant assistance for LMI microenterprise business owners
7	Project Name	CV-Planning and Administration
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Decent Housing Expand Economic Opportunities Suitable Living Environment
	Needs Addressed	Affordable Housing Expand Economic Opportunities Neighborhood Stabilization Non-Housing Community Development Public Facilities & Improvements Public Services
	Funding	CDBG-CV: \$136,451.80
	Description	Planning and administrative activities directly related to CDBG-CV funds including but not limited to preparing amendments and engaging the public in the process, documenting compliance with various statutes and regulations and other eligible planning and administrative activities directly related to the CV funds.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	367 Main Street, Hyannis, MA 02601
	Planned Activities	Planning administrative activities directly related to CDBG CV funds including but not limited to preparing amendments to consolidated plans, annual action plans, environmental reviews, and documenting compliance with regulations and any other eligible planning and administrative activities related to CV funds.
8	Project Name	CV-Economic Opportunities
	Target Area	Downtown Hyannis NRSA

	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Economic Development, Public Services
	Funding	CDBG-CV: \$138,000
	Description	Financial assistance to micro-enterprise businesses affected by COVID 19 and may include assistance to other small businesses affected by COVID-19 to retain or create jobs for low and moderate-income persons.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	12 low and moderate-income families Update (11/22/21): 10 Micro-Enterprise Business owners and their families planned to be assisted with CV3 funds.
	Location Description	Town of Barnstable COVID – 19 Update (11/22/21): Micro-enterprise emergency assistance available across the Town of Barnstable.
	Planned Activities	Assistance to micro-enterprise and other small businesses affected by COVID 19 and eligible activities that retain or create jobs for low and moderate-income persons. COVID 19 Update (11/22/21): Priorities to provide assistance to income-eligible micro-enterprise business owners affected by the coronavirus to remain open in Barnstable during the COVID - 19 recovery phase.
9	Project Name	CV-Public Facilities, infrastructure other public improvements
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Suitable Living Environment
	Needs Addressed	Public Facilities & Improvements
	Funding	CDBG-CV: \$25,000
	Description	Public facilities, infrastructure and other public improvements to prevent, prepare for, or respond to COVID 19. Priorities may include activities that benefit the most vulnerable populations.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	
10	Project Name	CV-Housing
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Decent Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG-CV: \$138,000
	Description	Eligible activities that preserve or provide housing for low and moderate-income persons affected by COVID 19.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Low and moderate-income families
	Location Description	Town of Barnstable
	Planned Activities	

AP-50 Geographic Distribution⁷

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds for the 2019 program year may be used for Town-wide initiatives and for projects focused on revitalizing the Downtown Hyannis NRSA. The NRSA was approved in April 2016 for the period 7/1/2015 – 6/30/2020. The area is located downtown Hyannis and includes the following census block groups: Census tract 125.02 block groups 2, 3, and 4; tract 126.02 block groups 2, 3, and 4; and census tract 153 block groups 2 and 3. Please see NRSA Area Map in the Consolidated Plan. The Consolidated Plan has been amended to include the approved NRSA area.

As indicated above, the proposed NRSA/Target Area populations have the highest poverty levels, the lowest income levels, and the highest minority concentrations. Assistance is expected to be directed to this area.

The purpose of the NRSA is to stimulate reinvestment, revitalize and stabilize neighborhoods, and provide economic opportunities for low and moderate-income households. An NRSA designation allows relief from certain regulatory requirements making it easier to implement programs that foster economic empowerment for low and moderate-income persons.

Although spending may be focused in the NRSA areas, eligible projects outside these areas will be considered.

Geographic Distribution

Target Area	Percentage of Funds
Downtown Hyannis NRSA	48

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Input from residents, business owners, local financial institutions, non-profit organizations, and community groups, census data, HUD's upper quartile analysis was used to develop the NRSA strategy area. The data included throughout this document and the in the Housing Needs Analysis supports the need to stabilize this area.

NRSA was approved by HUD as of 7/1/2016 - 6/30/2020.

Discussion

Note to HUD: This section is complete in IDIS but does not download to word document.

Planned projects include but are not limited to the continuation of the Micro-Enterprise Loan Program (MELP) which is currently only allowed in the NRSA, and the Homebuyer Assistance Program that includes the NRSA in the program area. A recent request to expand the MELP program is being considered for the 2019 program year.

Potential projects, if funding permits, may include but not limited to possible water line infrastructure and ADA access improvements. There is a potential to continue Commercial Façade Improvement Program

⁷ 91.420, 91.220(f)

(CFIP) with focus on sign, awning, or lighting improvements in the designated program area. The program cap for the CFIP may be reduced to less than \$2,000 per address.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The Barnstable County HOME Consortium Consolidated Plan and Annual Action Plans include barriers for the entire region in which the Town of Barnstable is a participating jurisdiction. The Town is afflicted by the same barriers as indicated in the Consolidated Plan and summarized here.

Insufficient resources, federal housing policy, land-use policies, limited wastewater infrastructure, and neighborhood and community resistance to development.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town of Barnstable proposes or already has in place the following strategies to address some of these barriers over the next five years.

Insufficient Resources: Limited local funding sources are available for affordable housing.

- Affordable housing is identified as a high priority for the CDBG program. CDBG Funds are allocated to projects that create or preserve affordable housing units in the Town.
- At least 10% of Community Preservation Act funds are dedicated to community housing for the creation or support of affordable housing.
- Town received a \$250,000 Commonwealth Housing Choice infrastructure grant to upgrade sewer capacity in an area of Hyannis that is seeing renewed interest in residential development.
- The Town has a municipal affordable housing trust.
- The Town is a member of the Barnstable County HOME Consortium

Housing Policies

Land Use Policies:

- Town adopted an Inclusionary Housing Zoning Ordinance that requires a 10% affordable housing contribution for projects triggering compliance.
- Town adopted Accessory Affordable Apartment Ordinance allows for the development of affordable, deed-restricted accessory rental units.
- The Town renewed its Growth Incentive Zone application which allows developers to bypass the regional planning agency review.

Limited wastewater infrastructure:

The Water Resources Advisory Committee working closely with the Cape Cod Commission, regional planning agency, is developing and implementing the Town's portion of the Section 208 Areawide Water Quality Management Plan update which includes recommended strategies, regulatory reforms, a process and set of tools for the Town to reduce or eliminate excess nitrogen.

Neighborhood and community resistance to development:

- In cooperation with the Cape Cod Commission, Barnstable participated in the Community Resiliency by Design planning initiative to develop compact model housing designs that are appropriate for the distinct characteristics of a neighborhood. The initiative will engage the

community to define local preferences for building forms, scale, height, styles and density.

- The second phase of the project, for which the Town received a \$50,000 EOEEA grant, will translate the preferences into prototypes and guide the development of local implementation tools that allow for a mix of housing types that blend into and reflect the existing community's character
- The Town is hosting an Advocacy training to teach residents the facts about the housing crisis, how to speak with confidence on the issue and opportunities to engage.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below is a list of other planned actions to carry out the strategies outlined in the Consolidated Plan.

Actions planned to address obstacles to meeting underserved needs

The reduction of federal, state, and local resources is the greatest obstacle towards addressing underserved needs. The decline in funding has resulted in staff cuts and reduced hours of staff administering the programs that address the needs. The Town continues to focus on priorities and strengthen partnerships with other agencies to leverage these funds when possible. **The Town of Barnstable plans to use CARES funds to address these gaps as much as possible.**

Actions planned to foster and maintain affordable housing

Affordable Housing has been identified as one of the highest needs in the community. A large percentage of CDBG funds are allocated to activities that create or preserve affordable housing units. The Town also has other resources dedicated to affordable housing initiatives, such as the Community Preservation Act funds and the Affordable Housing Trust Fund. The Town has adopted zoning and other policy changes to promote affordable housing activities such as the Inclusionary Zoning Ordinance, Accessory Affordable Apartment and Private-Initiated Affordable Housing Development (PIAHD) ordinances and the Growth Incentive Zone (GIZ). These changes have allowed for increased density and the inclusion of affordable housing development. The Planning & Development Dept. (formerly the Growth Management Dept.) hired a consultant to update the Housing Needs Assessment and the Housing Production Plan, which were completed in December 2014 and November 2016, respectively. The Town continues to evaluate town-owned land with respect to the feasibility of developing affordable housing. The Planning & Development Dept. continues to provide assistance to developers and residents interested in pursuing affordable housing opportunities. **The Town of Barnstable plans to use CARES funds to address affordable housing maintenance and preservation as much as possible, working closely with long-standing community partners to quickly spend these funds per requirements from HUD.**

Actions planned to reduce lead-based paint hazards

- Potential projects are reviewed to determine Lead Paint compliance levels.
- Awarded projects are required and documented to comply with Lead Paint regulations.
- Potential lead-based paint hazards have been identified in the Consolidated Plan.
- Lead hazard reduction activities may be funded with CDBG funds.
- The Accessory Affordable Apartment (AAP) program allowed a higher maximum amount of assistance to homeowners to comply with Lead Paint hazards when triggered.
- Homeowner rehab programs evaluate for lead compliance, and CDBG funds may be made available for lead hazard reduction activities.
- The Town and recipients are required to use a Certified Lead Paint Inspector to identify hazards and ensure compliance with relevant Massachusetts state and federal regulations.
- Grant recipients are required to comply with lead paint regulations.
- The Town's Homebuyer Assistance Program (HAP) was modified to provide additional assistance

to address lead hazards.

Actions planned to reduce the number of poverty-level families

As mentioned above, the Town collaborates with the Barnstable County HOME program, the Regional Network to Address Homelessness, and the Barnstable Housing Authority to develop programs to aid in efforts to reduce poverty-level households. Although funding resources are limited to meet all the needs, as partners the town benefits from the Home Consortium's commitment to prioritize extremely low-income households; the dedication of the housing authorities for public housing opportunities which allows the town to prioritize low and moderate-income persons and thereby collectively contributing to reduce the number of poverty-level families. The Town established a Neighborhood Revitalization Strategy Area (NRSA) in an effort to provide concentrated assistance to the census block groups in Hyannis with the highest number of households with very low incomes. **The Town of Barnstable plans to use CARES funds to address homelessness prevention and assistance, as well as other programs for LMI households and individuals as much as possible. The Town is working to meet the 70% LMI requirement and quickly provide funds to subrecipients who will spend the funds per HUD requirements.**

Actions planned to develop institutional structure

The Downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA) was established to target the use of CDBG funds in a more comprehensive strategy towards revitalizing an area determined economically disadvantaged. As indicated above, the goal of the NRSA is to:

Support economic empowerment through a more flexible CDBG funding process to increase economic opportunity, stabilize neighborhoods and sustain revitalization.

Activities planned:

- Stabilizing existing residential neighborhoods by promoting homeownership and providing other direct assistance to homeowners;
- Providing incentives for a broader range of housing types for all lifestyles, ages and incomes through infill development and adaptive building reuse;
- Providing direct business assistance to create and/or retain year-round jobs through micro-enterprise lending and a façade improvement program.
- Providing services that create economic opportunities or homeownership in the area.

This cohesive approach is expected to stabilize neighborhoods, encourage reinvestment downtown and surrounding neighborhoods, and have greater visible impact on the community.

Actions planned to enhance coordination between public and private housing and social service agencies

- Outreach efforts continue to engage agencies and form partnerships to carry out programs
- Continue use of social media and the website to further public outreach
- Strengthen partnerships with agencies serving low and moderate-income persons and special needs populations
- Changed the CDBG application process to make initial inquiries for funding less labor-intensive for applicants by changing the 1st step to a simple Letter of Interest (LOI) request. Instructions posted on the Town website on what to include in a 1-page LOI that can be mailed, delivered, or emailed. This step minimizes the amount of time an interested agency needs to invest in determining if the

project is eligible. We hope this process will encourage more applications and creativity in program development. A step may be waived for experienced applicants with known eligible projects.

- The Barnstable Housing Authority (BHA) works with local service providers to run programs and select participants for publicly (BHA) owned properties.
- BHA partnered with the Seniors Helping Seniors group to add a Senior Bullying Program
- The Town is providing financial assistance through the CDBG program to make improvements to housing units owned and operated by the housing authority

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements⁸

Introduction

The Town of Barnstable is a Community Development Block Grant (CDBG) entitlement community and can use CDBG funds for activities that benefit low and moderate-income persons within the community; that work to prevent or eliminate the occurrence of slums and blight; and that are considered urgent because existing conditions pose a serious and immediate threat to the health or welfare of the community. A minimum overall benefit of 70% of the funds must be used to benefit low and moderate-income persons. Funds are utilized by the Town to provide decent affordable housing, create economic opportunities and suitable living environments.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	114,714
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate-income. Specify the years covered that include this Annual Action Plan.	70.00%

Discussion

COVID 19 update: Amending the amount that can be used for urgent need activities from \$10,000 to the maximum allowed to maintain the 70% LMI benefit requirement. Amount above includes both 2019 and CDBG-CV funds. Overall LMI benefit certification amended from 1 year to 3 years for rapid response to COVID 19.

⁸ 91.420, 91.220(l)(1,2,4)