

MAINTENANCE AND SECURITY PLAN FORM  
FOR FORECLOSING/FORECLOSED PROPERTY

Town of Barnstable General Ordinances, Code section 224-4, requires a mortgagee taking possession of a property before or during foreclosure, or after foreclosure if the mortgagee becomes the owner, to bring the property into compliance with the maintenance and security standards contained in Code subsection 224-4(B) within thirty (30) days of a notice from the Building Commissioner. Please either complete and file this form or another containing the same information with the Building Commissioner within thirty (30) days of the notice.

If a mortgagee claims an exemption from the provisions of Code sections 224-3 and 224-4, please explain, leave the remainder blank, sign at the end and file this form or letter of explanation and also complete and file the applicable sections of the registration form for foreclosing/foreclosed property \_\_\_\_\_

(1) Registration date: \_\_\_\_\_. If not registered, please complete the registration form and state date of filing or anticipated filing \_\_\_\_\_.

(2) If commercial property, describe space utilization floor plans required by the Fire Chief and filing date (actual or anticipated) \_\_\_\_\_

(if in possession or ownership must be certified as accurate twice annually in January and July).

(3) Describe any hazardous materials on the property as that term is defined in MGL c. 21K and the date(s) and method(s) for removal as approved by the Fire Chief \_\_\_\_\_

(4) Method(s) and date(s) all windows and door openings secured (or will be secured)

If left secured, name, address, and contact information of security personnel providing twenty-four-hour on-site security personnel on the property \_\_\_\_\_

(5) Location(s) and date(s) "No Trespassing" signs posted or to be posted on the property \_\_\_\_\_

(6) Name(s), address(es) and contact information of person(s) responsible for maintaining: structures, lawns and shrubs in sound condition free from excessive growth and the property generally in accordance with the Barnstable Zoning Ordinances the definition of "maintenance" in this Ordinance; any other provision of this Ordinance; and for disposing of trash, debris and pools of stagnant water as provided in Chapter 54 of the Town of Barnstable General Ordinances \_\_\_\_\_

(7) If the Fire Chief of the Fire District in which the property is located has approved turning off the water or electricity, please state:

Date of approval \_\_\_\_\_;

Date(s) electricity turned off \_\_\_\_\_ on if applicable \_\_\_\_\_;

Date(s) water turned off \_\_\_\_\_ on if applicable \_\_\_\_\_.

(8) Name(s), address(es) and contact information of person(s) responsible for maintaining all existing fences around swimming pools and spas or installing fences as required by Chapter 210 of the Town of Barnstable General Ordinances \_\_\_\_\_

\_\_\_\_\_.

(9) Name, address, telephone number and email address of person who can be contacted in case of emergency if different from the person named above or in the registration under section 224-3(A) ( name and contact number to be posted on the front of the property if required by the Fire Chief or Building Commissioner \_\_\_\_\_

\_\_\_\_\_.

(10) Date(s) certificate of liability insurance on the property filed with the Building Commissioner \_\_\_\_\_

(11) Date(s) cash or surety bond of at least \$10,000.00 filed with Building Commissioner to remunerate the Town for any expenses incurred in inspecting, securing and making the premises comply and continue to comply, a portion of which shall be retained by the Town as an administrative fee \_\_\_\_\_.

(12) Date(s) scheduled for inspections with the Building Commissioner and Health Director, who may at his or her discretion include the Fire Chief, in order to confirm that the land and structures comply with the provisions of this Ordinance \_\_\_\_\_ or to identify the provisions with which the property does not comply and establish a program to bring the property into full compliance \_\_\_\_\_

(13) Date(s) when the property was sold, or is anticipated to be sold, to the foreclosing party. If neither, please explain \_\_\_\_\_

\_\_\_\_\_.

I acknowledge that the information provided is accurate and correct. I also understand that any inaccurate information will result in non-compliance with section 224-3 of chapter 224 of the Code of the Town of Barnstable.

\_\_\_\_\_

Date: \_\_\_\_\_

Name:

Title:

I hereby certify that the above-named foreclosing party is in compliance with the provisions of section 224-4 of chapter 224 of the Code of the Town of Barnstable.

\_\_\_\_\_

Date: \_\_\_\_\_

Building Commissioner, Town of Barnstable