



Town of Barnstable
Growth Management Department
Hyannis Main Street Waterfront Historic District Commission

www.townofbarnstable.ma.us/hyannismainstreet

To all persons deemed interested or affected by the Town of Barnstable's Hyannis Main Street Waterfront Historic District Commission Ordinance under Chapter 112, Article III of the Code of the Town of Barnstable, you are hereby notified that a hearing was held at Town Hall, 367 Main Street, Hyannis, MA Selectmen's Conference Room, 2nd Floor 6:30pm on **Wednesday, December 4, 2013.**

MINUTES

Members Present: George Jessop – Chair, Paul Arnold – Vice Chair, Joe Cotellessa, Marina Atsalis, Dave Colombo, Bill Cronin and Alternate Member Brenda Mazzeo; **Staff Present:** Elizabeth Jenkins, Principal Planner; Theresa Santos - Principal Assistant

A quorum being duly present, Chair Jessop opened the meeting at 6:30 PM

An announcement was made by George Jessop stating the meeting is being recorded and broadcast on Channel 18 and in accordance with MGL Chapter 30A, s. 20; and requested that anyone taping this meeting to please make their presence known.

New Business

Lori Thompson d/b/a Sweet Creativity Arts, 569 Main Street Unit D, Map 308, Parcel 111-OOG

Business sign

- Withdrawal request from applicant read into record (Exhibit B) by Chair Jessop

Motion duly made by Paul Arnold, seconded by Dave Colombo to approve the withdrawal request without prejudice for the signage at Sweet Creativity Arts

Vote: So voted unanimously

Steve Cook for Colombo's Café and Pastries, 544 Main Street, Map 308, Parcel 074

Exterior addition; replace existing fabric covered dining area with new structure, folding doors and windows

Represented by Steve Cook

- Dave Colombo recuses
- Application reviewed (Exhibit C)
- Project is an addition to Colombo's restaurant; there is an existing canvas structure on the east side of the building which was previously approved by the Commission; applicant is requesting to replace full folding doors on the left side with a half wall with folding windows as opposed to folding doors and extend the space to the end of the building; the half wall will hid the back half of the bar which is to be located on the driveway side
- All materials proposed will match existing: roof shingles, stucco siding, Marvin windows with grills and trim
- 4 3' panels of windows

Motion duly made by Marina Atsalis, seconded by Joe Cotellessa to approve the application as presented

Vote: So voted unanimously

Cape Cod Maritime Museum, 135 South Street, Map 326, Parcel 061

Replace existing door

Represented by Craig Ashworth

- Application reviewed (Exhibit D)
- Existing door is in need of repair

- Museum received a donation of a replacement door
- Door is a true-divided-light French door
- Door will be trimmed to fit into existing opening

Motion duly made by Bill Cronin, seconded by Paul Arnold to approve the application as submitted

Vote: So voted unanimously

Other Business

URL/web addresses on signage within the district

Discussion / comments:

- Patrons can internet search for store information
- Members are not in favor of URL or Web addresses
- Mr. Cronin inquires as to when the name of the business is a web address; Chair Jessop states that if the name of the business is a web address, it is something that would be considered on a case-by-case basis

Motion duly made Paul Arnold, seconded by Marina Atsalis that a URL / WEB address is not permitted within the District; should the name of the business be a URL / WEB address it would be reviewed on a case-by-case basis

Vote: So voted unanimously

Signage guidelines

- Ms. Jenkins provided members with a draft signage guideline (Exhibit D) for review
- Chair Jessop speaks to window designs in historic structures
- Mr. Cronin and Mr. Arnold express previous concerns regarding the on-going issue of enforcement of signage violations
- Ms. Jenkins states that purview of enforcement lies with the Building Department and urges members to forward noticed violations in writing to the Building Commissioner.
- Responses to previous letters have not been addressed, Ms. Jenkins urges persistence
- Mr. Cronin stated three concerns that have never been addressed over the past year: Blinking sign at the International Inn, excessive vinyl / plastic signage at the Compound Bar and Grill, and the 3' step ladder propped up at the Joke Shoppe; these unresolved issues hinder the work the Commission does
- Ms. Atsalis' concerns are regarding the fact there is a Zoning Enforcement Officer and some of those assigned duties are not being fulfilled
- Chair Jessop refers to the draft document and suggests clearer identification in regards to what is both acceptable and unacceptable in the district
- Use of symbols is effective i.e. graphics that identify the nature of the product line or title of business
- Members are requested to bring further suggestions to the next meeting

2014 Meeting Calendar (Exhibit F)

- Chair Jessop: should there be no applications submitted for a meeting, the meeting would then be cancelled
- Should only one application be received and depending on the time of the meeting and the urgency of the application, it is requested by the members that the applicant is to be asked to postpone to the next meeting; Ms. Jenkins expresses concerns about an application that is time sensitive; some applications may require multiple meetings and would also require a time extension
- Applications will be reviewed on a case-by-case basis
- Ms. Jenkins suggests updating the application with a notation; Chair Jessop suggests the following wording "*please note that on occasion some bi-monthly meetings may be condensed to a monthly meeting if applications received are reduced*"
- Holidays may also warrant reducing two meetings to one; i.e. November and December 5, 2013
- 2014 schedule should reflect the year for the first meeting of the year being 2014 with the deadline date of 2013

Approval of Minutes (*Exhibit G*)

Motion duly made by Joe Cotellessa, seconded by Paul Arnold to approve the minutes of October 17, 2013 as submitted

Vote: So voted unanimously

Open discussion:

Bismore Park

- Ms. Atsalis: Lights at Bismore Park need to be addressed; lighting on posts and holiday lighting does not match, poles should be 'dressed' up for the holidays and the winter
- Ms. Jenkins: Unable to comment on the holiday decorations; states there have been some electrical issues with the lights; a major streetscape project for Ocean Street was not funded however the TOB continues to be active in seeking funding

Barnstable Road

- Ms. Atsalis: A few years ago, Barnstable Road was dedicated as the gateway to Hyannis; the sidewalks and landscaping is not attractive
- Ms. Jenkins: Agrees that there is a lot of need for improvements and limited public funding available; the TOB identifies the areas in the direst of needs with the most impact

Airport Rotary

- Mr. Colombo: needs to be cleaned up
- Ms. Jenkins: the rotary is under MA DOT not the TOB
- Mr. Colombo: could permission be granted for someone other than MA DOT to clean it up? Suggested sending a letter to the Town Manager requesting DPW clean it up and possibly encourage surrounding businesses to possibly adopt the rotary similar to the strip in Centerville maintained by Coach Light Carpets and the West End Rotary maintained by the package store owner Don Birch
- Chair Jessop: suggests looking into the possibility with the understanding that Ms. Jenkins identified liability issues
- Mr. Colombo: requests Ms. Santos draft a letter to the Town Manager requesting DPW to clean up the Airport Rotary

Motion duly made by Dave Colombo, seconded by Marina Atsalis that the Commission send a letter to the Town Manager regarding the Commission's conversation requesting that DPW clean up the Airport Rotary

Vote: So voted unanimously

Further discussion

- Ms. Atsalis: letter should identify that this is a gateway to Hyannis
- Mr. Arnold: this is a historic town
- Chair Jessop: all approaches should be cleaned up for the holidays, and always
- Mr. Colombo: maybe a landscape company take this on as a volunteer project, and be supported with a sponsored by sign

Ordinance (Exhibit H)

- Ms. Jenkins: Changing the timeline from 45-60 days would require an ordinance change; after reviewing the timeframes and calculating the 'worst case scenario' there would still be time to accommodate applicants should a regularly scheduled meeting be cancelled
- Mr. Cronin: Requests a letter be sent to the Town Manager to change the ordinance; identifies occasional issues with meeting quorum; the reason for the change is to provide the board with flexibility
- Mr. Arnold: based on information from Ms. Jenkins does not see the need to change the ordinance
- Chair Jessop: Should the situation arise, a special meeting could always be scheduled; prefers to postpone action on this pending the settling in of the new Town Council

Correspondence received

- Letter from Sarah Korjeff, Preservation Specialist at the Cape Cod Commission (CCC) (Exhibit I)

- Soliciting ideas from historic boards / commissions for the spring Cape-Wide Historic Preservation workshop (date to be determined); please forward your suggestions to skorjeff@capecodcommission.org
- Letter reminds members that the CCC website has a historic preservation page with useful information, web address is <http://www.capecodcommission.org/departmetns/planning/historic>
- Chair Jessop attended a workshop on the restoration of historic windows; Ms. Atsalis requests photographs of historic window restorations as they would be a valuable tool for members and future applicants

Motion duly made by Bill Cronin, seconded by Joe Cotellessa to adjourn the meeting

Meeting adjourned at 7:44PM

Next HHDC meeting scheduled for January 15, 2014

List of documents / exhibits used by the Committee at the meeting

- Exhibit A: Meeting agenda dated December 4, 2013
- Exhibit B: Document: Withdrawal request: File 308 / 111-00G dated December 3, 2013
- Exhibit C: Certificate of Appropriateness: File 308 / 074 dated October 28, 2013
- Exhibit D: Certificate of Appropriateness: File 326 / 061 dated November 29, 2013
- Exhibit E: Document: Draft Signage Guidelines
- Exhibit F: Document: Draft 2014 meeting calendar
- Exhibit G: Draft minutes October 16, 2013
- Exhibit H: Document: Ordinance
- Exhibit I: Document: Letter from Cape Cod Commission dated December 2, 2013

Respectfully submitted
Theresa M. Santos
Growth Management

Public files are available for viewing during normal business hours 200 Main Street, Hyannis.

** Further detail may be obtained by viewing the meeting video via Channel 18 on demand at <http://www.town.barnstable.ma.us> **