



TOWN OF BARNSTABLE
SANDY NECK BOARD
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Sandy Neck Board Meeting

November 10,

2008

Chairman:

Richards French

Vice Chairman:

William Carey

Board Members:

Barbara Bell
Lynn Heslinga
Nate King
George Muhlebach
Peter Sampou

Council Liaison:

Henry Farnham

A regularly scheduled meeting of the Sandy Neck Board was held on November 10, 2008 at the Marine and Environmental Affairs Division Building at 1189 Phinney's Lane, Centerville, MA. The meeting was called to order at 7:33 pm by Chairman Rich French.

Roll Call:

- Board Members present: George Muhlebach, Barbara Bell, Lynn Heslinga, Bill Carey, Pete Sampou, Nate King, and Rich French.
- Staff: Nina Coleman, Sandy Neck Park Manager and Debbie Lavoie, Secretary Pro Tem.
- Council Liaison: Hank Farnham.
- Public: Doug Moquin, Wendy Bowles, and Patrick Paquette.

Guest Speaker:

Mark Milne, Finance Director

Financial Statement Handouts passed out (attached).

1. Statement of Revenues and Expenditures – Budgetary Basis
2. Balance Sheet – Sandy Neck Enterprise Fund
3. Free Cash/Surplus Funds Calculation – Sandy Neck

Overview:

- Third year in a row with surplus – good for only being an enterprise for 3 years - started with \$0 when created in July 2005. Healthy start in 2009 with 40% in reserve.
- Need to set up a reserve policy for protection into the future – must be cautious because this is weather related operation and may not be good every year. Also, plover activity could affect income. Must be prepared for extraordinary and unforeseen events – need to set that aside.
- Back charges from other departments are listed under operating transfers and are done on a spreadsheet based on a town-wide formula. It is not flexible.
- The bond to pay for the consultants hired to help with getting state permits for a new bathhouse and interpretive center is a 5 year municipal bond that can not be prepaid. Loan expires in 3 years.

The Sandy Neck Board thanked Mark Milne for coming and making himself available to them.

Act on Minutes:

- On a **motion** by Nate King and seconded by Barbara Bell, the Sandy Neck Board voted unanimously to approve the October minutes. George Muhlebach and Pete Sampou abstained from voting because they were not at that meeting.

Correspondence:

- none

Staff Report:

Nina Coleman:

- The gatehouse is currently open weekends only. Still patrolling on and off. Quiet.
- They are currently stocking pheasants.
- They did the “deer hike” to see if they should have a deer hunt this year. Number count is down and they will not have a deer hunt in 2008.

Old Business:

◆ Barnstable Dredge Project:

- Nina Coleman is unsure what the requirements are for monitoring Diamondback Turtles during the dredge. She would need to review the permit itself to see what it says.
- Dredge is supposed to start in November – December.

◆ Fees:

- *Nina Coleman*: Would not push to increase this year because the economy is not good, Sandy Neck is doing well and in good shape.
- The newly hired Natural Resource Officer will be dedicated to Sandy Neck very soon.
- There was a question of whether or not the \$25 cottage owner sticker should be increased. That should be reviewed at a later date.
- *Rich French*: Need to form a subcommittee to look into a “rainy day fund”. Set up line items. What should go into it? How much? What can it be used for? Gifts? Need to work on terminology. Logistics. Controls. Setting aside money into reserves. Lynne Heslinga and Bill Carey volunteered to be on this committee. Hank Farnham offered to help.
- *George Muhlebach*: Make sure we are not limiting ourselves in a negative way.
- *Nina Coleman*: This is not for everyday items. This is for special, ear-marked things. A reserve fund.
- *Bill Carey*: We will need to prioritize what we want.

◆ Bathhouse update:

- *Rich French*: Still up in the air. No fixed answers. Still waiting to hear back from the State.

◆ Sidewalk:

- *Nina Coleman*: Permits are in place for the sidewalk along the westerly side of Sandy Neck Road which will go from the town line (top of the hill) to the gatehouse. Money approved. Can start anytime.

◆ Sandy Neck Handbook:

- The following items were sent on Wednesday (November 12, 2008) as a packet for the Handbook.
 1. 2009 Sandy Neck Member List
 2. 2009 Sandy Neck Meeting Dates
 3. Sandy Neck Beach Park Regulations
 4. Sandy Neck Beach Management Policies (Rules)
 5. 2008-2009 Sandy Neck Fee Schedule
 6. Sandy Neck Map
 7. Sandy Neck Trail Guide

◆ Regulations:

- The no glass container rule and the alcohol policy rule will be highlighted and put in the front of the book.
- Fire information will also be put in the front.
- “A bucket” will be added to the recommended equipment list.
- There was a discussion about Section G in the regulations regarding the addition “stay on marked trails”. Perhaps add language that allows permission for hunters to go off the trails. Nina Coleman will work on the language change and bring it back to the Board.

◆ Marsh Trail Repair Update:

- Nothing to report.
- This item will be kept on the agenda under Old Business for the next few meetings.

New Business:

On a **motion** by Bill Carey and seconded by Pete Sampou, the Sandy Neck Board voted unanimously to approve the following meeting dates.

2009 Meeting Calendar:

- January 12, 2009
- February 09, 2009
- March 09, 2009
- April 13, 2009
- May 11, 2009
- June 08, 2009
- July 13, 2009
- August 10, 2009
- September 14, 2009
- October 19, 2009
- November 09, 2009
- December 14, 2009

Please Note:

Meetings are the 2nd Monday of every month except for October.

Meetings start at 7:30 pm in the Marine and Environmental Office, 1189 Phinneys Lane, Centerville.

Public Comment:

Patrick Parquette: Asked if the “Go-Around Committee” will be working again on alternate routes.

Rich French replied that until we get more information from the State – this is on the back burner and the committee will not be meeting.

Adjournment:

- There being no further business, the meeting was adjourned at 9:27 pm.

Respectfully submitted,

Debbie Lavoie, Secretary Pro Tem