



Town of Barnstable Town Council

367 Main Street, Village of Hyannis, MA 02601
508.862.4738 • 508.862.4770
E-mail: council@town.barnstable.ma.us
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MEETING AGENDA TOWN HALL HEARING ROOM September 29, 2016 7:00 PM

Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Eric R. Steinhilber
Vice President
Precinct 2

John G. Flores
Precinct 1

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
Precinct 10

Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

Administrative
Assistant:
Kelly Crahan

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
- 4. PUBLIC COMMENT**
- 5. COUNCIL RESPONSE TO PUBLIC COMMENT**
- 6. TOWN MANAGER COMMUNICATIONS**
- 7. ACT ON MINUTES (Including Executive Session)**
- 8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements**
- 9. ORDERS OF THE DAY**
 - A. Old Business**
 - B. New Business**
 - **Presentation by Cape Light Compact, Grid Modernization, Maggie Downey, Administrator, Austin Brandt, Power Supply Planner, David Anthony, Governing Board and Executive Committee member**
 - **Presentation on the Town of Barnstable's Housing Production Plan, Ardin Cadrin, Special Projects Coordinator, Growth Management Department**
- 10. ADJOURNMENT**

NEXT REGULAR MEETING: October 6, 2016

A. OLD BUSINESS

| | | |
|----------|--|-----|
| 2017-011 | Appointments to a Board/Committee/Commission: Elderly& Disabled Taxation Aid Committee: Tracey Todd , 77 Highland Avenue, Cotuit, as a regular member to a term expiring 06/30/19; Human Services Committee: Meaghan Mort , 23 Hamblin’s Hayway, Marstons Mills, as a regular member to a term expiring 06/30/19; Sandy Neck Board: Wendy Paquette , 61 Maple Street, Hyannis as a regular member to a term expiring 06/30/18; William Monroe , 1379 Bumps River Road, Centerville, as a regular member to a term expiring 06/30/19; Youth Commission: Michael Booth , c/o Hyannis Youth Community Center, 141 Bassett Ln, Hyannis, as a regular member to a term expiring 06/30/17. (May be acted upon) | 4 |
| 2017-012 | Reappointments to Boards / Committees / Commissions: Board of Assessors: Andrew Machado as a regular member to a term expiring 6/30/19; Community Preservation Committee: Richard Sawyer as the Recreation Commission representative member to a term expiring 6/30/19; Laura Shufelt as a regular member to a term expiring 6/30/19; Marilyn Fifield as a representative member to a term expiring 6/30/19; Comprehensive Financial Advisory Committee: Cynthia Crossman as a regular member to a term expiring 6/30/19. Disability Commission: Paula Breagy as a regular member to a term expiring 6/30/19; Economic Development Commission: Thomas Geiler as a regular member to a term expiring 6/30/19; Alan Eric Feltham as a regular member to a term expiring 6/30/19; Henry Farnham as a regular member to a term expiring 6/30/19; Elderly & Disabled Taxation Committee: William Murdoch as a regular member to a term expiring 6/30/19; Hyannis Main Street Waterfront Historic District Committee: Marina Atsalis as a regular member to a term expiring 6/30/19; JFK Memorial Trust Fund Committee: Hugh Findly as a regular member to a term expiring 6/30/19; Renewable Energy Commission: Alison Alessi as a regular member to a term expiring 6/30/19; Stephen Thomas as a regular member to a term expiring 6/30/19; Trust Fund Advisory Committee: Jonathan Gilmore as a regular member to a term expiring 6/30/19; Christopher Ward as a regular member to a term expiring 6/30/19; Gregory Plunkett as a regular member to a term expiring 6/30/19; William Murdoch as a regular member to a term expiring 6/30/19. (May be acted upon) | 5 |
| 2017-015 | Amending the General Ordinance Chapter. 220, Town Council, Article I, Meetings is hereby amended by striking out the existing §§220-1 through 220-3 (Public hearing) (Roll call) | 6-7 |
| 2017-016 | Amendment to the Administrative Code by the addition of Section 241-45.4 Bicycle and Pedestrian Advisory Committee. (Public hearing) (Roll call) | 8-9 |

B. NEW BUSINESS

| | | |
|----------|--|----|
| 2017-019 | Appointments to a Board/Committee/Commission: Comprehensive Financial Advisory Committee: Allen Fullerton, 144 Pheasant Hill Circle, Cotuit, MA as a regular member to a term expiring 06/30/19. Human Service Committee: Christopher McMillan, 21 Fur Lane, Osterville, MA as a regular member to a term expiring 06/30/19; Heather Strassel, 430 Poponessett Road, Cotuit, MA as a regular member to a term expiring 06/30/19 (First reading) | 10 |
| 2017-020 | Reappointments to Boards/Committees/Commissions: Youth Commission: Lianna Mitchell as a regular member to a term expiring 06/30/17; Matthew Hersey as a regular member to a term expiring 06/30/17. (First reading) | 11 |

- 2017-021 Acceptance of a Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant Local (JAG) in the amount of **\$52,670 (May be acted upon)**..... 12-13
- 2017-022 Acceptance of Federal Fiscal Year 2016 Bulletproof Vest Partnership grant in the amount of **\$12,000** from the United States Department of Justice, Office of Justice Programs(**May be acted upon**)..... 14-15
- 2017-023 Appropriation Order in the amount of \$16,810.00 Community Preservation Funds for historic preservation and restoration of the Dottridge Homestead Preservation Project (Phase II), Map 034 Parcel 051, Historical Society of Santuit & Cotuit, 1148 Main Street, Cotuit, MA. (**Refer to Public hearing 10/20/16**)..... 16-17
- 2017-024 Order to Approve Term of Contract Change under the Massachusetts General Law (MGL) 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Car contract to be extended from three (3) years to five (5) years(**First reading**) 18-20

Approve Minutes – September 15, 2016

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2017-011
INTRO: 09/15/16, 09/29/16**

2017-011 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: **ELDERLY & DISABLED TAXATION AID COMMITTEE:** Tracey Todd, 77 Highland Avenue, Cotuit, as a regular member to a term expiring 06/30/19; **HUMAN SERVICES COMMITTEE:** Meaghan Mort, 23 Hamblin’s Hayway, Marstons Mills, as a regular member to a term expiring 06/30/19; **SANDY NECK BOARD:** Wendy Paquette, 61 Maple Street, Hyannis as a regular member to a term expiring 06/30/18; William Monroe, 1379 Bumps River Road, Centerville, as a regular member to a term expiring 06/30/19; **YOUTH COMMISSION:** Michael Booth, c/o Hyannis Youth Community Center, 141 Bassett Ln, Hyannis, as a regular member to a term expiring 06/30/17.

SPONSOR: Appointments Committee

DATE ACTION TAKEN

09/15/16 First Reading

- Read Item
- Rationale
- Council Discussion
- Move/Vote

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2017-012
INTRO: 09/15/16, 09/29/16**

2017-012 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member board/committee/commission:

BOARD OF ASSESSORS: Andrew Machado as a regular member to a term expiring 6/30/19;
COMMUNITY PRESERVATION COMMITTEE: Richard Sawyer as the Recreation Commission representative member to a term expiring 6/30/19; Laura Shufelt as a regular member to a term expiring 6/30/19; Marilyn Fifield as a representative member to a term expiring 6/30/19; **COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE:** Cynthia Crossman as a regular member to a term expiring 6/30/19; **DISABILITY COMMISSION:** Paula Breagy as a regular member to a term expiring 6/30/19; **ECONOMIC DEVELOPMENT COMMISSION:** Thomas Geiler as a regular member to a term expiring 6/30/19; Alan Eric Feltham as a regular member to a term expiring 6/30/19; Henry Farnham as a regular member to a term expiring 6/30/19; **ELDERLY & DISABLED TAXATION COMMITTEE:** William Murdoch as a regular member to a term expiring 6/30/19; **HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMITTEE:** Marina Atsalis as a regular member to a term expiring 6/30/19; **JOHN FITZGERALD KENNEDY MEMORIAL TRUST FUND COMMITTEE:** Hugh Findlay as a regular member to a term expiring 6/30/19; **RENEWABLE ENERGY COMMISSION:** Alison Alessi as a regular member to a term expiring 6/30/19; Stephen Thomas as a regular member to a term expiring 6/30/19; **TRUST FUND ADVISORY COMMITTEE:** Jonathan Gilmore as a regular member to a term expiring 6/30/19; Christopher Ward as a regular member to a term expiring 6/30/19; Gregory Plunkett as a regular member to a term expiring 6/30/19; William Murdoch as a regular member to a term expiring 6/30/19.

SPONSOR: Appointments Committee

| DATE | ACTION TAKEN |
|-----------------|----------------------|
| <u>09/15/16</u> | <u>First Reading</u> |
| _____ | _____ |

- Read Item
- Rationale
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

**ITEM# 2017-015
INTRO: 09/15/16, 09/29/16**

2017-015 AMENDING GENERAL ORDINANCE CH. 220, TOWN COUNCIL, ARTICLE I, MEETINGS

ORDERED, that the General Ordinance, Chapter 220, Town Council, Article I, Meetings, is hereby amended by striking out the existing §§220-1 through 220-3 and substituting in their place the following:

§220-1. Regular meetings.

Regular meetings of the Barnstable Town Council shall be held on two Thursdays per month, except during July and August, when regular meetings shall be held on one Thursday per month. The dates of regular meetings shall be approved by a majority vote of the Town Council in December of each year for the following calendar year. No regular meeting shall be scheduled on a solemn or legal holiday.

§220-2. Special meetings.

Special meetings of the Town Council may be held on the call of the President of the Town Council, or on the call of any four or more members, by written notice. Said notice shall include agenda items and pertinent documents pertaining to those items which will be delivered to the Town Clerk and to each councilor at least forty-eight hours in advance of the time set. No special meeting shall be scheduled on a solemn or legal holiday.

§220-3. Cancellation and rescheduling of meetings.

(a) If the President of the Council determines that an exigent circumstance exists which makes it either infeasible or impracticable to hold a scheduled meeting, the President may cancel said meeting. Notice of the cancelled meeting shall be posted at the Town Hall meeting room and on the Town’s website unless the exigent circumstances prevent such posting.

(b) If for any reason, a meeting is canceled, the President may reschedule a special meeting to replace the canceled meeting. If the canceled meeting was the only regular meeting scheduled for that month, then the rescheduled meeting shall be a regular meeting.

SPONSOR: Eric R. Steinhilber, Vice President, Town Council

DATE ACTION TAKEN
09/15/16 Refer to Public hearing 09/29/16

- _____
- _____
- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2017-015
INTRO: 09/15/16, 09/29/2016

SUMMARY

TO: Town Council
DATE: September 22, 2016
THROUGH: Ruth Weil, Town Attorney
SUBJECT: Amendment to Chapter 220, Town Council, Article I, §§220-1 through 220-3

RATIONALE: Chapter 220 of the Code of Town of Barnstable codifies the requirement contained in Section 2-6(c) of the Charter that “regular meetings of the Town Council shall be held at a time and place fixed by ordinance but not less frequent than once monthly.” The existing Chapter 220 establishes the first and third Thursday of the month as the days for regular council meetings, except during July and August when the meetings are to be held on the third Thursday of the month. The proposed amendment to Chapter 220, retains the same number of regular meetings per month, but provides flexibility for the Town Council to vote in December of each year as to which Thursday each meeting will be scheduled for the next calendar year, to accommodate school vacation week and other potential conflicts. The amendment essentially incorporates into the ordinance the Town Council’s current practice as reflected in the Town Council Rules. The proposed amendment also delineates the process for cancelling scheduled meetings as well as for the scheduling of special meetings. Section 220-4 of Article I, establishing the time and place of town council meetings remains unchanged.

STAFF ASSISTANCE Ruth Weil, Town Attorney

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2017-016
INTRO: 09/15/16, 09/29/16

2017-016 AMENDMENT TO THE ADMINISTRATIVE CODE BY THE ADDITION OF SECTION 241-45.4 BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

ORDERED:
Section 1:

That Chapter 241 of the Town's Administrative Code of the Town of Barnstable be amended by adding the following new section creating a Bicycle and Pedestrian Advisory Committee

“§241-45.4.

A. Composition and Term of Office: There shall be a Bicycle and Pedestrian Advisory Committee consisting of five members, who shall be appointed by the Town Council. Members shall serve for terms of three years, so arranged that an equal number shall expire each year.

B. Authorities and Responsibilities: Assist and advise the Town and specifically the Director of the Department of Public Works and the Town Engineer to develop and recommend fiscally responsible policies that take into account and support non-motorized transportation in the Town of Barnstable; advise the respective public works and engineering departments and the Barnstable Police Safety Unit on how non-motorized users can be accommodated in street, highway, and open space projects while taking into account the impact of such recommendations on project affordability; promote bicycle pedestrian safety and education; promote bicycling and walking as a means of transportation, recreation, and fitness.

C. Interrelationships:

1. The Town Council: Bicycle and Pedestrian Advisory Committee interacts with the Town Council in matters of policy and implementation of its functions and recommendations under the provision of this section.
2. The Town Manager: Bicycle and Pedestrian Advisory Committee interacts with the Town Manager in matters relating to staff support and recommendations, funding and implementation of its functions under the provision of this section,
3. Other Boards: Bicycle and Pedestrian Advisory Committee meets, as necessary, with any multiple member board to effectuate its purpose.”

Section 2.

That Chapter 241 of the Town's Administrative Code of the Town of Barnstable Attachment 1 of the Code of the Town of Barnstable, Designations of Town Officers/Positions As "Special" for Purposes of the Conflict of Interest Law be amended by adding that the members of the Bicycle and Pedestrian Advisory Committee be designated special municipal employees by inserting the name of that committee in alphabetical order under the designation (a) multiple member bodies.

SPONSOR: Town Council President, Jessica Rapp Grasseti, Precinct 7

| DATE | ACTION TAKEN |
|-----------------|----------------------|
| <u>09/15/16</u> | <u>First Reading</u> |
| _____ | _____ |

- Read Item
- Rationale
- Council Discussion
- Move/Vote

B. NEW BUSINESS (First reading)

BARNSTABLE TOWN COUNCIL

**ITEM # 2017-019
INTRO: 09/29/16**

2017-019 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: **COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE:** Allen Fullerton, 144 Pheasant Hill Circle, Cotuit, MA as a regular member to a term expiring 06/30/19. **HUMAN SERVICE COMMITTEE:** Christopher McMillan, 21 Fur Lane, Osterville, MA as a regular member to a term expiring 06/30/19; Heather Strassel, 430 Poponessett Road, Cotuit, MA as a regular member to a term expiring 06/30/19.

SPONSOR: Appointments Committee

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- Read Item
- Rationale
- Council Discussion
- Move/Vote

B. NEW BUSINESS (First reading)

BARNSTABLE TOWN COUNCIL

ITEM # 2017-020
INTRO: 09/29/16

2017-020 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member board/committee/commission: **YOUTH COMMISSION:** Lianna Mitchell as a regular member to a term expiring 06/30/17; Matthew Hersey as a regular member to a term expiring 06/30/17.

SPONSOR: Appointments Committee

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- Read Item
- Rationale
- Council Discussion
- Move/Vote

A. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2017-021
INTRO: 09/29/16**

**2017-021 ACCEPTANCE OF A FEDERAL FISCAL YEAR 2016 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) IN THE AMOUNT OF
\$52,670 FROM THE U. S. DEPARTMENT OF JUSTICE**

RESOLVED: That the Barnstable Town Council does hereby accept the Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local from the U. S. Department of Justice in the amount of **\$52,670**.

SPONSOR: Councilor Debra Dagwan, Precinct 8

| <u>DATE</u> | <u>ACTION TAKEN</u> |
|-------------|---------------------|
| _____ | _____ |
| _____ | _____ |

- _____ Read item
- _____ Rationale
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM #2017-021
INTRO: 09/29/16

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Paul MacDonald, Chief of Police
DATE: September 29, 2016
SUBJECT: Acceptance of a Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant Local (JAG) in the amount of **\$52,670**

BACKGROUND: The Police Department applied for and was awarded a Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant: Local Solicitation from the United States Department of Justice in the amount of \$52,670. The grant has been deemed to be a disparate certification allocation to be distributed among three towns as outlined below based on a prescribed grant formula amount for each town and the Town of Barnstable Police Department will act as the grant administrator and fiscal agent for all towns:

Barnstable Police Dept.: **\$25,889** to be expended on the purchase of a Portable Drug and Substance Analyzer.

Falmouth Police Dept.: **\$10,314** to be expended on the purchase of 1 Booking Room Camera; 1 Camera for the Detective Division; and 11 headsets for portable radios for Special Response Team operations.

Yarmouth Police Dept.: **\$16,467** to be expended on bicycles, bicycle gear and overtime for the bicycle patrol.

ANALYSIS: The acceptance of this grant will allow the aforementioned police departments to take action on the programs as described previously.

FISCAL IMPACT: There is no matching funding required for this grant. This is a reimbursement grant as expenses are incurred up to the total dollar amount of the grant. The Town of Barnstable Police Department will serve as the fiscal agent for all the towns and will be responsible for all grant reporting, reimbursement of funds and draw downs.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Barnstable Police Chief; Anne Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2017-022
INTRO: 09/29/16**

2017-022 ACCEPTANCE OF A FEDERAL FISCAL YEAR 2016 BULLETPROOF VEST PARTNERSHIP GRANT IN THE AMOUNT OF \$12,000 FROM THE US DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS

RESOLVED: That the Barnstable Town Council does hereby accept Federal Fiscal Year 2016 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs in the amount of \$12,000.

SPONSOR: Councilor Debra Dagwan, Precinct 8

| DATE | ACTION TAKEN |
|-------|--------------|
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| _____ | _____ |

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2017-022
INTRO: 09/29/16

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: September 29, 2016
SUBJECT: Acceptance of Federal Fiscal Year 2016 Bulletproof Vest Partnership grant in the amount of \$12,000 from the United States Department of Justice, Office of Justice Programs

BACKGROUND: The Barnstable Police Department applied for and was awarded a Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs for FFY16 in the amount of \$12,000.

This grant funds up to 100% of the cost of bulletproof vests purchased or replaced by the police department in the form of a 50/50 partnership between the Federal Office of Justice Programs and the Massachusetts Executive Office of Public Safety. Replacement of vests is recommended every 5 years, as the reliability of the vest deteriorates over time and use. State reimbursement is only made upon receipt of 50% payment from the Federal program.

ANALYSIS: The acceptance of this grant will allow the Department to replace bulletproof vests and maintain safety standards for replacement of these vests on behalf of each police officer.

FISCAL IMPACT: This is a reimbursement grant and funds are required from the vendors at the time of purchase of the vests.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police; Anne Spillane, Barnstable Police Department

B. NEW BUSINESS (Refer to Public hearing 10/20/16)

BARNSTABLE TOWN COUNCIL

ITEM # 2017-023

INTRO: 09/29/16

2017-023 APPROPRIATION ORDER \$16,810.00 COMMUNITY PRESERVATION FUNDS FOR HISTORIC PRESERVATION AND RESTORATION OF THE DOTTRIDGE HOMESTEAD PRESERVATION PROJECT (PHASE II), MAP 034 PARCEL 051, HISTORICAL SOCIETY OF SANTUIT & COTUIT, 1148 MAIN STREET, COTUIT, MA.

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Sixteen thousand Eight hundred and Ten dollars (**\$16,810.00**) Dollars be appropriated and transferred from the amount set aside for historic preservation in the Community Preservation Fund to be expended for a portion of the preservation and restoration of the Dottridge Homestead, Map 034 Parcel 051, 1148 Main Street, Cotuit, including replacement of cedar shingles and corner boards on all sides of the house, a new bulkhead door, a new back door entry, restoration of the keeping room fireplace, window re-glazing and repair and a custom fence reproduction; and that the Town Manager is authorized to expend the amounts appropriated for the stated purposes contingent on satisfactory proof of private contributions of an additional **\$9,640.00** towards the total project cost of **\$26,450.00** and to obtain, execute and record an historic preservation restriction on behalf of the Town.

SPONSOR: Mark S. Ells, Town Manager upon recommendation of the Community Preservation Committee

| DATE | ACTION TAKEN |
|-------|--------------|
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BARNSTABLE TOWN COUNCIL

ITEM # 2017-023
INTRO: 09/29/16

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation
DATE: September 29, 2016
SUBJECT: Appropriation Order in the amount of **\$16,810.00** Community Preservation Funds for Historic Preservation and Restoration of the Dottridge Homestead Preservation Project (Phase II), Map 034 Parcel 051, 1148 Main Street, Cotuit, MA.

BACKGROUND: The Historical Society of Santuit and Cotuit is seeking approval from the Town Council through the Town Manager for Community Preservation Act Historic Preservation funds in the amount of **\$16,810.00** which represents a portion of the total cost of **\$26,450.00** for Phase II of the Dottridge Homestead Preservation Project. **\$9,640.00** in matching funds has been raised through donations. Phase I work which has been completed, required immediate restoration of the roof and was almost entirely funded with Society funding through an annual appeal. Phase II work includes the replacement of cedar shingles and corner boards on all sides of the house; a new bulkhead door, a new back door entry; restoration of the keeping room fireplace; window re-glazing and repair; and, a custom fence reproduction. The continued restoration of the Homestead will allow the Society to better serve the increasing number of visitors to the homestead each year. The Dottridge Homestead is a classic example of early 19th century architecture and reflects life in coastal Massachusetts during this time. The Dottridge Homestead is the headquarters of the Historical Society of Santuit and Cotuit which has grown to include a museum featuring Cotuit and Cape Cod history, the Cotuit Fire Museum; a reproduction of a 19th century ice house; and, the historical Kitchen Gardens. The Society's archives are available for research and the buildings are open to the public on weekends from Memorial Day through Christmas. The 1790 Samuel Dottridge Homestead is listed on the State Register and the National Register as a contributing building in the Cotuit National Register District. Preserving the homestead will help the Society in their mission to educate future generations of Cotuit's rich historical heritage.

STAFF ASSISTANCE: Community Preservation

B. NEW BUSINESS (First Reading)

BARNSTABLE TOWN COUNCIL

**ITEM # 2017-024
INTRO: 09/29/16**

**2017-024 ORDER TO APPROVE TERM OF CONTRACT CHANGE FOR HYANNIS
GOLF COURSE GOLF CARTS**

ORDERED: That the Town Council hereby supports the acceptance of a term of contract change under the Massachusetts General Law (MGL) 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Cart contract to be extended from three (3) years to five (5) years.

SPONSOR: Councilor Frederick Chirigotis, Precinct 4

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- Read Item
- Rationale
- Council discussion
- Move / vote

BARNSTABLE TOWN COUNCIL

ITEM # 2017-024

INTRO: 9/29/16

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lynne M. Poyant, Director of Community Services
DATE: September 29, 2016
SUBJECT: Order to Approve Term of Contract Change under the MGL 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Car contract to be extended from three (3) years to five (5) years

RATIONALE: The Town of Barnstable's current golf car contract for Hyannis Golf Course is with Five Star Golf Car & Utility Vehicles, LLC will end on March 31, 2017. A request for quotation was issued by the procurement office under the State Contract #FAC88 for golf cars and utility vehicles for the Hyannis Golf Course (HGC) (76 cars plus six (6) utility vehicles and three (3) support cars) on August 15, 2016 from three state contract vendors as required by the state contract. Request for Quotes (RFQ) were sent to:

1. Country Club Enterprise
2. Five Star Golf Cars
3. New England Golf Cars

The state contract allows the municipalities to award their procurement to the "best value" to them. The request for quote stated that the award would be made based on all factors of the equipment, options, pricing and product and vendor performance/references and will be considered in determining the best value for the Barnstable Golf Division.

Quotes received from two firms as follows:

36 month lease/ 60 month lease

1. Country Club(Club Car) \$248,583.04/\$323,437.00
2. New England Golf (Yamaha) \$223,625.46/ \$297,556.80

Five Star (No response)

Due to the large quantity of golf cars and to seek a greater quantity price discount, as suggested by the state contract office, during the equipment evaluation process, both firms were requested to review their pricing and submit their best and final pricing offer to the procurement office by 9/8/16.

Revised pricing received as follows:

LEASE PRICING

36 month lease/ 60 month lease

1. Country Club\$218,031.84/ \$300,287.40
2. New England Golf \$219,500.00/ \$293,254.20

The evaluation of the golf cars and utility vehicles offered by County Club Enterprises (CCE) and New England Golf Cars (NEGC) was done by the following: Bruce McIntyre, Director of Golf Operations; Christopher White, Director of Golf Maintenance; Golf Maintenance Staff; Jesse Schechtman, Hyannis Golf Professional; and Golf Operational Staff. This recommendation is based on feedback from customers using demo golf cars, staff using demo utility vehicles, vehicle course performance, cart comfort, service plan offerings, reference checks, comparisons with current golf cars, history with the two vendors that submitted bids, current price paid and bid prices proposed.

The Town Council previously approved the current cart contract from a three (3) to five (5) year term.

FISCAL IMPACT: New competitive state contract quote process resulted in a reduction of yearly lease cost at HGC over the current lease from Five Star of \$7,587.16 for a total of \$37,935.80 cost savings over the five (5) year lease. There is an estimated 30% increase in fuel efficiency with fuel injected motors which will result in higher profits on a lower expense with this new fleet.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of this contract change.

STAFF ASSISTANCE: Johanna Boucher, Chief Procurement Officer, Town of Barnstable
Bruce McIntyre, Director of Golf Operations, Town of Barnstable