### **School Administration Building**



# Town of Barnstable ADA Transition Plan

June 2021



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#### **Background**

Year Built: Pre-1890

The School Administration Building is located at 230 South Street, just north of Barnstable Town Hall. The building has three (3) stories and a basement and houses Barnstable's finance division. A ramp to an accessible main entrance and egress is located on the west side of the building adjacent to the parking lot. There is an inaccessible entrance and egress door on the east side of the building by the Village Green, and egress doors leading to stairs on the north and south sides of the building.

Vertical access is provided by an elevator and three (3) sets of stairs. The office of the superintendent of schools and the human resources department are located on the first floor, the assistant superintendent and the special education office are on the second floor, and the third floor is the location for the procurement and risk management office, the contract compliance office, the treasurer's office, the payroll office and the finance office. There are men's and women's single-user toilet rooms at the basement level and on floors one (1) and three (3).

**Note**: The School Administration Building has a parking lot on its west side that it shares with Barnstable Town Hall. IHCD team has been told that there are plans to renovate the parking lot.

#### **Key Accessibility Issues**

#### **Exterior Routes**

Accessibility issues at the walkways around the building include excessive running and cross slopes, excessive changes in level and portions of exterior routes that are not maintained in operable working condition.

#### Toilet Rooms

Accessibility issues at the three (3) men's and three (3) women's single-user toilet rooms include the toilet seat height higher than the maximum allowed, the toilet centerline a greater distance from the side wall than allowed, flush control not located on the

open/transfer side, grab bar mounted lower than the minimum height allowed, toilet paper and paper towel dispensers mounted above the grab bar and the coat hook mounted higher than the maximum height allowed.

#### **Drinking Fountains**

Accessibility issues include lack of two (2) drinking fountains for seated users in the basement and on the third floor and lack of one (1) drinking fountain for standing users on the first floor.

#### Signage

Accessibility issues include lack of designation and egress signage with raised characters and braille, lack of an illuminated International Symbol of Accessibility (ISA) at the accessible egress/entry door, signs not mounted on the latch side of the door or mounted higher than the maximum height allowed, lack of signs indicating the nearest accessible egress door and lack of signs indicating the nearest accessible entrance.

#### Doors

Accessibility issues with doors include doors with hardware that requires tight grasping, pinching or twisting of the wrist and doors that require a greater opening force than allowed.

#### <u>Stairs</u>

Accessibility issues include egress stairs that lack handrails on one side or have handrails on one side with a noncompliant cross section. The stairs on the second floor have open risers, and stairs at the main entrance also have one section where the cement has deteriorated.

#### **Additional Accessibility Issues**

- Lack of a continuous railing at one point on the exterior ramp to the main entrance.
- Objects such as defibrillators protrude into the interior accessible route.
- Service counters at reception and at administrative services on the third floor are higher than the maximum height allowed.

#### **School Administration**

- Lack of a cane-detectible barrier (pipe rail) under the stairs at the ground floor near the main entrance where stairs are a protruding object.
- The service counter for the administrative services office protrudes into the hallway.
- Lack of a tactile star on one side of the elevator door jambs at the main floor.

#### **Order of Magnitude Cost Estimates**

- Renovate toilet rooms: \$21,890
- Renovate and provide stair railings: \$5,760
- Provide compliant egress, designation, and directional signage: \$1,506
- Provide two (2) drinking fountains for seated users and one
   (1) drinking fountain for standing users: \$12,084
- Miscellaneous corrective actions (tactile star at elevator, exterior accessible routes, protruding objects, door hardware, service counters, etc.): \$7,192

Total: \$48,432

#### **Best Practice and Inclusive Design**

Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

• Recommend providing contrasting strips at all the exterior and interior stairs.

ID	Location	Floor	Room Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
,	Approach and I	Entrance									
	Exterior Acce	ess Route									
1	Left Path to Car Parking - Outside Entrance/ Exit From Village Green	Ext.	Exterior Access Route	Walkway	. Cross slope	e > 1:50 (2.00%)	5.2%	Reduce cross slope to be no steeper than 1:50 (2.00%).  (Cost based on asphalt to reduce slope.)	1	240	\$240
2	Right Path - Outside Entrance/ Exit From Village Green	Ext.	Exterior Access Route	Walkway	Running slo	ppe > 1:20 (5%)	13.4%	Reduce running slope to be no steeper than 1:20 (5%).  (Cost based on asphalt to reduce slope.)	1	240	\$240
3	Left Path to Car Parking - Outside Entrance/ Exit From Village Green	Ext.	Exterior Access Route	Walkway	Level chang	es > 1/4"	1"	Alter change in level to be 1/4" high max.  (Cost based on an asphalt patch.)	1	160	\$160
	Exterior Ram	р									
4	Accessible Entrance/ Exit	Ext.	Exterior Ramp	N/A	Handrails no	ot continuous where required	-	Provide continuous handrails around drain spout.	1	142	\$142

ID	Location	Floor	Room	Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
5	Accessible Entrance/ Exit	Ext.		Exterior Stair	N/A		Not maintained in operable working condition	-	Ensure stairs are maintained in operable working condition.  (Cost based on a concrete patch.)	1	256	\$256
	Entrance											
6	Entrance/ Exit From Village Green	Ext.	E	Entrance	Secondary Entrance		Directional sign to accessible entrance not provided	-	Provide a directional sign indicating the location of the nearest accessible entrance.	1	346	\$346
	Emergency E	xit										
7	To Exit Stair Facing Main Street	В		Emergency Exit	N/A		Tactile sign not provided at exit	-	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.	1	232	\$232
8	Accessible Entrance/ Exit	1		Emergency Exit	N/A		Tactile sign not provided at exit Directional sign to accessible emergency exit not provided		Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.	1	232	\$232
9	Exit Stair Facing Main Street	1		Emergency Exit	N/A		Tactile sign not provided at exit Directional sign to accessible emergency exit not provided	-	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.  Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	232	\$232

ID	Location	Floor	Room	Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
10	Exit Facing Main Street	.5		Emergency Exit	N/A		Tactile sign not provided at exit Directional sign to accessible emergency exit not provided	-	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.  Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	232	\$232
A	ccess to Good											
	Interior Acces	ss Route	•									
11	Near Elevator	1		Interior Access Route	N/A		Obstructed by protruding objects	54.4"	Relocate defibrillator or provide a canedetectable barrier 27" max. above the finished floor.	1	306	\$306
12	Front Stair Near Accessible Entrance	2		Interior Access Route	N/A		Obstructed by protruding objects	74"	Provide a cane-detectable barrier.  (Cost based on a pipe rail under stair positioned 27" max. above the finished floor.)	1	960	\$960
13	Near Elevator	3		Interior Access Route	N/A	Name of the second seco	Obstructed by protruding objects	6"	Relocate defibrillator or provide a canedetectable barrier 27" max. above the finished floor.	1	306	\$306
14	Administrativ e Services	3		Interior Access Route	N/A	PROCUREMENT METING ROOM	Obstructed by protruding objects	8.5"	Provide a cane-detectable barrier.	1	306	\$306

ID	Location	Floor Ro	om Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
	Doors, Doorw	ays, & Gates	•								
15	Women's Toilet Room	3	Doors, Doorways, & Gates	Toilet Room		Hardware not operable with a closed fist	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  (Fix door latch, remove dead bolt.)	1	484	\$484
16	Men's Toilet Room	3	Doors, Doorways, & Gates	Toilet Room		Hardware not operable with a closed fist	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	484	\$484
17	Conference Room	В	Doors, Doorways, & Gates	Meeting Room		Hardware not operable with a closed fist	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	484	\$484
18	Women's Toilet Room	В	Doors, Doorways, & Gates	Toilet Room		Hardware not operable with a closed fist	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  (Fix door latch, remove dead bolt.)	1	484	\$484
19	Men's Toilet Room	В	Doors, Doorways, & Gates	Toilet Room		Hardware not operable with a closed fist	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	484	\$484

ID	Location	Floor	Room	ı Element	Туре	Photo	Issues	Current Measure	Recommendations Qua	antity	Price	Cost Estimation
20	Men's Toilet Room	1		Doors, Doorways, & Gates	Toilet Room		Door requires > 5 lbs. of force to open	17 Lbs.	Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
21	Men's Toilet Room	3		Doors, Doorways, & Gates	Toilet Room		Door requires > 5 lbs. of force to open	18 Lbs.	Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
22	Men's Toilet Room	В		Doors, Doorways, & Gates	Toilet Room		Door requires > 5 lbs. of force to open	14 Lbs.	Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
23	Women's Toilet Room	В		Doors, Doorways, & Gates	Toilet Room	LADIES	. Door requires > 5 lbs. of force to open	15 Lbs.	Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
	Stairways											
24	Egress Stair Facing South Street	3		Stairways	Egress		. Handrail not provided on both sides	-	Provide handrails with 1 1/4" - 2" circular cross sections on side with no handrail.  (Cost based on a second compliant metal handrail on the side that does not have a metal handrail.)	1	2220	\$2220

ID	Location	Floor	Room Elem	ent Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
25	Egress Stair Near Accessible Entrance	2	Stairwa	eys Egress		Handrails have non-compliant cross section	-	Provide handrails with 1 1/4" - 2" circular cross sections on side with just the wooden handrail.  (Cost based on a second compliant metal handrail on the side that does not have a metal handrail.)	1	2220	\$2220
26	Front Stair Near Accessible Entrance	2	Stairwa	eys Egress		. Stair has open risers	-	Ensure stairs have closed risers.	1	1320	\$1320
	Elevator										
27	Elevator	1	Elevat	or Interior		Tactile stars not provided at main entry level	-	Provide a tactile star on both sides of jambs at main floor. (Only one side has a tactile star at present.) At other floors, provide appropriate number. Provide a tactile star at the main floor on the control panel within the car.	1	96	\$96
	Signage										
28	Women's Toilet Room	1	Signaç	e Designation	LADIES	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door		Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232
29	Men's Toilet Room	1	Signaç	e Designation	MEN	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232

ID	Location	Floor	Room	n Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
30	Women's Toilet Room	3		Signage	Designation	LADIES	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232
31	Men's Toilet Room	3		Signage	Designation	MEN	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - - -	Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232
32	Procurement Conference Room	3		Signage	Designation	PROCUREMENT CONFERENCE ROOM	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232
33	Women's Toilet Room	В		Signage	Designation	LADIES	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232
34	Men's Toilet Room	В		Signage	Designation	MEN	Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on sign. Provide braille on sign. Locate sign at permanent rooms alongside the door on the latch side.	1	232	\$232

ID	Location	Floor	Room E	Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
	Service Coun	ter										
35	Reception	1		ervice Counter	N/A		Counter > 36" high	42"	Provide a counter that is 36" max. above the ground or finished floor.	1	880	\$880
36	Administrativ e Services	3		ervice Counter	N/A	PROCUREMENT METING ROOM	Counter > 36" high	-	Provide a counter that is 36" max. above the ground or finished floor.	1	880	\$880
Т	oilet & Bathing	g Rooms	<b>;</b>									
	Lavatory											
37	Women's Toilet Room	1	La	avatory	N/A		Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92
38	Men's Toilet Room	1	La	avatory	N/A	F	Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92
39	Women's Toilet Room	3	La	avatory	N/A	F	Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92

ID	Location	Floor	Room	n Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
40	Men's Toilet Room	3		Lavatory	N/A		Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92
41	Women's Toilet Room	В		Lavatory	N/A		Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92
42	Men's Toilet Room	В		Lavatory	N/A		Plumbing underneath is exposed	-	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	92	\$92
	Single-User To	oilet										
43	Women's Toilet Room	В		Single-User Toilet	n N/A		Toilet seat < 17" or > 19" high Flush control not on open side Centerline < or > 18" (MAAB) Side or rear grab bar < 33" or > 36" high Toilet paper dispenser is not compliant	16.2" - 20.3" 31" -	Install a toilet with a seat between 17"- 19" high above the finished floor. Relocate the flush control to the open side. Relocate toilet so that the centerline is 18" from the side wall. Mount grab bars 33"- 36" above the floor. Relocate toilet paper to under the grab bar. Relocate paper towel dispenser so it is not above the grab bar.	1	4304	\$4304
44	Men's Toilet Room	3		Single-User Toilet	r N/A		Toilet seat < 17" or > 19" high Centerline < or > 18" (MAAB) Side or rear grab bar < 33" or > 36" high Toilet paper dispenser is not compliant	21.1" 20" 30.3" -	Install a toilet with a seat between 17"- 19" high above the finished floor. Relocate toilet so that the centerline is 18" from the side wall. Mount grab bars 33"- 36" above the floor. Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet. Relocate paper towel dispenser from above grab	1	4326	\$4326

ID	Location	Floor Room	n Element Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
45	Women's Toilet Room	1	Single-User N/A Toilet		Flush control not on open side Centerline < 16" or > 18" Toilet paper dispenser is not compliant	- 21.3" -	Relocate the flush control to the open side. Relocate toilet so that the centerline is 18" from the side wall. Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet. Relocate the paper towel dispenser so that it is not above the grab bar.	1	3908	\$3908
46	Women's Toilet Room	3	Single-User N/A Toilet		Flush control not on open side Centerline < or > 18" (MAAB) Side or rear grab bar < 33" or > 36" high Toilet paper dispenser is not compliant	- 20" 30.8" -	Relocate the flush control to the open side. Relocate toilet so that the centerline is 18" from the side wall. Mount grab bars 33"- 36" above the floor. Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet. Relocate paper towel dispenser so it is not above the grab bar.	1	4700	\$4700
47	Men's Toilet Room	В	Single-User N/A Toilet		Side or rear grab bar < 33" or > 36" high Toilet paper dispenser is not compliant	31.5"	Mount side grab bar 33"- 36" above the floor. Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet. Relocate paper towel dispenser so it is not above the grab bar.	1	1102	\$1102
48	Men's Toilet Room	1	Single-User N/A Toilet		. Toilet paper dispenser is not compliant	-	Relocate toilet paper so that it is 24" min high, located under the grab bar, and between 7" and 9" from the front of the toilet. Relocate paper towel dispenser so that it is not above the grab bar.	1	706	\$706
49	Men's and Women's Toilet Room	B, 1, and 3	Single-User N/A Toilet		. Hook located > 48" high	58"	Locate hook no higher than 48" above the finished floor in each of the six toilet rooms in the building.	6	150	\$900

**Additional Access** 

ID	Location	Floor	Room Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
	Drinking Fou	ntains									
50	Drinking Fountain	1	Drinking Fountains	Low		No drinking fountain provided for standing users	-	Provide an additional drinking fountain for standing users or install a Hi-Lo drinking fountain.	1	4028	\$4028
51	Drinking Fountain	3	Drinking Fountains	High		No drinking fountain provided for seated users	-	Provide an additional drinking fountain for seated users or install a Hi-Lo drinking fountain.	1	4028	\$4028
52	Fountain	В	Drinking Fountains	High		No drinking fountain provided for seated users	-	Provide an additional drinking fountain for seated users or install a Hi-Lo drinking fountain.	1	4028	\$4028
	Best Practice										
	Exterior Stair										
53	Left Path to Car Parking - Outside Entrance/ Exit From Village Green	Ext.	Exterior Stair	N/A				Recommend that the sloped bottom railing extends one tread depth minimum beyond last riser nosing in same direction as stair flight.	1	-	\$0

ID	Location	Floor	Room	Element	Туре	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
	Exterior Stair											
54	Right Stair - Entrance/ Exit From Village Green	Ext.	5	exterior Stair	N/A				Recommend providing railings on both sides of the stairs.	1	-	\$0
55	Left Stair - Entrance/ Exit From Village Green	Ext.		Exterior Stair	N/A				Recommend providing railings on both sides of the stairs.	1	-	\$0