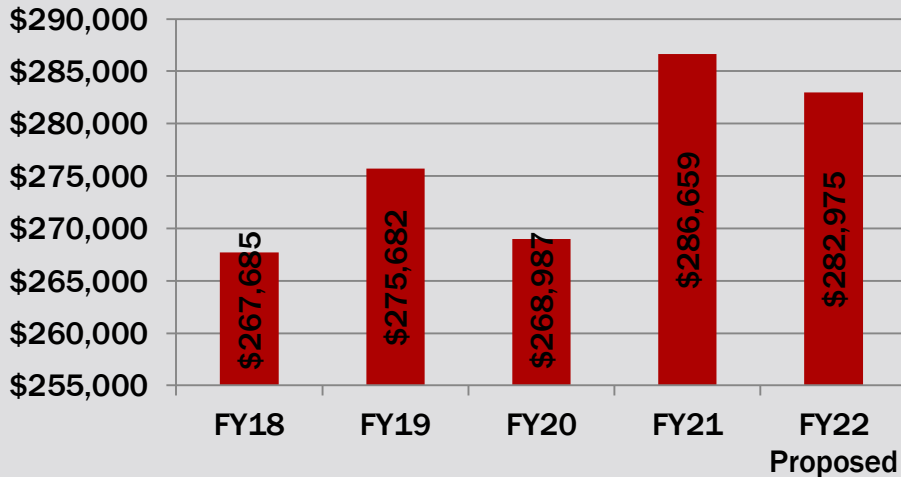


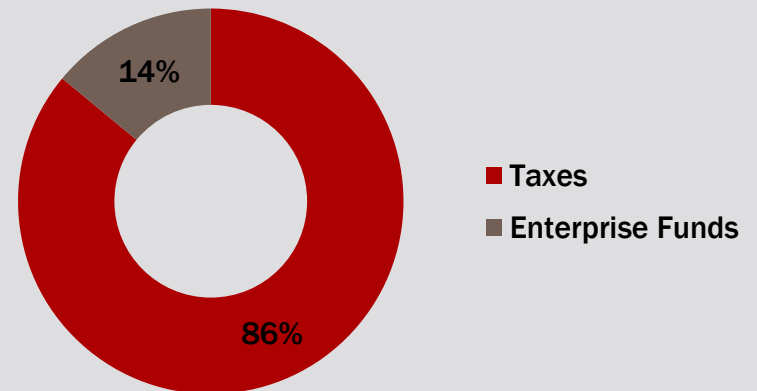
TOWN COUNCIL BUDGET

Expenditure Category	Approved 2021	Proposed 2022	\$ Change	% Change
Personnel	\$ 259,237	\$ 255,553	(\$ 3,684)	- 1.42 %
Operating Expenses	27,422	27,422	-	0.00 %
Total	\$ 286,659	\$ 282,975	(\$ 3,684)	- 1.28 %

Budget History



Source of Funding



TOWN COUNCIL BUDGET APPROPRIATION ORDER 2021-159

ORDERED: That the amount of **\$282,975** be appropriated for the purpose of funding the Town's Fiscal Year 2022 Town Council budget and to meet such appropriation, that **\$282,975** be raised from current year revenue, as presented to the Town Council by the Town Manager.

ADMINISTRATIVE CODE AMENDMENTS

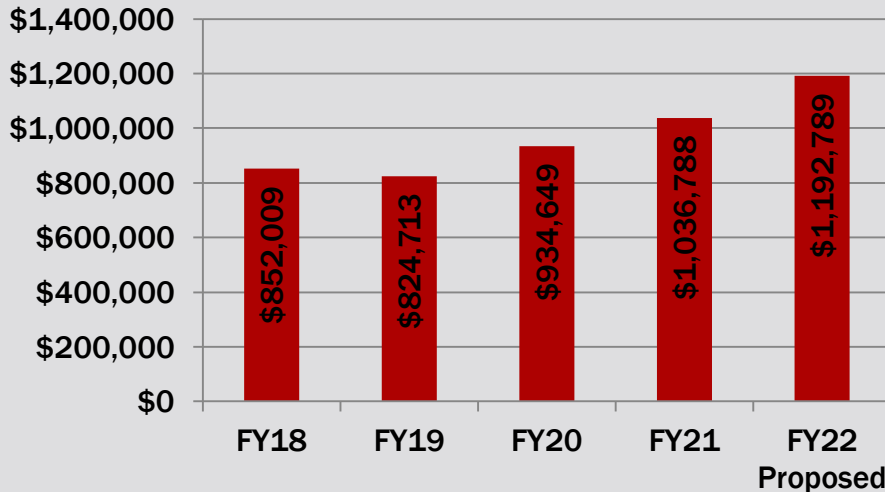
TOWN COUNCIL ORDER 2021-160

- **The Licensing Department is eliminated**
- **Licensing becomes a program within the Town Manager's Office**
- **The Director of Licensing Position is eliminated as a Department Head**
- **Weights & Measures Division is moved from the former Licensing Department to the Inspectional Services Department**

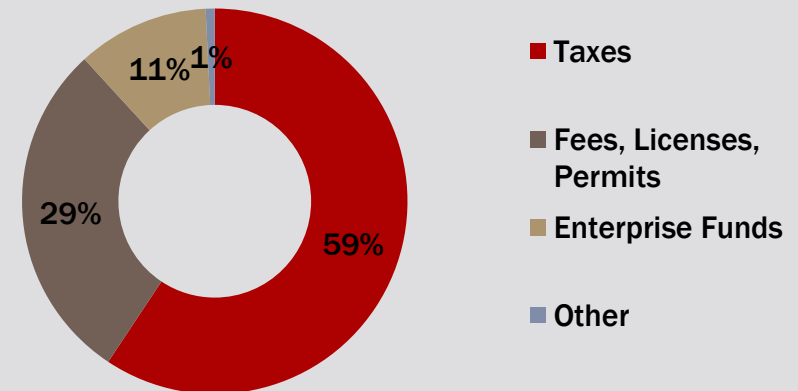
TOWN MANAGER BUDGET

Expenditure Category	Approved 2021	Proposed 2022	\$ Change	% Change
Personnel	\$ 908,676	\$ 1,064,676	\$ 156,000	17.17 %
Operating Expenses	128,112	128,112	-	0.00%
Total	\$ 1,036,788	\$ 1,192,788	\$ 156,000	15.05 %

Budget History



Source of Funding



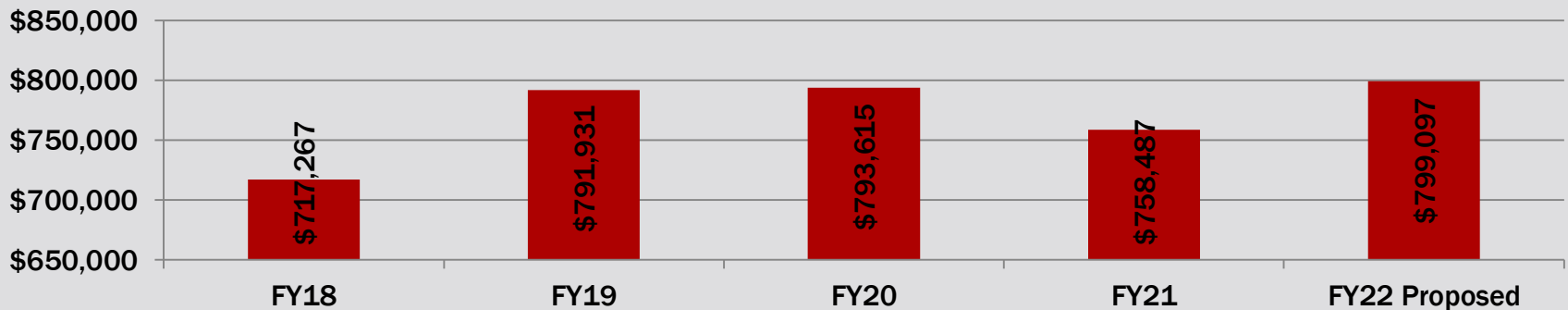
TOWN MANAGER BUDGET APPROPRIATION ORDER 2021-161

ORDERED: That the amount of **\$1,192,789** be appropriated for the purpose of funding the Town's Fiscal Year 2022 Town Manager General Fund budget and to meet such appropriation, that **\$1,192,789** be raised from current year revenue, as presented to the Town Council by the Town Manager.

PEG ENTERPRISE FUND

Expenditure Category	Approved 2021	Proposed 2022	\$ Change	% Change
Personnel	\$ 327,586	\$ 341,213	\$ 13,627	4.16 %
Benefits	25,958	30,038	4,080	15.72 %
Operating Expenses	374,943	397,846	22,903	6.11 %
Capital Outlay	30,000	30,000	-	0.00 %
Total	\$ 758,487	\$ 799,097	\$ 40,610	5.35 %

Budget History

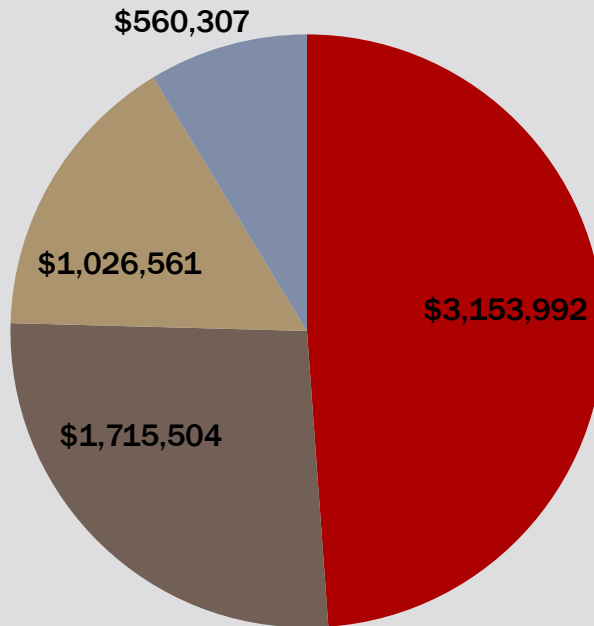


PEG ENTERPRISE FUND BUDGET APPROPRIATION ORDER 2021-162

ORDERED: That the amount of **\$799,097** be appropriated for the purpose of funding the Town's Fiscal Year 2022 Public, Education & Government (PEG) Access Channels Enterprise Fund budget, and to meet such appropriation, that **\$799,097** be raised from the PEG Enterprise Fund revenues, as presented to the Town Council by the Town Manager.

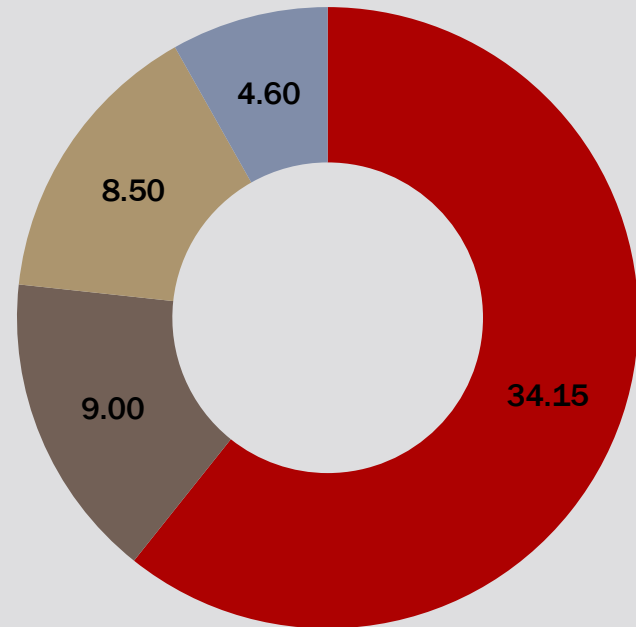
ADMINISTRATIVE SERVICES DEPARTMENT

FY22 Proposed Budget



- Finance (includes Town Clerk)
- Information Technology
- Human Resources
- Legal

Full-time Equivalents



- Finance (includes Town Clerk)
- Information Technology
- Human Resources
- Legal

ADMINISTRATIVE SERVICES DEPARTMENT

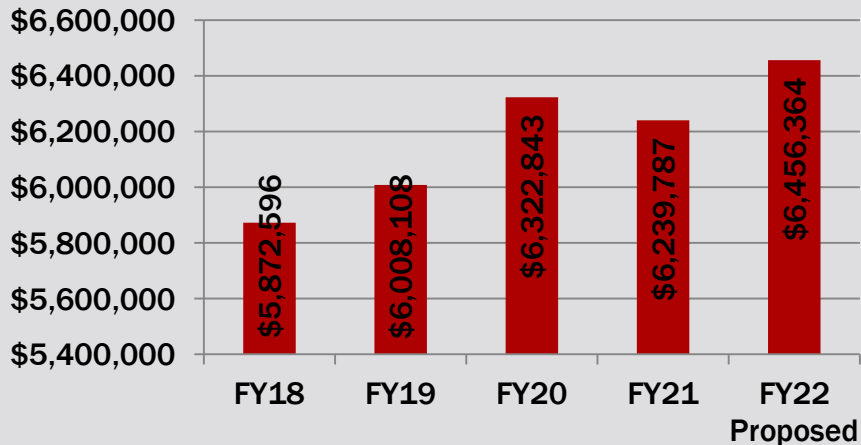
FY 2021 MAJOR ACCOMPLISHMENTS

- Development of Town's first sewer ordinance
- Proposed STR and ADU zoning amendments
- Addressed legal issues associated with the Vineyard Wind project and the CWMP
- The Legal Department defended the Board of Assessors' valuation of the Cape Cod Mall in a multi-day Zoom trial before the state's Appellate Tax Board
- Development of several new policies including a remote work policy and Family First Corona Virus Act (FFCRA) policy.
- Expanded the use of on-line and electronic Human Resources and Finance practices
- Interpreting and advising on COVID matters, including advice related to the Gov's Executive Orders, standing court orders and legislation
- Implemented a remote workforce
- Successfully implemented unprecedented election procedures

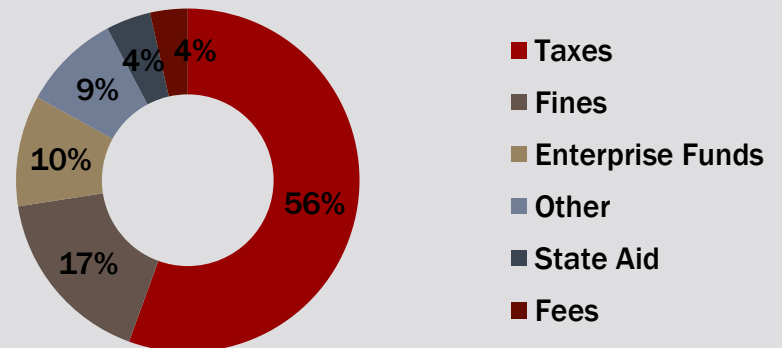
ADMINISTRATIVE SERVICES DEPARTMENT BUDGET

Expenditure Category	Approved 2021	Proposed 2022	\$ Change	% Change
Personnel	\$ 4,644,658	\$ 4,820,820	\$ 176,162	3.79 %
Operating Expenses	1,490,129	1,530,544	40,415	2.71 %
Capital Outlay	105,000	105,000	-	0.00 %
Total	\$ 6,239,787	\$ 6,456,364	\$ 216,577	3.47 %

Budget History



Source of Funding



ADMINISTRATIVE SERVICES DEPARTMENT BUDGET - APPROPRIATION ORDER 2021-163

ORDERED: That the amount of **\$6,456,364** be appropriated for the purpose of funding the Town's Fiscal Year 2022 Administrative Services Department budget, and to meet such appropriation, that **\$6,456,364** be raised from current year revenue, as presented to the Town Council by the Town Manager.

TOWN COUNCIL RESERVE FUND

- Chapter 40 §5A of the General Laws allows for the establishment
- Fund may not exceed 5 percent of the tax levy, currently \$6.7 million
- No direct drafts against this fund shall be made
- Allows the town to respond faster to situations on a smaller scale
- Any remaining funds at the end of the fiscal year are closed to the General Fund reserves
- The FY21 reserve (\$250,000) was accessed on 3 occasions:
 - \$27,465 was used for emergency repairs at Bismore Park Marina;
 - \$108,000 for emergency sand replenishment at Sandy Neck Park
 - \$23,870 for the replacement of an Animal Control van
- Current balance of \$90,665 will close to the General Fund reserves

TOWN COUNCIL RESERVE FUND APPROPRIATION ORDER 2021-164

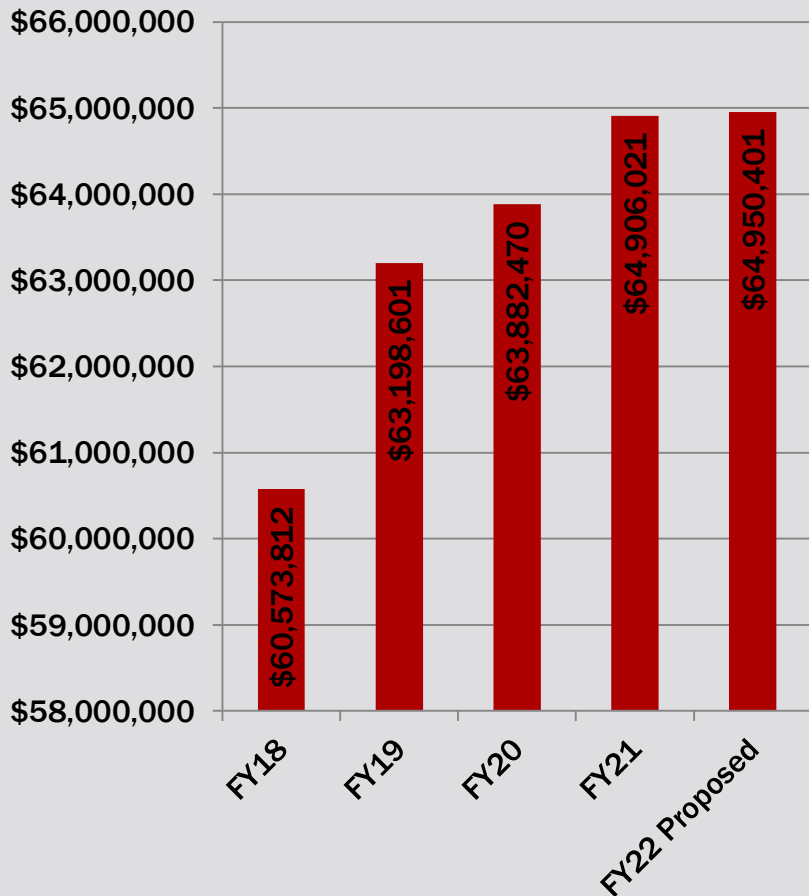
ORDERED: That the amount of **\$250,000** be appropriated for the purpose of funding the Town Council's Fiscal Year 2022 Reserve Fund and to meet such appropriation, that **\$250,000** be provided from the General Fund reserves.

OTHER REQUIREMENTS BUDGET

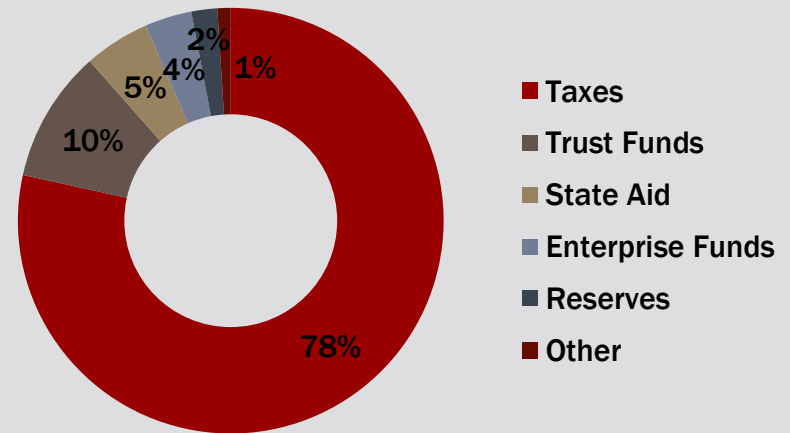
Expenditure Category	Approved 2021	Proposed 2022	\$ Change	% Change
Employee Benefits	\$ 26,584,153	\$ 27,128,304	\$ 544,151	2.05 %
Transfer to Capital Trust Fund	10,442,825	11,042,896	600,071	5.75 %
Debt Service	6,567,324	6,320,128	(247,196)	-3.76 %
Regional School District Assessment	5,856,271	5,106,410	(749,861)	-12.80 %
Commonwealth Charter School Assessment	4,626,689	4,693,340	66,651	1.44 %
School Choice Assessment	1,458,933	1,410,264	(48,669)	-3.34 %
Property & Liability Insurance	1,910,000	2,150,000	240,000	12.57 %
Library Grants	1,899,691	1,948,000	48,309	2.54 %
Tourism Grant	127,000	127,000	-	0.00 %
County Tax & CCC Assessments	1,215,102	1,230,279	15,177	1.25 %
State Assessments	1,581,658	1,623,730	42,072	2.66 %
Celebrations	120,000	120,000	-	0.00 %
Lombard Trust Rent	52,000	52,000	-	0.00 %
Snow & Ice Deficit	-	326,592	326,592	0.00 %
Enterprise Fund Support	2,214,375	1,421,458	(792,917)	-35.81 %
Town Council Reserve Fund	250,000	250,000	-	0.00 %
Totals	\$ 64,906,021	\$ 64,950,401	\$ 44,380	0.07 %

OTHER REQUIREMENTS BUDGET

Budget History

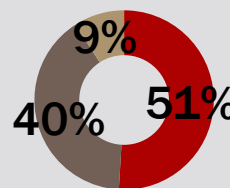


Source of Funding



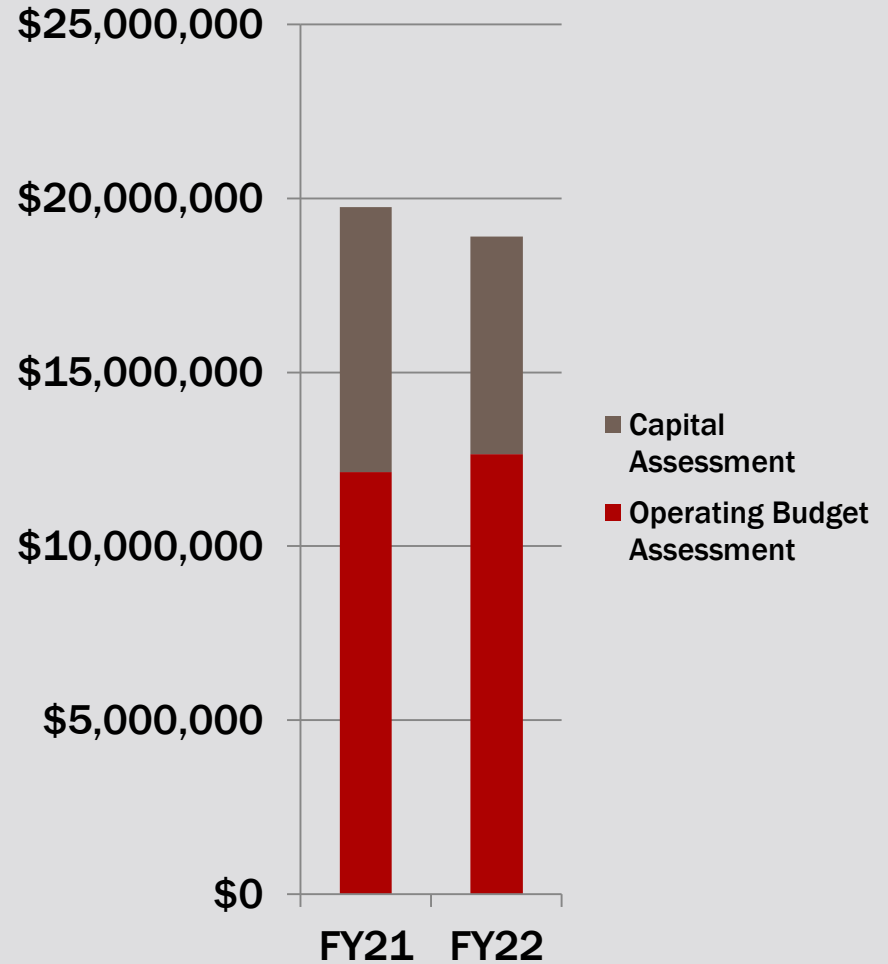
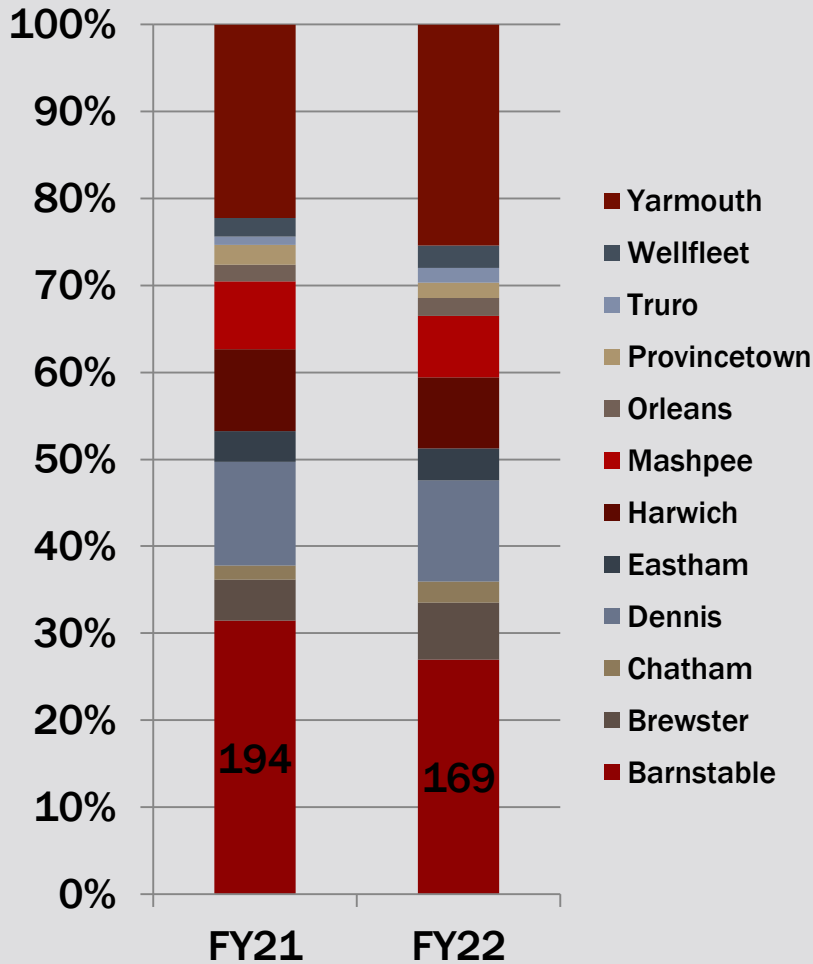
EMPLOYEE BENEFITS

Employee Benefit	Approved 2021	Proposed 2022	\$ Change	% Change
Retirement Assessments	\$ 10,602,208	\$ 10,835,369	\$ 233,161	2.20 %
Health Insurance for Active Employees	7,993,371	8,000,000	6,629	0.08 %
Retiree Health & Sick Benefits	4,950,958	5,166,485	215,527	4.35 %
Workers' Compensation & Unemployment	1,200,000	1,200,000	-	0.00 %
Medicare & Life Insurance	1,237,616	1,276,450	38,834	3.14 %
OPEB Contribution	600,000	650,000	50,000	8.33 %
Total Employee Benefits	\$ 26,584,153	\$ 27,128,304	\$ 544,151	2.05 %



- Health Insurance
- Retirement
- Other

REGIONAL SCHOOL DISTRICT ASSESSMENT



OTHER REQUIREMENTS BUDGET

Costs not Requiring Appropriation	Amount
Retired Teachers Health Insurance	\$ 3,066,485
County Tax & CCC Assessments	1,230,279
Mosquito Control	460,119
Air Pollution Control Districts	21,953
Commonwealth Charter School Assessment	4,693,340
School Choice Assessment	1,410,264
RMV Non-renewal Surcharge	66,040
Cape Cod Regional Transit Authority	623,542
Special Education Assessment	11,306
Snow & Ice Deficit	326,592
Total	\$ 11,909,920

Costs Appropriated Under Other Orders	Amount
Town Council Reserve 2021-164	\$ 250,000
Transfer to HYCC Enterprise Funds 2021-147	1,391,458
Transfer to Marina Enterprise Fund 2021-149	30,000
Total	\$ 1,671,458

Costs Included in Appropriation	Amount
Total Employee Benefits	\$ 24,061,819
Debt Service	6,320,128
Regional School District Assess.	5,106,410
Library Grants	1,948,000
Tourism Grant	127,000
Property & Liability Insurance	2,150,000
Celebrations	120,000
Lombard Trust Rent	52,000
Veterans' District Assessment	425,000
Old Kings Highway	9,950
Greenhead Fly Control District	5,820
Transfer to Capital Trust Fund	11,042,896
Total Appropriation	\$ 51,369,023

OTHER REQUIREMENTS BUDGET APPROPRIATION ORDER 2021-165

ORDERED: That the amount of **\$51,369,023** be appropriated for the purpose of funding the Town's Fiscal Year 2022 Other Requirements budget, and to meet such appropriation, that **\$43,740,853** be raised from current year revenue, that **\$220,000** be provided from the Pension Reserve Trust Fund, that **\$6,295,178** be provided from the Capital Trust Fund, that **\$45,360** be provided from the Embarkation Fee Special Revenue Fund, that **\$41,040** be provided from the Bismore Park Special Revenue Fund, and that the sum of **\$1,026,592** be transferred from the General Fund reserves all for the purpose of funding the Town's Fiscal Year 2021 General Fund budget as presented to the Town Council by the Town Manager.

COMMUNITY PRESERVATION FUND BUDGET

Description	Amount
Total Estimated FY 2022 Revenue	\$ 5,228,727
Reserve for Open Space & Recreation	(522,873)
Reserve for Historic Preservation	(522,873)
Reserve for Community Housing	(522,843)
Landbank Debt Service	(1,587,546)
CPC Administration Budget	(200,000)
Balance – FY 2022 Budget Reserve	\$ 1,872,562

COMMUNITY PRESERVATION FUND BUDGET APPROPRIATION ORDER 2021-166

ORDERED: That, pursuant to the provisions of General Law Chapter 44B Section 6, for the fiscal year beginning July 1, 2021, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$522,873** for open space and recreation; **\$522,873** for historic resources; **\$522,873** for community housing; **\$1,872,562** for a budget reserve, and that the sum of **\$200,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager.

COMMUNITY PRESERVATION FUND DEBT SERVICE APPROPRIATION ORDER 2021-167

COMMUNITY PRESERVATION FUND INTEREST & PRINCIPAL	Pymts FY 2022	Pymts FY 2023	Pymts FY 2024	Pymts FY 2025	Pymts FY 2026	Pymts FY 2027	Pymts FY 2028	Pymts FY 2029	Pymts FY 2030	Balance
Land Acquisition 1 Adv Ref 6/15/2002	20,240	0	0	0	0	0	0	0	0	20,240
Advance Refund 6/15/2003 Landbank Acquisitions	100,684	96,492	0	0	0	0	0	0	0	197,176
Advance Refund 6/15/2004 Landbank Acquisitions 3	597,544	567,732	0	0	0	0	0	0	0	1,165,276
Advance Refund 6/15/2004 Landbank Acquisitions 2	26,500	25,500	0	0	0	0	0	0	0	52,000
Land Acquisition - 2004-105 Bone Hill \$200k Refunded	10,440	10,080	9,720	9,360	0	0	0	0	0	39,600
Land Acquisition - 06-15-05 - 2004-106 \$180k Refunded	4,640	4,480	4,320	4,160	0	0	0	0	0	17,600
Land Acquisition - Hyannis Golf \$5,500,000 Refunded	286,500	277,620	266,700	255,320	0	0	0	0	0	1,086,140
Land Acquisition - Archibald \$500,000 Refunded	28,410	26,450	25,530	24,610	23,690	0	0	0	0	128,690
Town Hall Renovations Refi 6/15/10	77,412	74,675	72,525	70,350	67,650	65,450	62,725	60,500	57,750	609,037
Land Acquisition 1 Adv Ref 6/15/2002 Refi 6/15/10	512,588	0	0	0	0	0	0	0	0	512,588
Total Community Preservation Fund	1,664,958	1,083,029	378,795	363,800	91,340	65,450	62,725	60,500	57,750	3,828,347

ORDERED: That the Town Council hereby appropriate the amount of **\$1,664,958** or the purpose of paying the Fiscal Year 2021 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$1,587,546** be provided from current year revenues of the Community Preservation Fund and that **\$77,412** be provided from the reserve for the historic preservation program within the Community Preservation Fund.

REVOLVING FUND SPENDING LIMITS

TOWN COUNCIL ORDER 2021-168

RESOLVED: That the Town Council hereby authorizes the following spending limitations for the Fiscal Year 2022 Revolving Funds:

Senior Services Classroom Education Fund - **\$100,000**

Recreation Program Fund - **\$525,000**

Shellfish Propagation Fund - **\$200,000**

Consumer Protection Fund - **\$600,000**

Geographical Information Technology Fund - **\$10,000**

Arts and Culture Program Fund - **\$50,000**

Asset Management Fund - **\$500,000**