

A meeting of the Town of Barnstable's Hyannis Water Board was held on May 18, 2021 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "Virtual meeting via Zoom: <https://zoom.us/j/98402055560>, Meeting ID: 984 0205 5560, or by phone: (888)475-4499, meeting ID: 984 0205 5560); due to being physically closed to the public to avoid group congregation as a result of the COVID-19 pandemic.

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes and Samuel Wilson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Nate Collins, Assistant Town Engineer and Gordon Starr, Town Council.

Also present (On Zoom): Kevin Sampson from Suez Water, Eric Callocchia, NewGen Strategies and Sue Phelan, resident.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:02 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 4/20/21 meeting minutes.

VOTE: Unanimous in favor. The 4/20/21 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and or water main breaks that were addressed and repaired in the month of April:

- Interim Carbon Filters at the Straightway and Airport locations were filled, sampled and put into operation for the summer season.
- Annual flushing program has been started and will continue until entire distribution system is flushed clean.
- Pilot Study equipment has begun set-up at the Straightway and Hyannisport locations.
- Landscaping contractor began their spring clean-ups at all of the water system facility locations.
- Repair and replacement of existing surveillance cameras were done.
- 2 inch water service line was repaired upon call from resident of leak on property.
- Carbon media was changed at the Mary Dunn #2 location.

O'Neil asks of the progress at the new COMM interconnection facility. Sampson responds that the project is moving along and looks nice. Holmes questions if there was a large consumption of water used as a result of the large fire in Hyannis that occurred in the month. Sampson responded that not too much water was utilized for extinguishment. O'Neil mentions how the billed revenues are down and the received revenues are bad. Keijser adds that pumping numbers are up, however, as a result of the flushing program and Interim Carbon Filters set-up process, a lot of unbillable water has been consumed. He adds that relative to projected figures, billed revenue is still up by approximately 4% and received revenue is down by approximately 1% and hopefully will even out once the State of Emergency is lifted and collection procedures can be put back in place.

All required monthly reports and sampling were completed and submitted on time.

FY22 rate & fee discussion with rate tool consultant and vote (handout given) – Callocchia explains that the updated figures in the handout reflect factors (loan principle forgiveness of \$850,000, one loan obtainment at 0% interest, removal of Maher Filtration Plant Solar Panel costs of \$450,000 and revisions to operating budget that reflect the elimination of water purchase costs from COMM and the Town of Yarmouth water systems) which will enable a decrease of 2% of the originally proposed rate increase of 7%, allowing a 5% rate increase for FY22. It is explained that the rate increase projection of 7% starting in FY23 and beyond will enable a projected 4 month target of Water Fund reserves by FY24.

Keijser asks Callocchia to explain the System Development Charges revision. Callocchia explains that a new line was added to the model to reflect a 50% decrease from system development charges due to the receipt of funds received from the American Recovery Act for the help of economic growth in the village of Hyannis.

A motion was made and seconded to approve the 50% fee decrease in System Development Charges for FY22.

VOTE: ROLL CALL YES: O’Neil, Holmes, Wilson. The 50% fee decrease in System Development Charges for FY22 is approved as presented.

A motion was made and seconded to approve the 5% rate increase for FY22 rates.

VOTE: ROLL CALL YES: O’Neil, Holmes, Wilson. The 5% rate increase for FY22 rates is approved as presented.

Hyannis Water System, 2020 Water Quality Report, follow-up – Keijser informs the board that the reports have been delivered from the printer and will be mailed by July 1st.

Capital project update by Nate Collins, Assistant Town Engineer – Collins informs the board of the following:

- New well exploration program, update – Collins informs the board that Weston & Sampson stated that the final report will be published for the end of the month and that the pilot testing has begun.
- Mass DOT Rte. 28 / Yarmouth Road Project, update – Collins informs the board that this is complete and the punch list has been provided.
- Mary Dunn 4, replacement well construction, update – Collins reports that this is moving along and is projected to commence in the fall.
- COMM Permanent Interconnect on Longview Drive, update – Collins informs the board that the enclosure and electrical is complete and final completion is projected for 6/11/2021. He adds that some planting revisions were made at no cost due to a neighboring resident’s concern.
- Independence Drive Project, water main looping from Attucks Lane to Home Depot Plaza, update – Collins informs the board that this project is currently on-going.
- Phinney’s Lane/Strawberry Hill Road Sewer Project – Collins informs the board that this is currently out to bid for a bid opening on 5/26/2021.

Meeting was adjourned at 3:31 PM.

Respectfully submitted,

*Marcia Sellitto
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda May 18, 2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 4/20/2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, April 2021 (*presented by:* Suez Water)
- FY '21 Pumping Projection spreadsheets, dated 5/5/2021 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'21, dated 5/5/2021 (*presented by:* Hans Keijser)
- Copy of Water Rate Model Update for Fiscal Year 2022 Rates-Revised, dated 5/11/2021 (*presented by:* Eric Callocchia, NewGen Strategies & Solutions)
- Copy of Proposed Operating Budget Fiscal Year 2022, dated 5/12/2021 (*presented by:* Hans Keijser)
- Copy of Hyannis Water System Rate Model, dated 5/14/2021 (*presented by:* Eric Callocchia, NewGen Strategies & Solutions)
- Copy of Proposed Water Usage Rates for July 1, 2021 to June 30, 2022, dated 4/28/2021 (*presented by:* Hans Keijser)
- Copy of Proposed Service Fees for Fiscal Year 2022 for July 1, 2021 to June 30, 2022, dated 4/28/2021 (*presented by:* Hans Keijser)