

A meeting of the Town of Barnstable's Hyannis Water Board was held on January 17, 2023 at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The January 17, 2023 meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/88361084484>
Meeting ID: 883 6108 4484, US Toll-free 1-888-475-4499"

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil and Amy Wrightson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mike Tieu, Assistant Town Engineer, Gordon Starr and Kris Clark, Town Council.

Also present (On Zoom): Kevin Sampson from Veolia and Eric Callocchia, NewGen Strategies & Solutions, LLC.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:03 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 12/20/22 meeting minutes.

VOTE: Unanimous in favor. The 12/20/22 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventive maintenance, distribution issues and water main breaks that were addressed and repaired in the month of December:

- Cleaning and washout of the Mary Dunn #2 Tank was completed.
- Hydrants #452 (63 Quail Lane) & #465 (Melbourne Road) were replaced.
- Mary Dunn #1 well rehabilitation was completed.
- Cleaning and washout of the Mary Dunn #1 Tank was completed.
- Hydrant #470 (105 Franklin Avenue) was replaced.
- Carbon exchange was completed at the Mary Dunn #2 location.
- Contractor (Northern Construction) struck a water main servicing DJ's Wings; repair was made.
- No water call was received for #114 Iyannough Road, newly installed water main was found clogged; main was flushed and put back into service.
- Inspection of tapping sleeve and valve for new fire service at the YMCA childcare facility on Stevens Street was performed.

Sampson informs the board that deliverables are going well, expressing that meter replacements are at 75% completion. Wilson inquires about the commercial meters; Sampson informs him that those meters are normally done towards the end of the fiscal year. Wilson adds that the revenues look good. All required monthly reports and sampling were completed and submitted on time.

FY 2024 rates & fees, rate model consultant present, revisit of financials and rate recommendation and vote (handout given, dated 1/12/2023) – Callocchia states that the rate model has been updated with new information provided by Mark Milne. He explains that although the COVID Relief fund monies not available anymore in FY24, an additional transfer of funds in the amount of \$500,000 from the Vineyard Wind Host Community Agreement will commence in fiscal year 2026 and annually thereafter. He adds that these changes will enable to reduce the previous suggested rate increase of 6%, to be lowered to a 5% rate increase for fiscal year 2024. Wilson thanks Callocchia for his updated financial presentation.

A motion was made and seconded to recommend a rate increase of 5% for fiscal year 2024.

ROLL CALL VOTE: YES: Wilson, Wrightson and O’Neil. The recommended rate increase will be 5% for fiscal year 2024.

Parcel of land for sale, new public water supply well opportunity, follow-up (draft letter to Town Manager given) – Wilson updates that there was supposed to be a Land Acquisition meeting last Monday, however, as a result of technical difficulties, the meeting was unable to occur and no update relative to a rescheduled meeting date has been released. Wilson and Keijser agree that obtaining the parcel would be beneficial to the water system. Wilson states the draft letter looks good; board concurs and also expresses interest in the test well findings. Keijser will send letter to Wilson. Wilson will bring letter to members for signatures then deliver to the town manager. Clark reiterates that it would be prudent for the town to obtain this parcel of land.

Capital project update by Mike Tieu (handout given) – Tieu reviews the following projects and progress as follows:

1. New well exploration program, update – Tieu informs the board that an RFP for this project is out and award is anticipated for February or March.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Tieu informs the board that the Mary Dunn is planned to be completed in February 2023, and final report target date of October 2023. He adds that the Straightway-Hyannisport memo is currently being reviewed by DPW Administration with final recommendation made soon.
3. Lead Service Line Replacement – Tieu explains this is currently with Procurement and anticipates a January advertisement and March award.
4. Vineyard Wind / Phinneys Lane water main replacement project – Tieu informs the board that there have been no changes since December.
5. Route 28 / Yarmouth Road project – Tieu informs the board that the remaining 200 feet of water main was installed this month.
6. Route 28 East sewer expansion project, water main extension – Tieu informs the board that this has an anticipated fall 2023 start date.
7. Ocean Street Water Main – Tieu informs the board that community outreach and notification meeting has been scheduled for January 30th.
8. Mary Dunn 4 well building & 16” transmission main – Tieu reports that requested SRF funding for this project was not selected and listed on the (IUP) Intended Use Plan draft. He adds that a recommendation of award is given to H2Olsen Engineering for the design of the 16 inch transmission main.
9. Mary Dunn Tank #1 Rehabilitation – Tieu reports that requested SRF funding for this project was not selected and listed on the (IUP) Intended Use Plan draft. He adds that the RFP advertisement for the design was today and anticipated an award in February.

A matter not reasonably anticipated by the Chair – none.

Meeting was adjourned at 5:35 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda January 17, 2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 12/20/2022 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, December 2022 (*presented by:* Veolia)
- FY '23 Pumping Projection spreadsheets, dated 1/6/2023 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'23, dated 1/6/2023 (*presented by:* Hans Keijser)
- Hyannis Water Board Councilor Assignments, dated 10/19/2022 (*presented by:* Hans Keijser)
- Copy of Rate Tool Documents, dated 1/12/2023 by Eric Callocchia, NewGen Strategies & Solutions, LLC (*presented by:* Eric Callocchia)
- Copy of draft letter to town manager, RE: Letter of interest to support the purchase of lot 5, 2320 Meetinghouse Way, West Barnstable, dated January 17, 2023 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 1/12/2023 (*presented by:* Mike Tieu)