

Executive Summary

AP-05 Executive Summary¹

1. Introduction

The Town of Barnstable's Annual Action Plan (AAP) covers July 1, 2022, through June 30, 2023. The Annual Action Plan is mandated by the U.S. Department of Housing and Urban Development (HUD) to determine how the Town will use Community Development Block Grant (CDBG) funds for the next year. The Town is expecting roughly \$315,000 in the 2022 program year. The AAP addresses housing, social services, economic development, infrastructure and facility upgrades, and urgent needs in Barnstable (the "Town"). It develops goals and objectives the Town will support concerning low to moderate-income (LMI) people and areas through various projects/activities. Per HUD regulations, 70 percent of funds must go to activities that support LMI populations. The AAP's development collaborates between residents, providers, neighboring towns, county, state, and local agencies to address Barnstable's housing and community development needs. It provides the opportunity for the Town to shape efforts over the next year into an effective, coordinated strategy. This strategy must provide decent housing, a suitable living environment, and expanding economic opportunities for LMI persons. Residents and other interested parties are encouraged to review this draft plan and submit comments for submission to HUD by May 15, 2022.

COVID-19 will continue to impact Barnstable's local economy and daily operations. Projects and activities that address conditions created by the virus will continue to have a high priority for this plan's duration, particularly through 2026. Although many activities funded in response to COVID-19 are expected to fall under the priorities below, the Town may opt to use the maximum allowed for urgent need activities as needed.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, a table listed elsewhere in the plan, or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

Program objectives are to develop viable communities via decent housing, a suitable living environment, and expanded economic opportunities for LMI residents. This AAP's program objectives and priorities align with HUD's performance measurement system. Priorities meet a national objective (decent housing, suitable living environments, and economic opportunities) and at least one of three HUD-designated outcomes: Availability/Accessibility, Affordability, and Sustainability.

¹ 91.200(c), 91.220(b)

Affordable Housing: Projects that create/preserve affordable housing, provide financial assistance to eligible homebuyers, remove blight, support homeowner rehabilitation, and other housing-related activities for LMI persons.

Economic Opportunities: Projects that create/retain economic opportunities for LMI persons; provide technical assistance to business owners; assist small and microenterprise businesses to establish/stabilize/expand in Barnstable; assist with façades improvements and other beautification efforts in commercial areas, etc.

Creating Suitable Living Environments:

- **Public Facility/Infrastructure/other Public Improvements:** Projects that benefit LMI or special needs populations by expanding public access or increasing availability to services that support limited-clientele populations, removing architectural barriers, helping all LMI households participate in the Sewer Connection Loan Program (SCLP), etc.
- **Public Services:** Funding for public services is capped at 15% of the Entitlement amount and the year's program income (the cap is waived for CDBG-CV, or CARES Act, funds). LMI and special needs service activities with(out) housing benefit are included here. The Town may prioritize activities to prevent and respond to COVID-19. Other public service priorities include childcare/daycare, homelessness, food security, English as a Second Language (ESL), seniors, continuing the youth scholarship program, expanding public safety, and other programs for vulnerable populations.
- **NRSA/Target Area:** Eligible activities include those that stabilize and revitalize the neighborhood, including creating/retaining affordable housing, economic opportunities, and public facilities/infrastructure/other improvements for LMI and special needs populations.

Response to Support Infectious Disease or Other Urgent Needs: Projects to address needs caused by COVID-19. Most other activities are expected to meet objectives, but the Town is adding urgent needs as a high priority. HUD limits funding for urgent needs, slums, blight, or historic preservation to an amount calculated by subtracting 20 percent from the award and multiplying it by 70 percent (which must benefit LMI persons). The balance between the 20 percent less than the award and the 70 percent figure can be used to address urgent needs, slums, and blight or historic preservation.

Planning and Administration: Up to 20 percent of the Entitlement funding and the current year program income is allocated for grant management and activity planning.

Urgent Needs, Slum and Blight, and Historic Preservation: This amount is capped at 30 percent of the award for 1, 3, or 5 years. Typically it is one year, but Town may revise this due to COVID.

Pre-award costs: This may be incurred provided it is necessary for timely performance, compliance is met, and the CPP is completed.

Carryover amounts may include funds for projects that haven't been completed by year-end but have demonstrated compliance in their agreements.

3. Evaluation of past performance

This evaluation of past performance helped lead the grantee to choose its goals or projects.

Overall past performance is consistent with Consolidated Plan goals, including affordable housing, economic opportunities, public facilities and infrastructure improvements, public services, and improvements to the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA). In PY2021, the Town continued to focus resources toward COVID-19 response and addressing any resulting social, economic, and public health impacts. Barnstable's CDBG-CV small business grants with the Hyannis Main Streets and the continuation of a basic needs program (meals and shower program) with Duffy Health Center. Regular PY2021 activities included a continuation of the Winter CSO and YMCA Youth Scholarship program, a housing rehabilitation project with the Barnstable Housing Authority, and a rehabilitation project of the AIDS Support Group of Cape Cod's main office.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Residents, agencies, and other stakeholders serving low/moderate-income and special needs populations submitted comments in writing following the public hearing. Comments made during the meeting were also included in the final version of the AAP. The Town followed each of the Citizen Participation Plan (CPP) steps when conducting outreach and consulting with the public. See Consultation and Citizen Participation sections that follow for more details. The Planning and Development Department (PDD) issued a press release that notified the public of opportunities to participate, resulting in a newspaper announcement. Direct invitations to participate in the Plan review during the comment period were emailed to the CDBG distribution list. The Town also posted on its social media platforms (Facebook and Twitter) and on its website to announce meetings and the comment period, encouraging a broader range of residents to participate. The Notice of Public Meeting and Funding Availability (NOFA) was published in English, Portuguese, and Spanish on the Town's website. Regional and local agencies included reprints of announcements in their newsletters, including the Barnstable County Human Services Newsletter. An overview of actions is below:

- Draft documents Available through: April 14, 2021
- Legal Notice of Public Meeting and NOFA: April 9, 2021
- Press Release of Public Meeting and NOFA: April 8, 2021
- Public Comments Accepted through: May 14, 2021
- Public Meeting for the Draft Annual Action Plan: May 4, 2021

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of comments from the public meeting and written comments received by May 14, 2022, will be included in the submission to HUD for approval.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments are accepted unless inappropriate, not relating to the CDBG program, or are not eligible under program guidelines. Reasons eligible projects or programs will not be included in the Plan or funded are a lack of resources to support them, entities being unwilling or unable to undertake the activities or comply with HUD requirements, noncompliance with national objectives, or other community resources available to address needs.

7. Summary

Comments received on this draft will be considered and included in the final document submitted to HUD for approval. Comments will be accepted through May 14, 2022. Participation in the process is greatly appreciated and used to help define priorities, goals, and strategies over the upcoming year.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administering each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BARNSTABLE	
CDBG Administrator		Planning & Development Department
HOPWA Administrator		N/A
HOME Administrator		Barnstable County HOME Consortium
HOPWA-C Administrator		N/A

Table 1 – Responsible Agencies

Narrative

The Town of Barnstable is a participating jurisdiction (PJ) in the Barnstable HOME County Consortium. The County is responsible for submitting the Consolidated Plans, Annual Action Plans, Substantial Amendments, and the Assessment of Fair Housing (AFH) to HUD on behalf of the Consortium. The Town prepares its own Consolidated Plan, Annual Action Plans, and any Substantial Amendments submitted through the Consortium. The Town is responsible for preparing and submitting the Consolidated Annual Performance Evaluation Reports (CAPER) directly to HUD.

Consolidated Plan Public Contact Information

For more information regarding the Town of Barnstable’s CDBG Program, contact Elizabeth Jenkins, Director of Planning and Development:

367 Main Street, Hyannis, MA 02601
 (P):508-862-4678,
 (TDD#): 508-790-9801
 (Email): Elizabeth.jenkins@town.barnstable.ma.us

AP-10 Consultation²

1. Introduction

During the PY2022 Annual Action Plan development, the Town consulted with housing and human service providers (both public and private), municipal staff, community partners, and residents. Entities consulted included the Barnstable Housing Authority, the Hyannis Main Street Business Improvement District, AIDS Support Group of Cape Cod, the Hyannis Village Marketplace Headstart (YMCA), and other major community organizations. Consultation involved stating opinions on housing, social service, economic development, and infrastructure needs and prioritizing action. Feedback was gathered via a public hearing on the draft, direct email contact, a press release, internet outreach, newspaper postings, and a 30-day comment period.

The Town contacted agencies and organizations including those serving the homeless and chronically homeless, disabled individuals/households, the elderly, the ESL population, people living with HIV/AIDS, low-income residents (in and outside the NRSA), veterans, public housing tenants, victims of domestic violence, local businesses, people with substance abuse issues, and those particularly affected by COVID-19. These agencies were local and regional. Consultation provided an understanding of Barnstable's housing and community development gaps, especially the needs of its low-income citizens and those living in poverty. The Town notified these agencies when the draft was available and encouraged them to comment during the public comment period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies.³

In addition to public meetings, the Town consults directly with public housing and health service providers. Methods of outreach include meetings, phone calls, and web-based outreach such as email correspondence, website posting, and social media. Facilitated discussions focused on local housing and service access issues and programs/projects to address those issues. The Town of Barnstable will enhance coordination with the Housing Authority, the HOME Consortium, the CoC, hospitals, and other relevant groups by encouraging them to apply for CDBG, providing technical assistance, and working more closely as partners in the upcoming program year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

² 91.100, 91.200(b), 91.215(l)

³ (91.215(l))

The Continuum of Care (CoC) for Cape Cod and the Islands includes the Town of Barnstable. The Town is represented on the Cape and Island Regional Network on Homelessness Policy Board by the Police Department and Director of Pupil Services. Assistance and services for the homeless, especially chronically homeless individuals and families, families with children, veterans, unaccompanied youth, and recently homeless people living in permanent housing or transitional housing are recurring topics. Other policy board members include the Housing Assistance Corporation, Duffy Health Care, Independence House, Elder Services, and the Cape Cod Council of Churches. These organizations have worked with the Town on CDBG programs, either on applications or funded activities. When preparing the Consolidated Plan, the Town consults with these agencies and informs them of AAP updates and funding availability. Please note that Policy Board members may change, but a representation of the Town and consultation with the agencies remain constant.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies, and procedures for the operation and administration of HMIS.

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), amended the McKinney-Vento Homeless Assistance Act, includes major revisions to the Emergency Solutions Grant (ESG) program. Federal ESG funds assist homeless and at-risk households by providing necessary services to regain stable housing after experiencing a crisis and/or homelessness. The Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) is awarded ESG funds in Massachusetts, including on Cape Cod. Neither the Town of Barnstable nor the County receives these funds directly from DHCD. DHCD allocates funding to service providers operating homelessness prevention programs and the emergency shelter facilities in their network. Funds are for shelter support, Rapid Rehousing, and homeless prevention. Funds are offered through a competitive request for proposal (RFP) process each year. Public notices are issued, which give Towns in Barnstable County the opportunity to comment and respond. DHCD has awarded Housing Assistance Corporation (HAC), Duffy Health Center, and Catholic Social Services with ESG funds - all located in Barnstable. Requests for programs to fill gaps in ESG services that meet CDBG requirements will be prioritized for the use of CDBG funds.

2. Agencies, groups, organizations, and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Barnstable Housing Authority (BHA)
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email.
2	Agency/Group/Organization	HOUSING ASSISTANCE CORPORATION (HAC)
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds.
3	Agency/Group/Organization	Habitat for Humanity of Cape Cod
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods, available funds
4	Agency/Group/Organization	Duffy Health Center, Inc.
	Agency/Group/Organization Type	Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.
5	Agency/Group/Organization	Cape & Islands Community Development, Inc. dba Coastal Community Capital
	Agency/Group/Organization Type	Regional organization Business and Civic Leaders Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and email.
6	Agency/Group/Organization	REGIONAL NETWORK TO ADDRESS HOMELESSNESS
	Agency/Group/Organization Type	Services-homeless Other government - County Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds. Direct consultations by phone, and email.
7	Agency/Group/Organization	AIDS Support Group of Cape Cod
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds
8	Agency/Group/Organization	Child and Family Services
	Agency/Group/Organization Type	Housing Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds.
9	Agency/Group/Organization	NAMI Cape Cod & Islands
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meeting, available drafts, comment periods and available funds.

10	Agency/Group/Organization	Barnstable Disability Commission
	Agency/Group/Organization Type	Other government - Local Business Leaders Voluntary Committee to Town Council
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Public improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds.
11	Agency/Group/Organization	Barnstable Housing Committee (BHC)
	Agency/Group/Organization Type	Other government - Local Advisory Committee to Town Council
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided notices of public meetings, available drafts, comment periods and available funds. CDBG update provided during public meetings.
12	Agency/Group/Organization	Barnstable County Human Services
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
13	Agency/Group/Organization	Cape Organization for Rights of Disabled (CORD)
	Agency/Group/Organization Type	Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
14	Agency/Group/Organization	Community Action Committee of Cape Cod and the Islands, Inc.
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds
15	Agency/Group/Organization	Cape Cod Community College
	Agency/Group/Organization Type	Services-Education Services-Employment Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.

16	Agency/Group/Organization	SALVATION ARMY CORPS
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-homeless Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
17	Agency/Group/Organization	Cape Cod Council of Churches, Inc.
	Agency/Group/Organization Type	Services-Children Services-homeless Consortium of Churches
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
18	Agency/Group/Organization	Barnstable Veterans Services
	Agency/Group/Organization Type	Other government - Local Services - Veterans

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
19	Agency/Group/Organization	American Red Cross
	Agency/Group/Organization Type	Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
20	Agency/Group/Organization	Town of Yarmouth
	Agency/Group/Organization Type	Other government - Local Adjacent Community
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Partner Grantee in the Barnstable HOME Consortium. Direct consultations by meeting, phone, and emails
21	Agency/Group/Organization	Cape Cod Literacy Council
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
22	Agency/Group/Organization	Luke Vincent Powers Foundation
	Agency/Group/Organization Type	Services-Children Foundation
	What section of the Plan was addressed by Consultation?	Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
23	Agency/Group/Organization	Crystal Gardens Children’s Center, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
24	Agency/Group/Organization	Independence House
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds.
25	Agency/Group/Organization	Department of Public Works-Barnstable
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and emails.
26	Agency/Group/Organization	Harwich Ecumenical Council for the Homeless, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meetings, phone, and emails.
27	Agency/Group/Organization	Barnstable Adult Community Center
	Agency/Group/Organization Type	Services-Elderly Persons Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meetings, phone, and emails.
28	Agency/Group/Organization	Town of Barnstable Recreation Division
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Youth and Community Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meetings, phone, and emails.
29	Agency/Group/Organization	CAPEABILITIES
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.

30	Agency/Group/Organization	The Cape Cod Commission (CCC)
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
31	Agency/Group/Organization	Health Ministry Inc.
	Agency/Group/Organization Type	Services-Children Services-Health Regional organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
32	Agency/Group/Organization	Hyannis Main Street Business Improvement District (BID)
	Agency/Group/Organization Type	Services-Employment Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
33	Agency/Group/Organization	Hyannis Public Library
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan, particularly its strategic planning effort.
34	Agency/Group/Organization	Barnstable Town Councilor Precinct 3
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and emails. Information from organization staff was used to inform this plan.
35	Agency/Group/Organization	CHAMP House
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
36.	Agency/Group/Organization	Cavalry Baptist Church
	Agency/Group/Organization Type	Services-Children Services-Health Regional organization Neighborhood Organization Homelessness Strategy

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
37.	Agency/Group/Organization	YMCA Cape Cod
	Agency/Group/Organization Type	Services-Children Services-Health Regional organization Neighborhood Organization Homelessness Strategy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Community Development Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Information from organization staff was used to inform this plan.
38.	Agency/Group/Organization	Barnstable Police Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Community Development Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide notices of public meetings, available drafts, comment periods and available funds. Direct consultations by meeting, phone, and emails. Information from organization staff was used to inform this plan.

Identify any Agency Types not consulted and provide the rationale for not consulting

The Town has consulted all agency types.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Network to Address Homelessness on Cape Cod & Islands	Goals forward efforts to eliminate homelessness.
Town of Barnstable Housing Needs Assessment	Town of Barnstable, Planning & Development Department	Goals to increase the number of affordable housing options.
Town of Barnstable Housing Production Plan	Town of Barnstable, Planning & Development Department	Goals to increase the number of affordable housing options.
Town of Barnstable Local Comprehensive Plan	Town of Barnstable, Planning Board and Town Council	Goals to increase the number of affordable housing options.
Town of Barnstable Town Council Strategic Plan	Town of Barnstable Town Council	Goal to increase the diversity of housing, promote economic development, address homelessness, and forward community development efforts in Barnstable
Regional Policy Plan	Cape Cod Commission	Promotes regional housing and economic development
Comprehensive Wastewater Management Plan / Single	Town of Barnstable	Promotes local and regional housing and economic development efforts via wastewater infrastructure expansion for those in and around the Target Area

Table 3 - Other local / regional / federal planning efforts

Narrative

Efforts to enhance coordination with private industry, small/microenterprise businesses, housing developers, and social service agencies include outreach to the Hyannis Area Chamber of Commerce, the Cape Cod Chamber of Commerce, and the Hyannis Main Street Business Improvement District. Meeting announcements, funding availability, document availability, and public comment periods are sent to agencies to distribute to members through email, newsletters, website updates, and other postings. These agencies also engage with Town staff throughout the public comment period.

AP-12 Participation⁴

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Town staff invited the public and any interested parties to comment on the draft AAP and Citizen Participation Plan (CPP) for no less than 30 days. The meeting on the draft was held in March 2022 via Zoom due to the COVID-19 pandemic. Public meeting notices were published in the Barnstable Patriot and Cape Cod Times, via Press Release, CDBG listserv distribution and posted on the Town's website two weeks in advance. The Town translated all notice into Spanish and Portuguese. All information pertaining to the PY22 AAP was circulated through local and regional newsletters, the Town's social media, and the eWeekly brochure. Documents were made available by March 7, 2022, and comments were accepted through 19, 2022. Paper versions of all documents were available in Town Hall in the Planning and Development Department.

Press releases, direct invitations, and other outreach listed above encouraged the participation of local/regional institutions, the CoC, housing professionals, service providers, businesses, developers, nonprofits, philanthropic organizations, faith-based organizations, LMI residents, and special needs populations during the Plan's development. Notices are posted in English, Spanish, and Portuguese. The Town's website can translate materials into 100 different languages to encourage the participation of non-English speaking residents. Meeting places and documents are available in accessible locations, with accommodations available for those with disabilities. Notices are sent to the local PHA's to encourage public housing residents to participate. All received comments and meeting attendees are attached to the amendment before submitting to HUD.

⁴ 91.401, 91.105, 91.200(c)

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Portuguese and Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Nonprofit and other agencies	Residents and organization leaders attended the public meeting on the draft AAP in March 2022. Each attendee had the opportunity to provide feedback and ask questions about the plan’s priorities, projects, and goals.		All comments accepted	N/A
2	Press Release	Non-targeted/broad community	Issued in March 2022. Sent to various media outlets, posted on the Town website, on social media, and in several periodic newsletters.	N/A	All comments accepted	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Portuguese and Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Nonprofit and other agencies</p>	Emailed to CDBG distribution list, which includes area nonprofits, businesses, and other community organizations that provide goods or services to low-income and special needs populations.	N/A	All comments accepted	N/A
4	Newspaper Ad	Non-targeted/broad community	Document availability and public comment period published in Barnstable Patriot and the Cape Cod Times in March 2022.	N/A	All comments accepted	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources⁵

Introduction

HUD has not announced the award allocations for PY2022 by this publication. The PY21 award was \$316,233, so staff estimates that PY2022’s award will be similar. The amount expected for the remainder of the Consolidated Plan (Con Plan) is an estimated level of funding provided for each of the remaining three years. The COVID-19 stimulus amount is \$682,259, with roughly \$211,000 available at this time. The program income amount is unknown until received, and prior-year resources will be updated when current invoices are processed through June 30, 2022.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

⁵ 91.420(b), 91.220(c)(1,2)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$315,000	X	X	\$315,000	X	The expected amount for the remainder of Con Plan is an estimate provided the level of funding each year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied.

During the CDBG application submission process, applicants are asked to demonstrate how they will leverage the activity with other funds. Applicants are required to submit a detailed budget to outline the usage of funds and other contributing funds. CARES Act applicants must complete a Duplication of Benefits form during their application. Other available funding to help fulfill Consolidated Plan goals include:

- **Community Preservation Act (CPA) funds:** Funds for affordable housing, historic preservation, and open space projects expect at least \$400,000 during PY2022.
- **Lombard Fund:** Trust funds available to assist very low-income Barnstable residents with housing/living expenses. Funds are for rent or mortgage payments and utilities such as heating or electric bills.
- **Affordable Housing Growth & Development Trust Fund:** The AHGD Trust was awarded \$2.5 million in CPA funds, and still maintains a

balance. To date, money has been allocated for emergency rental assistance, a Veterans housing project in Dennis, and \$1.6M to Standard Holdings, LLC for the creation of 10 units deed restricted in perpetuity for renters at 50% of the Area Median Income.

- **COVID-19 CARES (CV) Act:** The Town was awarded \$3.9 million under the CARES Act Coronavirus Relief Fund. These funds are used to continue municipal services, expanded public health, and services to support residents in their homes as the Town continues to recover from the pandemic. The CDBG program received \$682,259 in CDBG-CV funds as part of this program.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The town is reviewing the potential to repurpose municipal property at 1200 Phinney's Lane, Hyannis for affordable housing. An assessment of municipal property available to meet affordable housing is underway.

Discussion

The carryover amount is an estimate, including funds committed to projects and subject to the actual amount remaining after processing activities through year-end (6/30/2022).

Annual Goals and Objectives

AP-20 Annual Goals and Objectives⁶

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Decent Housing	2020	2025	Affordable Housing	Downtown Hyannis NRSA	Affordable Housing	CDBG: \$210,996	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted Rental units rehabilitated: 5 Household Housing Unit
2	Economic Opportunities	2020	2025	Non-Housing Community Development	Downtown Hyannis NRSA	Economic Opportunities Urgent Need	CDBG: \$210,996	Jobs created/retained: 10 Jobs Businesses assisted: 10 Businesses Assisted

⁶ 91.420, 91.220(c)(3)&(e)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Suitable Living Environment	2020	2025	Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Downtown Hyannis NRSA	Public Improvements Public Services	CDBG: \$210,996	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 8 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Decent Housing
	Goal Description	Projects that create or preserve affordable housing units for rent and homeownership. Activities may include property acquisition; rehab of affordable housing units including public housing, rental, or homeownership; direct financial assistance to eligible homebuyers; administration of the rehabilitation program; and other eligible activities that create and preserve housing that is affordable to households at/below 80% AMI and special needs populations.
2	Goal Name	Economic Opportunities
	Goal Description	Projects that create or preserve jobs and economic opportunities for LMI persons, promote workforce development/training and support business owners through technical assistance, grants, and loans. It includes any other eligible activity that provides jobs or economic opportunities for LMI persons, particularly due to COVID-19. This may include continuing the micro-enterprise loan program, emergency assistance to small businesses affected by COVID-19, façade improvements.

3	Goal Name	Suitable Living Environment
	Goal Description	<p>Public facilities, infrastructure, and other public improvements Eligible activities may include acquisition or improvements to public facilities, infrastructure, and other public improvements, including: ADA improvements town-wide (Kalmus Beach, Town Hall, Old Selectman’s Building, and pedestrian signals in the NRSA), accessibility of buildings and infrastructure in the NRSA, revamping the Town’s Sewer Connection Loan Program (SCLP), upgrades to YMCA facilities, and other eligible activities.</p> <p>Provide Public Services The Town may allocate up to 15 percent of its yearly award to social service activities. Continuation of the Youth Scholarship Program is expected and estimated at about \$15,000. Continuation of the Winter CSO Program is expected and estimated at about \$25,000. Pending availability, funds may be used for activities servicing LMI persons and special needs populations, provided it is a new or quantifiable increase over the current level of service. There is potential for programs that provide services to seniors, the youth, ESL populations, the homeless and those at-risk, people with mental illness, the disabled, people with substance abuse issues, DV victims, veterans, and any other eligible activities for low-moderate clientele.</p> <p>Planning and Administration Planning and Administration activities related to the CDBG grant include the preparation of Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports (CAPER), Environmental Reviews, application processing, technical assistance, and all monitoring and regulatory compliance of eligible activities.</p>

AP-35 Projects⁷

Introduction

The Town of Barnstable is expecting roughly \$315,000 in PY22; program income and carry over amounts are unknown at this time. Priorities are determined through citizen participation and consultation, and projects must be consistent with goals and objectives in the five-year Consolidated Plan. Please note, the stated funding amounts per project are for planning purposes and will be adjusted when actual amounts are known. As indicated in this AAP's Executive Summary, funds will address the following:

- To Create or Preserve Affordable Housing Options;
- To Support Economic Opportunities;
- Improve Public Facilities, Infrastructure, and Other Public Improvements including the new Sewer Connection Loan Program (SCLP), Town-wide ADA improvements, accessibility of NRSA buildings and infrastructure, upgrades to YMCA facilities, and other eligible projects and programs;
- Provide Public Services; and
- Planning and Administration (mandatory 20 percent of entitlement amount and current year program income to this activity).

#	Project Name
1	2022 PLANNING AND ADMINISTRATION
2	2022 AFFORDABLE HOUSING
3	2022 EXPAND ECONOMIC OPPORTUNITIES
4	2022 PUBLIC FACILITY, INFRASTRUCTURE, AND OTHER PUBLIC IMPROVEMENTS
5	2022 PUBLIC SERVICE ACTIVITIES

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Input from residents, service agencies, providers, staff, and other stakeholders through surveys, focus groups, interviews, internet outreach, public meetings, and public comment periods defined the allocation priorities. Census and other data supplemented observational data from the community to further solidify this list. Allocation priorities are based on Consolidated Plan goals, consultations, public input, funding requests, and federal regulations. Obstacles to addressing underserved needs are predominantly a lack of funding to address each need, lack of requests/applications, availability of resources with less stringent requirements, and inability to meet national objective requirements.

⁷ 91.420, 91.220(d)

AP-38 Project Summary
Project Summary Information

1	Project Name	2022 PLANNING AND ADMINISTRATION
	Target Area	Town-Wide Program for Town of Barnstable
	Goals Supported	Decent Housing Economic Opportunities Suitable Living Environment
	Needs Addressed	Affordable Housing Economic Opportunities Public Improvements Public Services
	Funding	CDBG: \$63,000
	Description	Planning and administrative activities related to the CDBG program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Planning and Development Dept. 367 Main Street, Hyannis, MA 02601
	Planned Activities	Includes the preparation of Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports (CAPER), Environmental Reviews, application processing, technical assistance, and all monitoring and regulatory compliance of eligible activities.
2	Project Name	2022 AFFORDABLE HOUSING
	Target Area	Town-Wide Program for Town of Barnstable
	Goals Supported	Decent Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$68,250
	Description	Projects that create or preserve affordable housing units for rent and homeownership. Activities may include property acquisition; rehab of affordable housing units including public housing, rental, or homeownership; direct financial assistance to eligible homebuyers; administration of the rehabilitation program; and other eligible activities that create and preserve housing that is affordable to households at/below 80% AMI and special needs populations.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Five LMI households.
	Location Description	Town-Wide Program for Town of Barnstable; Downtown Hyannis NRSA
	Planned Activities	Continue to support the homeowner rehabilitation program, expand affordable rental and ownership opportunities for LMI households when feasible, improve public housing, and other eligible activities.
3	Project Name	2022 EXPAND ECONOMIC OPPORTUNITIES
	Target Area	Downtown Hyannis NRSA
	Goals Supported	Economic Opportunities
	Needs Addressed	Economic Opportunities

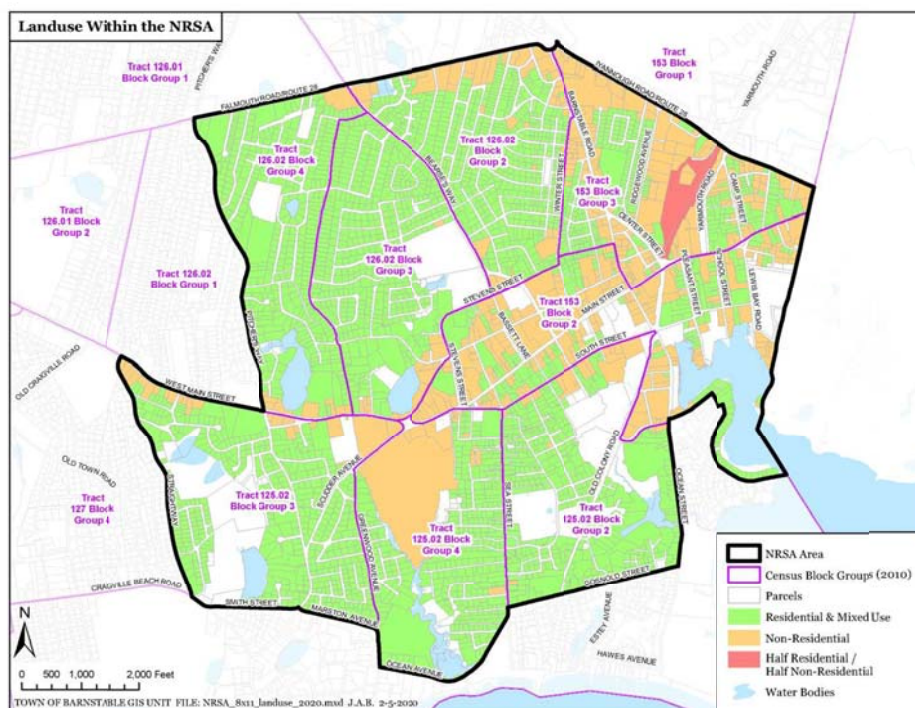
	Funding	CDBG: \$68,250
	Description	Projects that create or preserve jobs and economic opportunities for LMI persons, promote workforce development/training, and support business owners through technical assistance, grants, and loans. It also includes any other eligible activity that provides jobs or economic opportunities for LMI persons, particularly due to COVID-19. This may include continuing the micro-enterprise loan program, emergency assistance to small businesses affected by COVID-19, façade improvements.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Twenty recipients.
	Location Description	Downtown Hyannis NSRA
	Planned Activities	Continue to support the micro-enterprise loan program, continue the emergency business assistance grant program in response to COVID-19, and expand exterior improvement programs for businesses that can't afford upgrades. The Town will also plan to support technical assistance, workforce development, and job creation where feasible.
4	Project Name	2022 PUBLIC FACILITY, INFRASTRUCTURE, AND OTHER PUBLIC IMPROVEMENTS
	Target Area	Downtown Hyannis NSRA
	Goals Supported	Suitable Living Environment
	Needs Addressed	Public Improvements
	Funding	CDBG: \$68,250
	Description	Projects that may include acquisition for creating or preserving facilities/infrastructure serving LMI and special needs populations, improvements/rehab to public facilities, and infrastructure and other public improvements including: ADA improvements town-wide, accessibility of buildings and infrastructure in the NSRA, revamping the Town's Sewer Connection Loan Program (SCLP), upgrades to YMCA facilities, and other eligible activities.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	1,000 recipients.
	Location Description	Downtown Hyannis NSRA
	Planned Activities	Continue to support improvements to infrastructure and facilities and promote accessibility and availability for all residents, focusing on the NSRA. The Town will also support wastewater expansion in Hyannis, ADA improvements town-wide (Kalmus Beach, Town Hall, Old Selectman's Building, and pedestrian signals in the NSRA), revamping the Town's Sewer Connection Loan Program (SCLP), upgrades to YMCA facilities, and other eligible activities.
5	Project Name	2022 PUBLIC SERVICE ACTIVITIES

Target Area	Town-Wide Program for Town of Barnstable
Goals Supported	Suitable Living Environment
Needs Addressed	Public Services Urgent Need
Funding	CDBG: \$47,250
Description	The Town may allocate up to 15 percent of its yearly award to social service activities. Continuation of the Youth Scholarship Program is expected and estimated at about \$15,000. Continuation of the Winter CSO Program is expected and estimated at about \$25,000. Pending availability, funds may be used for activities servicing LMI persons and special needs populations, provided it is a new or quantifiable increase over the current level of service. There is potential for programs that provide services to seniors, the youth, ESL populations, the homeless and those at-risk, people with mental illness, the disabled, people with substance abuse issues, DV victims, veterans, and any other eligible activities for low-moderate clientele.
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	Twenty LMI households.
Location Description	Town-Wide Program for Town of Barnstable
Planned Activities	Priorities may include continuation of the Youth Scholarship Program, expanding the Winter CSO Program, activities responding to COVID-19, childcare, daycare, ESL services, mental and physical health services, substance abuse, and serving the most vulnerable – the (chronically) homeless, elderly, youth, and extremely low income. Any other eligible activities providing services to LMI and special needs populations.

AP-50 Geographic Distribution⁸

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

PY22 CDBG funds may be used for Town-wide initiatives and for projects focused on revitalizing the Downtown Hyannis NRSA. The NRSA was extended for the duration of the Consolidated Plan 7/1/2020 – 6/30/2025. The area is in Downtown Hyannis and includes the following Census Block Groups: Census Tract 125.02, Block Groups 2, 3, and 4; Tract 126.02 Block Groups 2, 3, and 4; and Tract 153 Block Groups 2 and 3. Please see NRSA Area Map for a visualization of the area.



The NRSA/Target Area population has the highest poverty levels, the lowest incomes, the highest minority concentrations, and is experiencing the greatest need. Because of this, assistance will continue to be directed to this area. The NRSA's purpose is to stimulate reinvestment, revitalize, and stabilize its neighborhoods by providing economic opportunities, affordable housing opportunities, and infrastructure upgrades for LMI households in the Town's most disenfranchised areas. NRSA designation permits relief from certain regulatory requirements, making it easier to implement programs that foster economic empowerment for low and moderate-income persons. For example, public services carried out in an NRSA are not subject to the statutory 15 percent cap when such activities are carried out by a

⁸ 91.420, 91.220(f)

designated Community-Based Development Organization (CBDO). Additionally, job creation/retention activities in an NRSA may be qualified as meeting the Area Benefit national objective, eliminating the need for businesses to track personal income and maintain records for jobs held by or made available to low- and moderate-income persons residing in the NRSA.

**Please note that although spending may be focused in the NRSA areas, eligible projects outside these areas will also be considered throughout the upcoming program year. The NRSA does not currently have a Community Based Development Organization (CBDO).*

Geographic Distribution

Target Area	Percentage of Funds
Downtown Hyannis NRSA	55

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Input from residents, business owners, financial institutions, nonprofits, and community groups, augmented by Census, ACS, and HUD’s upper quartile data analysis, developed the NRSA Strategy Area. The data included in this document, the Housing Needs Analysis, the NRSA application, and other planning efforts commissioned by the Town support the ongoing need to stabilize this area.

Discussion

Potential projects include continuing the Micro-Enterprise Loan Program (MELP), which is only allowed in the NRSA. Projects funding permits may include water/sewer infrastructure and ADA access improvements, affordable housing, and other targeted services. In PY22, one of the Town of Barnstable’s main focuses will be updating their Sewer Connection Loan Program’s design to be more inclusive for renters. The Town is embarking on a major expansion of public wastewater infrastructure, and expanding the eligibility of the program to include low and moderate income residents in areas soon to be served by sewer will be a priority. Activities in the NRSA will be prioritized throughout PY22, as they most effectively meet the national objective, timely expenditure, and the 70 percent LMI benefit requirements established by HUD.

AP-75 Barriers to Affordable Housing⁹

Introduction

The Barnstable County HOME Consortium's five-year Consolidated Plan and subsequent AAPs discuss regional barriers faced by the Town of Barnstable. The Town is afflicted by the same barriers as indicated in the Consolidated Plan and summarized here: insufficient or competing resources, federal housing policies, administrative burdens placed on applicants, restrictive land use policies, environmental sensitivities, scarcity of buildable land, limited wastewater infrastructure, high construction costs, and neighborhood and community resistance to development.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town of Barnstable proposes the following strategies to address some of these barriers over the next five years.

Insufficient Resources: Limited local funding sources are available for affordable housing.

- Affordable housing is identified as a high priority of this AAP. CDBG and HOME funds are allocated to projects that create or preserve affordable housing units for LMI households in Town, particularly in and around the NRSA.
- The Barnstable Affordable Housing Growth Development Trust will continue to dedicate Community Preservation Funds to address affordable housing needs when feasible, especially for LMI and special needs populations.
- The Town will continue to pursue grant opportunities to leverage existing resources and stretch available dollars for housing and community development.

Housing Policies:

- The Town updated its Housing Needs Assessment in 2014 and its Housing Production Plan in 2016, and will continue to implement the

⁹ 91.420, 91.220(j)

goals and strategies of those plans in harmony with this AAP. Barnstable is also currently updating its Local Comprehensive Plan, which will contain policies and procedures to overcome affordable housing barriers.

- The Town will advocate for pro-housing policies with its local, regional, and state partners to effect change. These partners include HAC, DHCD, the HOME Consortium, Mass Housing, and the Housing Committee.
- The Town will work with its elected officials, the public, and other stakeholders to overcome housing barriers.

Land Use Policies:

- The Town has an Inclusionary Housing Zoning Ordinance requiring 10 percent affordable housing contribution for projects triggering compliance.
- The Town has an Accessory Affordable Apartment Ordinance that allows for developing affordable, deed-restricted accessory rental units.
- The Town is rezoning Downtown Hyannis, including NRSA areas, to promote housing production.
- The Town incorporated a MAH Zoning Overlay that authorizes privately initiated affordable housing by for-profit or nonprofit organizations via special permit that: 1) provide for residential development in a manner that is consistent with existing neighborhood development; and 2) authorize an increase in the permissible density, provided the applicant shall provide housing LMI people

Limited Wastewater Infrastructure:

- The Town is implementing a comprehensive wastewater management plan to address regulatory requirements to reduce nutrient loading in watersheds. The Plan is projected to extend sewer service to 11,800 properties over the next 30 years.
- The Town is redesigning its Sewer Connection Loan Program (SCLP) to reach more income-eligible owner and renter households in Town.

Scarcity of Buildable Land: The Town is continuously evaluating the use of municipal land for affordable housing through various planning efforts.

Discussion

The Town actively works with housing and community development organizations to overcome affordable housing barriers, prioritizing

programs with this goal during application review. The Barnstable County HOME Consortium conducts round-table discussions at its HOME Advisory Council meetings. During these discussions, members provide an overview of each Town's barriers and offer regional solutions.

AP-85 Other Actions¹⁰

Introduction

Below is a list of other planned actions to carry out the strategies outlined in the Consolidated Plan.

The Planning and Development Department creates and retains affordable, safe, and decent housing, a suitable living environment, and a healthy economy for all residents. PDD does so through activities and services with Town departments, regional organizations, and state and federal partners. Town departments include Senior Services (senior housing, counseling, food security, and other public services), the Board of Health (public services), the Barnstable School District (public and health services), the Recreation Department, the Finance Department (economic development), the Police Department (public services) and the Fire Department (public services).

Actions planned to address obstacles to meeting underserved needs

The Town focuses on strengthening partnerships with other agencies and leveraging funds whenever possible. The Town will work with community, religious, and civic organizations, the Community Impact Unit, housing providers, and social service agencies throughout PY22 to address obstacles collectively. Town staff will support organizations in the Citizen Participation Plan (CPP) and in Table 2 of this AAP whenever service those experiencing the greatest needs. One of the most crucial ways to support these organizations is to increase transparency and provide more technical assistance to new/interested subrecipients. This year will continue to be challenging as the Town recovers from COVID-19, but CARES funds will be distributed to overcome those additional obstacles. The Town plans to use its allocation in the target area and inject almost all of its funding into activities that assist LMI populations. The Town is always aware of meeting the 70% requirement and providing funds to subrecipients quickly, ensuring they spend the funds per HUD's timely expenditure requirements.

Actions planned to foster and maintain affordable housing

Projects that create or preserve affordable housing options for Barnstable residents are prioritized in this Plan, particularly those efforts discussed during the CPP and outreach processes.

The Town has other resources dedicated to affordable housing, such as CPA funds and the Affordable Housing Trust Fund. The Town adopted zoning and other policy changes to promote affordable housing, such as the Inclusionary Zoning Ordinance, Affordable Accessory Apartment, Regulatory Agreements, Private-Initiated Affordable Housing Development (PIAHD), Multifamily Affordable Housing District (MAH), and the Growth Incentive Zone (GIZ). These changes have allowed for more inclusionary and dense affordable housing development. The PDD hired a consultant to update the Housing Needs

¹⁰ 91.420, 91.220(k)

Assessment and the Housing Production Plan (completed in December 2014 and November 2016, respectively) and is working with another consultant to administer its CDBG program and update its Local Comprehensive Plan. The Town continues to evaluate the feasibility of Town-owned land concerning affordable housing development. PDD also assists developers and residents interested in pursuing affordable housing opportunities.

Actions planned to reduce lead-based paint hazards

- Potential projects are reviewed to determine lead paint compliance, and recipients are required to comply with regulations;
- Awarded projects require documentation that complies with lead paint regulations;
- Potential hazards have been identified in the Consolidated Plan;
- Some housing programs allow greater assistance to comply with lead paint hazards when triggered;
- Homeowner rehabilitation programs evaluate for lead compliance, and CDBG may be used for lead reduction activities;
- The Town and subrecipients must use a Certified Lead Paint Inspector to identify hazards and ensure compliance with relevant state and federal regulations; and
- The Homebuyer Assistance Program (HAP) was modified to provide additional assistance to address lead hazards.

Actions planned to reduce the number of poverty-level families

The Town submitted an extension request for Neighborhood Revitalization Strategy Area (NRSA) to provide targeted assistance to Block Groups in Hyannis with the highest number of LMI and poverty-stricken households. The approved extension spans the duration of this AAP. NRSA households at or below the poverty level are eligible for CDBG-funded programs, including housing and social services, with less-stringent regulatory requirements.

Most CDBG-funded rehabilitation activities benefit LMI tenants and owners, including the extremely low-income. However, resources are limited to meet all needs. The Town partners with the Consortium and local providers such as HAC to prioritize extremely low-income households to overcome this. They also partner with the Barnstable Housing Authority to prioritize low and moderate-income persons, thereby reducing the number of poverty-level families.

The Town will continue to reach out to and prioritize applications from the Cape Cod and Islands Regional Network on Homelessness, anti-poverty organizations, and Community Development Corporations (CDCs). They assist those in poverty and limited clientele populations. The Consortium does not have a CBDO but is willing to work with interested organizations that can take on the role.

Actions planned to develop institutional structure.

The Downtown Hyannis NRSA targets CDBG funds comprehensively, revitalizing an area determined to be economically disadvantaged based on data. As indicated, the goal of the NRSA is to support economic empowerment through a more flexible funding process to increase opportunity, stabilize neighborhoods, and sustain revitalization. This cohesive approach involving multiple stakeholders will continue to stabilize neighborhoods, encourage reinvestment in Downtown and surrounding neighborhoods, and have a greater impact on the community. Activities planned throughout PY22 include:

- Stabilizing existing residential neighborhoods by promoting homeownership and providing other direct assistance to homeowners;
- Providing incentives for a broader range of housing types for all lifestyles, ages, and incomes through infill development and adaptive building reuse;
- Providing direct and indirect business assistance to create and retain year-round jobs and maintain a sustainable community through microenterprise/small business lending, façade improvements, workforce development, and other eligible economic programs; and
- Providing services that create economic opportunities or homeownership in the area.

In addition to the NRSA, the PDD is working with a consultant to reframe the CDBG program to be more inclusive, transparent, and structured to carry out activities more efficiently throughout PY22. The consultant will work with Town staff, the Consortium, and HUD to develop the institutional structure further.

Actions planned to enhance coordination between public and private housing and social service agencies.

The Town plans to do the following to coordinate between housing and social service agencies:

- Strengthen outreach and CPP efforts to engage agencies and form new, long-standing partnerships to carry out programs;
- Continue to support, and work with organizations that participated in the preparation of this AAP, including strengthening existing partnerships between those serving LMI and special needs populations, particularly in the NRSA;
- Continue to use social media, the Town's website, the CDBG listserve, and press releases to further outreach, including translating all press releases;
- Support the Barnstable Housing Authority (BHA), which works with local providers on programs and selects participants for publicly-owned properties; and
- Continue to provide CDBG assistance for improvements and to increase access to housing that includes supportive services, i.e., case management services, transitional housing, and permanent supportive housing. Also, continue to target CDBG funds to service providers who specialize in-home care/home visits.

Discussion

Barnstable's Planning and Development Department undertakes activities in coordination with other policies, programs, and expenditures. PDD works with citizens, other departments, the Consortium, and the public/private sectors to reduce poverty, eliminate barriers to affordable housing, address obstacles to meet the underserved need, and develop the institutional structure. The Barnstable County HOME Consortium coordinates federal and state funds for LMI families/individuals and forwards efforts to supplement CDBG, reducing poverty through affordable housing.

Program Specific Requirements

AP-90 Program Specific Requirements¹¹

Introduction

Barnstable is a Community Development Block Grant (CDBG) Entitlement Grantee and can use CDBG funds for activities that benefit LMI persons in the community; that prevent or eliminate slums and blight; and that is considered urgent needs because existing conditions pose a serious/immediate threat to community health or welfare. As mentioned throughout this document, a minimum of 70 percent of funds must benefit LMI persons. The Town utilizes funds to provide decent, affordable housing, create economic opportunities and suitable living environments per HUD outcomes. In response to COVID-19, funds may be used to address urgent needs. The overall benefit certification changed from one year to three years to allow for flexibility to address COVID-19.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from Section 108 Loan guarantees will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
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¹¹ 91.420, 91.220(l)(1,2,4)

2. The estimated percentage of CDBG funds used for activities that benefit persons of low and moderate-income. Overall Benefit - A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate-income. Specify the years covered that include this Annual Action Plan.

70.00%

Discussion

As Barnstable recovers from COVID-19, the Town anticipates using CDBG funds to address urgent need activities. The situation has called for the use of the full 30 percent for up to three years.

