April 3, 2020 - Issue 14



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Stay Informed with www.BarnstableHealth.com

The Town of Barnstable has launched a new resource (<u>www.barnstablehealth.com</u>) on March 16, 2020 to keep you up-to-date with the latest information as it relates to reducing the spread of COVID-19 and the working of Barnstable Town government. Visit and bookmark <u>www.barnstablehealth.com</u>.



Barnstable Town Council – Thursday, April 2, 2020

The April 2, 2020 meeting of the Barnstable Town Council was physically closed to the public to avoid group congregation. The Town provided three methods (Zoom, email, and telephone) of remote communication for those who wanted to participate. Agenda Chaptering is not currently available for this meeting.

Last night's <u>Town Council Meeting</u> began with Town Council President Paul Hebert presiding over the meeting which began with the Pledge of Allegiance and a Moment of Silence. Public Comment was received through Zoom. Town Manager Mark Ells presented the following items during Town Manager Communications for the period March 6-April 2, 2020:

1. The information provided is a summary and not a timeline. On February 3, 2020 we posted our first Board of Health update to the Town of Barnstable's website which stated "The purpose of this communication is to share with you that MA DPH has confirmed Massachusetts' first case of 2019 novel Coronavirus (2019-nCoV), identified in Boston, and to provide you with the most up-todate guidance regarding patient screening and health department notification procedures." I commenced discussions with our Chief of Police and Health Director regarding this alert and pending additional information discussed with the Chief of Police his role as our Emergency Response Manager. We began to meet and communicate daily on the progression of this situation.

On March 4, 2020 we received communication from the Center for Disease Control issuing an updated Travel Health Alert for all U.S. residents effective immediately. The CDC was instructing travelers returning from countries with a Level 3 Alert- China, South Korea, Iran and Italy - to stay home and monitor their health for 14 days after returning the U.S. It also instructed travelers from countries with a Level 2 Alert – Japan – to monitor their health and limit interactions with others for 14 days after they return to the U.S.

On March 10, 2020, Governor Charlie Baker declared a State of Emergency to support the Commonwealth's response to coronavirus.

On March 13th, 2020 I issued a Town Manager Directive to all employees on precautionary measures relevant to the COVID-19 virus. Over the following three weeks a multitude of Directives and Protocols have been promulgated as we continually adapt our response to this crisis.

We began moving personnel to remote work on March 16; and now have over 130 town employees effectively working remotely.

We launched <u>www.BarnstableHealth.com</u> on March 16. As of today we have published over 130 article/resources and over 60 links to organizations on the website.

On March 17th we began daily situation meetings with all Departments which were quickly transitioned to ZOOM; these occur every morning and will continue throughout this crisis.

Our Emergency Manager, Chief Sonnabend, has been our liaison to the County EOC and MEMA; this will also continue for the foreseeable future. We are now nearly 3 weeks into our "new normal" of providing essential services, working remotely where possible, and best positioning our staff to continue these operations for the foreseeable future with serious consideration for succession planning, personal rotation and workforce reallocation to respond to the greatest need of the moment. Our collective bargaining units have worked well with management to date; unprecedented times call for unprecedented measures and our bargaining units have been paramount to our response efforts by supporting every challenge to date. We have closed the majority of Town Facilities (through May 4) while successfully keeping Town Hall and 200 Main St open for business (by appointment only). We have gone remote and contactless where possible. We have utilized all available methods to communicate with our citizens, from Channel 18 to CodeRED (Reverse 911), from email to social media, we are pushing information as we receive it. We have frozen all FY 2020 hiring and discretionary spending. We have proposed a reduction in our FY21 CIP from \$39M to \$12.2M. We are revising all our revenue projects and modifying the proposed FY 2021 and planning for the FY 2022 Ops Budgets accordingly.

2. We are proceeding with the tasks in the budget action calendar for FY 2021 as scheduled. We have modified (March 31, 2020) the proposed FY 2021 Capital Improvement Budget submitted to Town Council on February 24, 2020 as per Part VI, Section 6-5 (a) of the Charter. In preparation for this evening's Town Council meeting and as an explanation for my recommendations to modify the FY 2021 Capital Budget, I provided a spreadsheet to Town Council on March 31, 2020 to illustrate the

proposed changes. We have divided these recommendations after consultation with our senior staff into two major categories for your consideration. The categories are to proceed or withdraw the proposed project. The proposed modifications are a direct result of the ongoing emergency response to the COVID-19 situation and the fiscal impacts on projected revenues that are anticipated to result from this situation. The pandemic that grips our nation and the world will have profound and long lasting effects on municipal services. In response to this situation and in keeping with our strategic priority of maintaining financial stability we recommend modifying the FY 2021 CIP as illustrated on the attached spreadsheet. The columns on the far right are labeled Proceed or Withdraw representing our recommended action at this time. Please be advised that a Proceed recommendation with a subsequent affirmative vote by Town Council on a capital project will be managed as follows: The Town Manager will freeze approved appropriations, only releasing the funds for use, after reviewing our financial position with the our Finance Director Mark Milne and consultation with the respective department head about the importance of the project moving forward. Please be advised that a withdrawal recommendation does not cancel the need for a project but rather defers the project to a future time when we have a clear picture of the economic impacts of the emergency situation. It is our intent to bring these projects forward as supplemental appropriation orders or as part of a future capital improvement program for Town Council consideration. Town Council must adopt FY 2021 CIP before June 1, 2020.

The **Orders of the Day** began with Council President Hebert taking a few items out of order. Agenda Item 2020-136 Appropriation and Transfer Order in the amount of \$400,000 of Community Preservation Funds for the creation of four affordable rental units located at 560 West Main Street, Hyannis, MA was presented by Community Preservation Committee Chair Lindsay Counsell and applicant Jake Dewey. The item was approved. Town Manager Mark Ells presented Agenda Item 2020-139 Resolve approving the Appointment of Madeline Noonan as Director of Community Services which was unanimously approved. The Town Council gave Ms. Noonan a round of applause. Ms. Noonan thanked the Town Council for their support. Having been employed by the Town of Barnstable since 2002 in a number of roles, she looks forward to the challenges and opportunities this new position brings. Councilor Matthew Levesque presented Agenda Item 2020-138 Appointments to a Board/Committee/ Commission: Community Preservation Committee; Disability Commission; Infrastructure and Energy Committee; Trust Fund Advisory Committee; Youth Commission for a First Reading. The item was referred to a Second Reading on April 16, 2020. Agenda Item 2020-140 Supplemental Appropriation and Transfer Order in the amount of \$101,000 for the Fiscal Year 2020 Airport Enterprise Fund Capital Budget was referred to a Public Hearing on April 16, 2020. OLD BUSINESS began with President Hebert withdrawing without prejudice the following Capital Budget Appropriation Orders: 2020-082 Appropriation, Transfer and Loan Order in the amount of \$3,039,000 for the purpose of funding Phase II of the Barnstable High School Sports Fields Upgrades as part of the Barnstable High School Sports Field Upgrade Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-085 Appropriation and Loan Order in the amount of \$250,000 for the purpose of funding the Barnstable High School Gym & Field House Improvements Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-086 Appropriation and Loan Order in the amount of \$250,000 for the purpose of funding the Barnstable Public School Campus Wide Mechanical Upgrades Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-087 Appropriation and Transfer Order in the amount of \$250,000 for the purpose of funding the Barnstable High School Positive Attendance System Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-088 Appropriation and Transfer Order in the amount of \$100,000 for the purpose of funding the Barnstable Public School Flooring Replacement and Upgrade Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-090 Appropriation and Loan Order in the amount of \$300,000 for the purpose of funding the Patrol Vessel Replacement as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-091 Appropriation and

Transfer Order in the amount of \$200,000 for the purpose of funding the Design and Permitting of the Sandy Neck Parking Lot Relocation Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-092 Appropriation Transfer and Loan Order in the amount of \$502,000 for the purpose of funding the Olde Barnstable Fairgrounds Golf Course Turf Maintenance Equipment Replacement Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-094 Appropriation and Transfer Order in the amount of \$200,000 for the purpose of funding the Airport's Security Camera Upgrade Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-096 Appropriation and Loan Order in the amount of \$3,400,000 for the purpose of funding Phase II of the Airport's Mary Dunn Way Extension project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-098 Appropriation and Loan Order in the amount of \$700,000 for the purpose of funding the Airport's Design and Construct New T-Hangar/FBO Offices project as outlined in the Fiscal Year 2021- Fiscal Year 2025 Capital Improvement Plan; 2020-099 Appropriation and Loan Order in the amount of \$700,000 for the purpose of funding the Airport's Design and Construct New Airport Owned Avgas Fuel Tank/Self-Service Tank project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-102 Appropriation and Loan Order in the amount of **\$991,000** for the purpose of funding the Barnstable Police Department Facility Improvement Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-104 Appropriation and Loan Order in the amount of \$615,000 for the purpose of funding the Emergency Generator Implementation Plan as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-105 Appropriation and Transfer Order in the amount of \$120,000 for the purpose of funding the Marine & Environmental Affairs Building Interior Phase III Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-111 Appropriation and Transfer Order in the amount of \$150,000 for the purpose of funding the Beach Parking Lot Rehabilitation at Keyes Memorial Beach as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-112** Appropriation and Transfer Order in the amount of \$75,000 for the purpose of funding the Design and Permitting of the Snows Creek Culvert Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-113 Appropriation and Loan Order in the amount of \$665,000 for the purpose of funding the Sidewalks on Ocean Street from Gosnold Street to Kalmus Beach Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-114 Appropriation and Transfer Order in the amount of \$40,000 for the purpose of funding the Design and Permitting of Sidewalks on Ocean Street from Snows Creek to Gosnold Street Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-115 Appropriation and Transfer Order in the amount of **\$50,000** for the purpose of funding the Design and Permitting of the Kalmus Beach Parking Lot Entrance Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-116 Appropriation and Loan Order in the amount of \$8,000,000 for the purpose of funding the Solids Handling Upgrades Construction Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-117 Appropriation and Loan Order in the amount of \$1,000,000 for the purpose of funding the Pump Station Rehabilitation Program as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-118 Appropriation and Transfer Order in the amount of \$85,000 for the purpose of funding the HVAC (Heating/Ventilation and Cooling) Improvements Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-119 Appropriation and Transfer Order in the amount of \$55,000 for the purpose of funding a Vehicle Replacement as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-124 Appropriation and Loan Order in the amount of \$459,000 for the purpose of funding the Maher Filtration Plant, Solar Panels, Design & Construction Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-126 Appropriation and Loan Order in the amount of \$1,000,000 for the purpose of funding the Effluent Disposal Alternatives Analysis Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-127 Appropriation and Transfer Order in the amount of **\$200,000** for the purpose of funding the Aeration System and Denitrification Technology Evaluation

as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-128** Appropriation and Loan Order in the amount of **\$1,300,000** for the purpose of funding the Design & Permitting of the Route 28 Centerville Sewer Expansion Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-129** Appropriation and Loan Order in the amount of **\$600,000** for the purpose of funding the Design & Permitting of the Old Yarmouth Road Sewer Expansion Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; and **2020-130** Appropriation and Loan Order in the amount of **\$1,800,000** for the purpose of funding the Design and Permitting of the Route 28 Marstons Mills Sewer Expansion Project as outlined in the Fiscal Year 2021 Fiscal Year 2025 Capital Improvement Plan. The **FISCAL YEAR 2021 CAPITAL BUDGET APPROPRIATIONS ORDERS**

Barnstable Public Schools

Superintendent Meg Mayo-Brown and Facility Director David Kanyock presented **Agenda Items 2020-083** Appropriation and Loan Order in the amount of **\$500,000** for the purpose of funding the Barnstable Public School District –Wide Communication, Video Surveillance and Entry Improvement Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan and **2020-084** Appropriation and Loan Order in the Amount of **\$400,000** for the purpose of funding the Barnstable United Elementary School Chiller Replacement as outlined in the Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan which were approved.

Barnstable Municipal Airport

Airport Manager Katie Servis presented **Agenda Items 2020-093** Appropriation and Loan Order in the amount of **\$300,000** be appropriated for the purpose of funding the design and construction of the Airport's Phase II Tree Clearing project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-095** Appropriation and Transfer Order in the amount of **\$250,000** for the purpose of funding the Airport's PFOS Soils Reporting, Testing, Mitigation, and Monitoring Phase II project as outlined in the Fiscal Year 2025 Capital Improvement Plan; and **2020-097** Appropriation and Loan Order in the amount of **\$1,150,000** for the purpose of funding the Airport's PFOS Soils Reporting for the purpose of funding the Airport's PFOS Soils Reporting, Testing, Mitigation, and Monitoring Phase II project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; and **2020-097** Appropriation and Loan Order in the amount of **\$1,150,000** for the purpose of funding the Airport's PIan Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; and **2020-097** Appropriation and Loan Order in the amount of **\$1,150,000** for the purpose of funding the Airport's Environmental Review for Airport Master Plan Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan which were approved.

Department of Public Works

Town Manager Mark Ells and IT Director Dan Wood presented **Agenda Item 2020-089** Appropriation and Loan Order in the amount of **\$342,000** for the purpose of funding the Unified Communications – VOIP (Voice over Internet Protocol) Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan which was approved.

Barnstable Police Department

Town Manager Mark Ells presented Agenda Items 2020-100 Appropriation and Transfer Order in the amount of \$**121,115** for the purpose of funding the Police Department Radio Improvement Program as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan and **2020-101** Appropriation and Transfer Order in the amount of **\$125,000** for the purpose of funding the Police Department Data Storage Appliance Program as outlined in the Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan which were approved.

Department of Public Works

DPW Director Dan Santos presented **Agenda Items 2020-103** Appropriation and Loan Order in the amount of **\$756,000** for the purpose of funding the Hyannis Youth & Community Center Facility Improvement Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-106** Appropriation and Loan Order in the amount of **\$374,000** for the purpose of funding the 200 Main Street Mansard Evaluation and Repair Project as outlined in the Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-107** Appropriation and Loan Order in the amount of **\$345,000** for the purpose of funding the Salt Storage Facility Design & Construction Project as outlined in the Fiscal Year 2021-Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; **2020-108** Appropriation and Loan Order in the amount of **\$2,055,000** for the purpose of funding the Channel Dredging Program Project as outlined in

the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; and 2020-109 Appropriation and Transfer Order in the amount of \$3,550,000 for the purpose of funding the Public Roads Maintenance Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-110 Appropriation and Loan Order in the amount of \$300,000 for the purpose of funding the Stormwater Improvements at Impaired Ponds Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-120 Appropriation and Loan Order in the amount of \$750,000 for the purpose of funding the Pipe Replacement and Upgrade Project as outlined in the Fiscal Year 2021 – Fiscal Year 2025 Capital Improvement Plan; 2020-121 Appropriation and Transfer Order in the amount of \$150,000 for the purpose of funding the Wells, Pump Stations, Treatment Plant Repair & Upgrade Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-122 Appropriation and Loan Order in the amount of \$300,000 for the purpose of funding the Airport & Mary Dunn Wells, Treatment, Pilot Study & Conceptual Layout Project as outlined in the Fiscal Year 2021-Fiscal Year 2025 Capital Improvement Plan; 2020-123 Appropriation and Loan Order in the amount of \$350,000 for the purpose of funding the Hyannis Port, Simmons Pond & Straightway Wells, Treatment, Pilot Study & Conceptual Layout Project as outlined in the Fiscal Year 2021 Fiscal Year 2025 Capital Improvement Plan; and 2020-125 Appropriation and Transfer Order in the amount of \$100,000 for the purpose of funding the Weigh Scale Replacement Project as outlined in the Fiscal Year 2021- Fiscal Year 2025 Capital Improvement Plan which were approved. The next Town Council meeting will be held on Thursday, April 16, 2020 at 7:00 PM. The April 16, 2020 meeting of the Barnstable Town Council shall be physically closed to the public to avoid group congregation. Remote Participation Instructions will be available on the meeting Agenda and on the Town of Barnstable's website (www.townofbarnstable.us).

Are You on the Town's Reverse 911 System?

The Barnstable Police Department has an emergency notification system. This system was used during the recent winter storms. Make sure you are on our list. Sign up <u>here</u> today. **What is CodeRED and why is it important to me?** CodeRED is an emergency notification service by which town officials can notify Barnstable residents and businesses by telephone, cellular phone, text message, or electronic mail about time-sensitive emergency situations or important community alerts. The system is capable of sending messages only to specific neighborhoods or the entire town. Only authorized officials are allowed access to use the system. Frequently asked questions can be reviewed <u>here</u>. Be sure to take a moment to learn more about this important notification system.

Working with Barnstable Town Hall

Effective Friday, March 20, 2020, as a precautionary measure to prevent and mitigate the spread of COVID-19 and in the interest of the health and well-being of our employees and the residents of the Town of Barnstable, most town buildings are closed to the public. It is our hope that we will re-open to the public on Monday, April 6th. We are making adjustments to our business operations to ensure resources are focused where the need is greatest. Please understand the fluid nature of this situation and that we are reassessing and adapting our response as needed to this developing situation. Public access to 200 Main Street and the Town Hall Offices is now by appointment only. Information on how you can work remotely with Town Offices is available on the Town of Barnstable's website (www.townofbarnstable.us) and www.BarnstableHealth.com. Thank you for your cooperation and understanding throughout this serious situation.

A listing of Town owned buildings that have closed is listed here.

TREASURER'S OFFICE

<u>Payments</u> Effective immediately, the Treasurer's Office will be accepting payments either through mail or payments may be placed in the drop box located outside Town Hall next to the walkway leading to Town Hall. **No cash is to be mailed or left in the drop box.**

<u>**Tax Title Accounts</u>** Account information will be available by calling the Treasurer's office at 508-862-4661 or 508-862-4656. Taxpayers will be advised to:</u>

- mail in checks to Town of Barnstable, Treasurer's Office, 230 South Street, Hyannis, MA 02601
- leave check payments in the outside drop box located next to the walkway leading to Town Hall

TAX COLLECTOR'S OFFICE

Payments Effective immediately, the Tax Collector's Office will be accepting payments either through mail or payments may be placed in the drop box located outside Town Hall next to the walkway leading to Town Hall. **No cash is to be mailed or left in the drop box.** Account information will be available by calling the Collector's office at 508-862-4055, 508-862-4053 or 508-862-4060.

Payments for Motor Vehicle Excise Taxes and Sewer bills may be paid by the following methods:

- online thru the Town of Barnstable website under Quicklinks/Pay bills online
- mailing checks using the envelope provided with the bills
- mailing checks to the Town of Barnstable, PO Box 40, Hyannis, MA 02601
- leave check payments in the outside drop box located next to the walkway leading to Town Hall

The 4th Quarter Real Estate and Personal Property taxes that are due on May 1, 2020 will be available to be paid online via the Town's website effective April 1, 2020 or via the methods detailed above. Past due and Demand bills cannot be paid online. Payments should be mailed to Town of Barnstable, PO Box 40, Hyannis, MA 02601

Boat Excise tax payments can be made by:

- Mailing checks to the Town of Barnstable, PO Box 40, Hyannis, MA 02601
- Leave check payments in the outside drop box located next to the walkway leading to Town Hall

ASSESSOR'S OFFICE

Abatement Applications Abatement forms are available on the town's website at

<u>https://www.townofbarnstable.us/Departments/Assessing/</u>Completed forms can be mailed to Town of Barnstable Assessor, 367 Main. St. Hyannis, MA 02601.

<u>Property Information</u> Inquiries regarding property values can be requested by email to assessor@town.barnstable.ma.us or you can call 508.862.4022 or 508.862.4020.

Forms All other forms are available at <u>https://www.townofbarnstable.us/Departments/Assessing/</u> Permit applications will continue to be accepted and processed according to local and state requirements. Applications and associated materials should be submitted electronically to the extent legally possible.

TOWN CLERK'S OFFICE

A drop off location for paper applications has been established to the left of the front door at 367 Main Street. If your request does not need immediate attention, please use the drop off location for nomination papers, birth, death, and marriage certificates established in the front vestibule at 367 Main Street. Please submit your request in the lock box and call us on 508-862-4044.

Instructions for Making an Appointment with Staff If you would like to make an appointment with a staff member, please call 508-862-4044. Appointments will not be made with any person experiencing cough, fever, or shortness of breath; anyone tested positive for COVID-19; anyone who has been exposed to a tested positive COVID-19 case; or anyone directed to self-quarantine. Staff will ask you to confirm you do not meet any of these criteria upon making the appointment and upon arrival at the appointment.

200 MAIN STREET

Instructions for Dropping Off Permit Applications

- Include a contact name, and telephone number and/or e-mail address.
- DO NOT submit payment with the application. It will be collected at a later time.
- There will be a minimum 48 hour delay between the time an application is dropped off and when it is officially received.
- A staff member will contact you to confirm receipt of the application and with comments and/or instructions and to arrange payment of fees.

Instructions for Making an Appointment with Staff

If you would like to make an appointment with a staff member, please call or e-mail the contact listed. Appointments will not be made with any person experiencing cough, fever, or shortness of breath; anyone tested positive for COVID-19; anyone who has been exposed to a tested positive COVID-19 case; or anyone directed to self-quarantine. Staff will ask you to confirm you do not meet any of these criteria upon making the appointment and upon arrival at the appointment.

Doing Business with Planning & Development During COVID-19

Meals for Any Student in ALL Communities

Barnstable Public Schools is providing FREE breakfast and lunch for any student free of charge. (No ID is required). All children are welcome regardless of town of residence or school attended. All meals will be offered in compliance with USDA standards and will be a "Grab and Go" option. We will be providing both breakfast and lunch at the same time. Students are encouraged to take one breakfast and one lunch. *New Route added effective March 30, 2020.*

NOTE: Fridays we will be handing out 3 breakfast and 3 lunches to each student for the weekend. **Picked Up Locations:**

(Monday - Friday, 10:00 AM - 1:00 PM, | 4:00 PM - 6:00 PM)

- o Barnstable Intermediate School, 895 Falmouth Road, Hyannis
- o Barnstable United Elementary School, 730 Osterville-West Barnstable Road, Marstons Mills
- o Hyannis West Elementary School, 549 West Main Street, Hyannis
- o Hyannis Youth and Community Center, 141 Bassett Lane, Hyannis

See updated graphic on next page.



Pick-up Locations: BIS, BUES, HyWest, and HYCC 10am-1pm | 4-6pm

In an effort to reach more students we added an additional bus stop location starting Monday March 30, 2020. **NOTE:** Each Friday students will receive 3 breakfast and 3 lunches for the weekend.

BUS STOPS MONDAY - FRIDAY

ROUTE A (Five Star bus)	
465 Sea Street (Sea Street Beach)	10:45 am to 11:15 am
200 Main St (Health Offices)	11:30 am to 12:15 pm
ROUTE B (Five Star bus)	
367 Main Street (Town Hall)	10:45 am to 11:30 am
767 Independence Dr (Village Green Apts, entrance)	11:50 am to 12:30 pm
ROUTE C (Five Star bus)	
117 Turtleback Rd (Turtleback Triangle)	11:00 am to 11:30 am
2095 Main Street (Old Marstons Mills Elementary)	11:50 am to 12:30 pm
ROUTE D (BPS bus)	
852 Bearse's Way (Hyannis Elks)	10:45 am to 11:30 am
168 Barnstable Road (Cromwell Court)	11:45 am to 12:30 pm
ROUTE E (BPS bus)	
2377 Meetinghouse Way (Lombard Field)	11:00 am to 11:30 am
3195 Rt. 6A (County Complex lot, behind Fire dept.)	11:45 am to 12:15 pm
NEW EFFECTIVE Monday 3/3	0/2020
ROUTE F (Five Star bus)	
1638-72 Falmouth Rd, Rt. 28 (Centerville Plaza lot across from the post office)	10:55 am to 11:25 am
140 Old Oyster Rd (old Cotuit Elementary)	11:45 am to 12:15 pm

S.M.I.L.E!

The intergenerational SMILE (Sending Messages of Inspiration, Love, and Empathy) Art Project has been offering cheer and positivity to older adults in Barnstable during the Coronavirus crisis. Initiated by UKSD Community Empowerment & Leadership Club and shared through the Town's various social media accounts, the high school students have been joined by children of all ages in creating messages of hope and encouragement. The virtual art show is curated on the Barnstable Adult Community Center Facebook Page and included in the weekly E-news. Older adults who participate in the Brown Bag and Grab & Go food distribution program have also been gifted with photocopies of the art pieces, and have received them with great delight and appreciation. The BACC is considering plans to use the pieces after the crisis passes, possibly in an art installation thanking the students.



Message from Council on Aging Director Madeline Noonan

Dear Friends,

As you are aware, the Barnstable Adult Community Center is currently closed to the public due to the COVID-19 pandemic. However, although our doors may be closed for now as we navigate our way through this crisis, I want you to know that we are here for you. Our staff are working remotely and checking voicemail frequently throughout the day. If you have any questions or concerns, please leave a message at (508) 862-4750 and we will respond as soon as we can. It is important for us to understand your specific needs as we face this unprecedented emergency situation, so please reach out to us with any concern, no matter how big or small it may seem to you. If we can't help you directly, we will point you in the right direction, as we always strive to do.

Although we are uncertain when our doors will reopen, we want to assure you that there are ways that we can provide assistance and support to you. Thanks to the collaboration of the Barnstable Public Schools, we are offering free Grab & Go breakfast and lunch. Meals will be distributed curbside from the front entrance of the Barnstable Adult Community Center, 825 Falmouth Rd, Hyannis, Monday through Friday, from 10am-12pm. This is a pick-up service, and participants will not need to leave their

vehicles. Due to demand, meals will be distributed on a first-come/first-serve basis. Strict safety protocols will be followed.

Should you or someone you know be homebound and in need of a home-delivered meal, please contact Elder Services of Cape Cod and the Islands about the Meals on Wheels program. They can be reached at (508) 394-4630.

The necessary social distancing measures that have been put in place to curb the spread of COVID-19 can cause feelings of isolation and loneliness. We want to let you know that you are not alone and we are here for you. If you would like one of our caring staff to call you each day for a friendly chat, please let us know. Social connection is more important now than ever and it would mean as much to us as it does to you if we can provide reassurance and brighten your day in some small way.

We send you warm and positive wishes and hope you are staying safe and well. Now that we are seeing an increase in the cases of the coronavirus in our community, it is essential that you continue to practice the recommended safety guidelines to lower your risk of contracting the disease. If you are able to go online, please check out <u>www.barnstablehealth.com</u> for official Town of Barnstable information and resources on COVID-19. You can also check out the Barnstable Adult Community Center facebook page to keep up with important updates.

We will be in touch to let you know when our doors reopen and look forward to seeing you all in the not too distant future. We will get through this together. Thank you,

Madeline

UPDATE: Town of Barnstable Transfer Station & Recycling Center

On March 23, 2020, Governor Charlie Baker ordered all non-essential business to temporarily close. Essential businesses and operations can continue to operate during this ordered shutdown. **The Transfer Station is an essential operation to residents of the Town of Barnstable and will continue to operate 7 days a week, 7:30 AM to 3:30 PM with some restrictions:**

- Current sticker holders may continue to utilize the facility to dispose of trash and recycling.
- The Office and Gate House at the Transfer Station & Recycling Center will be closed to the public and all person-to-person transactions suspended. Staff will be available to answer phone calls at 508-420-2258.
- The acceptance of chargeable recyclable items has been temporarily suspended. These items include but are not limited to mattresses, TVs, white goods, and toilets.
- The Construction & Demolition (C&D) Area will be accepting material with restrictions. All vehicles disposing of C&D material will be required to weigh the material on the scale. The Gate Attendant will direct the vehicle on how to proceed via the intercom system. Payments for C&D material will be accepted BY CHECK ONLY. Cash and electronic payments will NOT be accepted. Check payments will be placed inside a designated box/container at the intercom system. Receipts and weigh slips will not be issued during this time.

These measures follow the recommended guidance of social distancing. The Town and Transfer Station employees are working to limit the amount of disruption these changes may cause. Thank you for your cooperation and understanding throughout this serious situation.

Water Pollution Control Request

The Town of Barnstable's Water Pollution Control Division requests that you please <u>do not</u> flush any disinfecting wipes down the toilet. These wipes clog sewage pumps inside of the Town's sewage pumping stations. This requires staff to manually remove the wipes from the pump in order to put the pump station back into



operation. Flushing wipes down the toilet endangers the health and safety of Town employees and increases the risk of a sewage overflow, putting public health at risk. Please discard all used wipes into a trash can. Thank You.

Hyannis Water System Water Flushing Program

Throughout the months of April, May and June (Weather permitting)

Flushing signs will be posted in the areas of work After flushing let the cold water run for a few minutes. FOR QUESTIONS, CALL (508)775-0063

See specific area maps and dates on <u>www.townofbarnstable.us</u>.

ROAD WORK UPDATES

As always please slow down and use extreme caution when traveling through the road construction areas and follow posted safety and detour signs.

Drainage and Pavement Improvements on Straightway in Hyannis

Drainage and pavement improvements are scheduled to commence on Straightway in Hyannis during the week of March 23, 2020. The improvements include installation of new drainage systems, expansion of existing drainage systems, pavement milling and overlay, and restoration of disturbed areas. The work will focus on the section of Straightway between Candlewick Lane and Craigville Beach Road. The Town's contractor for this project is Lawrence Lynch Corporation out of Falmouth, MA. Normal work hours will be between 7:00 AM to 5:00 PM, Monday through Friday. Construction is scheduled to continue until April 17, 2020. Through traffic will be maintained throughout construction. Any lane closures will be supported with police details to direct traffic. Motorists are advised to seek alternate routes to avoid the construction work.

Traffic Island Modifications on Route 132 in Hyannis

In conjunction with the ongoing renovations at the Cape Cod Mall in Hyannis there will be modifications made to the existing traffic island in the center of Route 132 in front of the Mall. The modifications include extension of the existing traffic island in the direction of the Airport Rotary, minor shoulder widening for the east-bound traffic lane, application of new pavement markings and restoration of any areas disturbed during the construction. The work is scheduled to begin on Monday, March 30, 2020 and be completed by Friday, April 10, 2020, weather permitting. Normal work hours will be between 7:00 AM to 5:00 PM, Monday through Friday. Through traffic will be maintained throughout construction and will be supported with police details to direct traffic as needed. Motorists are advised to seek alternate routes to avoid the construction work.

Pavement Improvements on Old Kings Road in Cotuit

Pavement improvements are scheduled to commence on Old Kings Road in Cotuit during the week of March 30, 2020. The improvements include reclamation of the existing pavement, grading and compacting of the sub-base material, installation of a new paved road surface within the footprint of the existing pavement, and restoration of any areas disturbed during construction. The Town's contractor for this project is Lawrence Lynch Corporation out of Falmouth, MA. Normal work hours will be between 7:00 AM to 5:00 PM, Monday through Friday. Construction is expected to be completed by April 24, 2020. Through traffic will be maintained throughout construction. Any lane closures will be supported with police details to direct traffic. Motorists are advised to seek alternate routes to avoid the construction work.







A Message from your TOWN MANAGER Mark S. Ells

Hark S. Elis

We are here for you! Here you will find a list of different resources where you can get accurate information about services during the COVID-19 situation.

TELEPHONE Dial 2-1-1 Get the a

Dial 2-1-1 Get the answers you need! It's free. Confidential. Multilingual. Text "COVIDMA" to 888-777 to get news updates sent directly to your smart phone

	10001	Departments / L	Jocal Selvi	ces	
Board of Health	508-862-4644	Council on Aging	508-862-4750	Barnstable Housing Authority	508-771-7222
Animal Control	508-790-6274	School Department	508-862-4953	Housing Assistance Corp	508-771-5400
Marine & Environmental		Recreation Division	508-790-6345	Cape Cod RTA Municipal Airport	508-385-1430 508-775-2020
Clerk's Office	508-862-4044	Hyannis Golf Course	508-362-2606	\sim	~
Assessor's Office	508-862-4022	Olde Barnstable Golf	508-420-1141	FIRE / POLIC	Έ
	508-862-4020	DPW-Highway/Roads	508-790-6330	MEDICAL	1
Tax Collector's Office	508-862-4055	Transfer Station	508-420-2258	EMERGENC	Y)
	508-862-4053	Water Pollution Control	508-790-6335	9-1-1	
	508-862-4060	Water Supply	508-775-0063		
Treasurer's Office	508-862-4661	Inspectional Services	508-862-4038	Good Samaritans	877-870-4673
	508-862-4656	Licensing/Permits	508-862-4672		508-771-0507

Town Departments / Local Services

ONLINETOWN SERVICESbarnstablehealth.comSCHOOLSbarnstable.k12.ma.usHOSPITALcapecodhealth.orgCOUNTYbcrepc.orgSTATEmass.govFEDERALcdc.gov/coronavirusINTERNATIONALwho.int

SOCIAL NETWORKING FACEBOOK/TWITTER/INSTAGRAM @townofbarnstable @barnstableadultcommunitycenter @barnstablepolice @barnstablepublicschools @barnstablerec @artsbarnstablecapecod @parkhappybarnstable @clamsnet

TELEVISION

Barnstable Channel 18 (Comcast) streaming85.townofbarnstable.us/CablecastPublicSite (Internet)



A Message from your TOWN MANAGER

Mark S. Ells

COMMUNITY RESOURCE LIST

Dial 2-1-1 Get the answers you need! It's free. Confidential. Multilingual. **Text "COVIDMA" to 888-777** to get news updates sent directly to your smart phone

LOCAL RESOURCES FOR OLDER ADULTS

BARNSTABLE COUNCIL ON AGING	508 862 4750
ELDER SERVICES OF CAPE COD & THE ISLANDS	508 394 4630
SAINT VINCENT DE PAUL	508 775 3073
AMERICAN RED CROSS	508 775 1540
CATHOLIC SOCIAL SERVICES	508 771 6771

CAREGIVER SUPPORT

BARNSTABLE COUNCIL ON AGING	508 862 4750
ELDER SERVICES OF CAPE COD AND THE ISLANDS	508 394 4630
ALZHEIMER'S ASSOCIATION	1 800 272 3900
DEMENTIA AND ALZHEIMER'S CAREGIVER SUPPORT	774 552 6080
ALZHEIMER'S OF CAPE COD FAMILY SUPPORT CENTER	508 896 5170

MENTAL HEALTH

BARNSTABLE COUNTY HUMAN SERVICES	508 375 6628
DUFFY HEALTH CENTER	508 771 9511
PARENTAL STRESS HOT LINE	1 800 632 8188
VETERAN CRISIS LINE	1 800 273 8255
	PRESS 1
DISASTER DISTRESS HOT LINE	1 800 985 5990

UTILITIES

COMCAST CABLE / XFINITY	1 800 266 2278
EVERSOURCE - ELECTRICITY	1 800 592 2000
NATIONAL GRID - GAS	508 325 8000
VERIZON - TELEPHONE	1 800 837 4966

NON-EMERGENCY NUMBERS

BARNSTABLE POLICE NON EMERGENCY	508 775 0387
HYANNIS FIRE DEPARTMENT	508 775 1300
BARNSTABLE FIRE DEPARTMENT	508 362 3312
WEST BARNSTABLE FIRE DEPARTMENT	508 362 3241
СОММ	508 790 2375
CENTERVILLE FIRE DEPARTMENT	508 790 2375
OSTERVILLE FIRE DEPARTMENT	508 428 3311
MARSTON MILLS FIRE DEPARTMENT	508 428 3300
COTUIT FIRE DEPARTMENT	508 428 2210

FOOD PANTRIES

ST. VINCENT DE PAUL FOOD PANTRY	508 775 1846
SALVATION ARMY	508 775 0364
HYANNIS PANTRY & KITCHEN	
FIRST BAPTIST CHURCH	508 775 1846
BROWN BAG FOR SENIORS	508 862 4757

FOOD/GROCERY DELIVERY SERVICES

DOORDASH.COM	
GRUBHUB .COM	
SHAWS.COM POWERED BY INSTA CART	
GUARANTEED FRESH	508 771 0904
HUNGER-NETWORK	1 866 348 6479
MEALS ON WHEELS	1 508 394 4630

MEDICAL/PUBLIC HEALTH

CAPE COD HEALTHCARE	508 771 1800
CDC CENTER FOR DISEASE CONTROL	1 800 232 4636
BARNSTABLE BOARD OF HEALTH	508 862 4644

BARNSTABLE PHARMACIES

Home De	eliveries Available (credit card r	nay be needed.)
WALGREE	NS walgreens.com	
520 WE	ST MAIN STREET, HYANNIS	508 775 9211
360 BAF	NSTABLE ROAD, HYANNIS	508 771 6511
3848 FA	LMOUTH ROAD, MARSTONS MILLS	508 428 3525
CVS	cvs.com	1 800 SHOPCVS
		1 800 746 7287
176 NO	RTH STREET, HYANNIS	508 775 8462
411 BAF	NSTABLE ROAD, HYANNIS	508 771 4753
1030 PL	JTNAM AVE, MARSTON MILLS	508 428 9638
1080 FA	LMOUTH ROAD, HYANNIS	508 778 4064
corner o	of Strawberry Hill Road	
Home De	eliveries & Curbside Pick-up	
CAPE COD	HEALTHCARE PHARMACY	508 862 9000
CAPE COD	HOSPITAL	
In Store	Pick-up Only	
STOP AND	SHOP PHARMACY	508 790 2182
145 ATT	UCKS LANE, HYANNIS	
WHOLE H	EALTH PHARMACY	508 778 5928
596 WE	ST MAIN STREET, HYANNIS	

Thank you for receiving and reading e-news each week!