

BARNSTABLE DISABILITY COMMISSION

Mailing address - 230 South Street
Hyannis, MA 02601



Officers
Raye Kaddy, Chair
Linda Cook, Vice Chair
William Cole, Secretary, ADA

Office: 508-862-4914
FAX: 508-862-4960
E mail: bdc@town.barnstable.ma.us

Members and Advisors
Jim Berks
Jean Boyle
Anne Mazzola
Al Melcher
Sheila Mulcahy
Paul Nevosh
Ann Canedy, Council Liaison

BARNSTABLE DISABILITY COMMISSION MINUTES

November 17, 2010
Barnstable Senior Center

ATTENDEES: Raye Kaddy, Chair; Linda Cook, Vice Chair; Ann Canedy, Town Councilor, Jean Boyle, Paul Nevosh, Al Melcher, Sheila Mulcahy, Anne Mazzola, and Jim Berks.

Also Present:

Meeting called to order at 12:10 P.M.

Minutes of 10/20/10: Motion to approve by Al Melcher, Jean Boyle seconded. Unanimous.

Public Comments:

The Commission discussed polling location, Barnstable West Barnstable Elementary School, and the fact that the building is not handicap accessible. The ramp leads to a locked door. Councilor Canedy commented if the Commission is unable to resolve the matter relating to the ramp they should advocate to the School Board to talk about the issue of the lack of handicap accessibility at the school. It was suggested a letter be written to Linda Hutchenrider, Town Clerk, with a copy to the School Committee bringing the matter to their attention.

Finance update:

Chair Kaddy commented the finance sub committee met at 11:30 a.m. to discuss matters relating to the BDC (minutes attached). An income statement dated October 28, 2010 was handed out to the Disability Commission. The Commission held a discussion with Councilor Canedy concerning administrative expenditures being paid out of the handicap parking patrol fund. Councilor Canedy commented she did not feel expenditures should be paid out of the HPP Fund, but rather through Human Resources. The funding of the

2011 JAN 20 AM 9:45
TOWN CLERK
BARNSTABLE, MA 02631

\$3000 administrative budget is a ongoing discussion. Tammy Cunningham was going to research further.

Tammy Cunningham distributed to members a detailed history of the BDC gift account provided by BDC. The Commission asked Tammy Cunningham to investigate further on the history of the account and appropriate expenditures.

Launching of Dining Guide project – update

Jean Boyle stated five students from the Sturgis Charter School will begin the dining guide project after Thanksgiving.

A brief discussion was held on the dining guide and specifics relating to supervision of students and businesses being advised before hand. Chair Kaddy commented the project is not part of the Disability Commission. The Commission is simply the vehicle.

ACCESS: Survey and Monitoring

Jean Boyle stated she contacted Elizabeth Jenkins from Growth Management and brought her some information that she was looking for relative to the BDC.

Councilor Canedy discussed with the Commission creating a sailing program on Cape Cod for individuals with disabilities. Newport has a very successful sailing program for individuals with disabilities. The Commission discussed previous meetings concerning the topic and also, other organizations that may be interested in assisting with the creation of the program.

Surveys – Jean Boyle, Chair of the surveys, asked for assistance in conducting surveys throughout the Town.

Al Melcher, Chair, School surveys
Tammy Cunningham, Chair, Town Building surveys
Linda Cooke, Chair, Libraries
Paul Nevosh, Chair, Airport, Golf, Polling location
Jim Berks, Chair, Mall
Raye, Linda, and Jean, Sturgis dining guide

Commission By Laws & Mission Statement

Final discussion was held on By-Laws of the Commission. Ann Mazzola moved to approve, Linda Cook seconded.

After a brief discussion, the Commission decided not to revise the name of the Disability Commission.

In the By Laws on page 7 accessible dining guide piece to be removed.

Goals & Objectives

Chair Kaddy commented #14 is not a Commission goal. The list of goals has been narrowed down to four in total which have been rewritten so they are succinct and specific.

The Commission discussed going forward on collaborating with Building Commissioner Tom Perry and Sue Griffin from the Senior Center to assist with achieving the goals of the Commission.

Paul Nevosh commented the he feels there is a need for the Commission to spend some of the accumulated funds on projects throughout the Town. Suggested projects were the Sail Fast program and partnering with the Veterans Services to assist disabled Veterans.

The Commission discussed re-engaging the Town Manager to talk about the current focus and goals of the Commission. Councilor Canedy commented she would speak with the Town Manager about attending a Disability Commission meeting.

Calender

The Commission discussed a March meeting for the MOD training with Jeff Dugan.

Office – Correspondence & Follow up

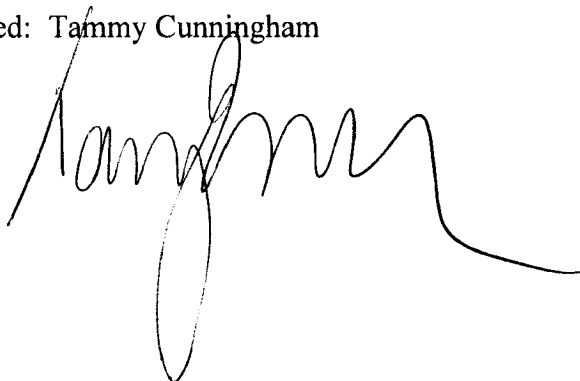
Thank you notes to be sent to Linda Hutchenrider and Agnes Murray.

Tom Lavin, Representative for ARC, to attend January BDC meeting to talk about a ARC rally being held in April.

It was discussed that Al Melcher would set up a meeting to go to Revere to view the Town's Disability office and how the office works in their community.

Adjournment 2:05 p.m.

Respectfully submitted: Tammy Cunningham

A handwritten signature in black ink, appearing to read 'Tammy Cunningham', with a long horizontal flourish extending to the right.

Worksheet

10/1/2010

COMMISSIONER RESPONSES 2010

These are the results from 5 people who returned the evaluation form.

- in - progress*
1. Update by-laws and review mission statement
 2. Reduce the number of commission goals to a reasonable size; prioritize
 3. Discuss office needs; use, help, etc (*pending Review*)
 4. Membership and alternates
 5. Look at ways to take action steps to inform businesses, local citizens, boards, departments and community of ADA information (e.g. requirements)
 6. Review parking patrol via police detail format
 7. Complete Dining Guide
 8. Firm up goals, by-laws, and mission statement
 9. Recruit new board members with P.R. experience - *see # 4*
 10. Complete accessibility surveys on golf courses, libraries
Airports
 11. Build the BDC link on the town website to be a stronger resource.
 12. Handicap parking and access to all town facilities, buildings, beaches and businesses in town
 13. Identify a need within the town and develop a project similar to the fishing deck, that would enhance the lives of disability limited citizens and visitors
 14. Continue our work on planning for natural and man made emergencies for the elderly and handicapped
 15. Set up grant program and start using it
 16. Set goals for 2010-2011 and keep them manageable.
Possibly have a set of on-going goals and long term goals.

Date: 7/10

★ Proposed goals

Barnstable Disability Commission Goals ~~~ 2010-2011

- **Membership and alternates; recruit new member(s) having public relations experience**

- **Assess methods to take action steps to inform businesses, local citizens board, departments et.al of ADA information (regulations, requirements, laws).**

- **Complete the Dining Guide (project).**

- **Complete accessibility surveys of agreed-upon locations such as golf courses, libraries, airport, other..**

DATE: DRAFT and First reading October 20, 2010

#2

*** PROPOSED**
Annual Calendar Agenda Items

10/200

Month	Agenda Item	Responsibility
August	Who are we? A review of our mission Strategic planning for year Review By-laws	Chair with members
September	Goal setting – first reading Update – contact list of members By-laws – first reading	
October	By-laws - vote Scholarships – vote Goals – vote Committee structure and members - update	
November	Invite MOD (MA Office on Disability to a winter meeting Invite Building inspector et.al to January meeting	
December	No meeting scheduled	
January	Review progress to date on goals for the year	Chair w/ all members
February	No meeting	
March		
April		
May	Preliminary annual report Report on scholarship recipients	Vice-chair
June	Commission self-evaluation forms	All members

Monthly Organizational Calendar for Sturgis Board Activities

Date	Activity	Responsibility
Monthly	Finance report	Treasurer
Monthly	Access report – monitoring, beaches, HP spaces etc.	
Monthly	Activities report	
Monthly	Updates from the chair/vice-chair	



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Francis Maioli, Treasurer
William Cole, ADA

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FAX: 508-862-4960
E mail: BDC@town.barnstable.ma.us

Members and Advisors

Jean Boyle
Susan Bethel
Jim Berks
Al Melcher
Paul Nevosh
Coreen Brinkerhoff
Ann Canedy, Council Liaison

October 26, 2010

David Curley
Barnstable Recreation

Steve Sunderland
Structures & Grounds

Dear David and Steve,


Thank you for meeting with us recently to review the accessibility of the beaches. At our regular meeting on October 20th after submitting a report on the beaches, the members were unanimous in their praise and wishes that we write and express our appreciation.

Over the years you have both been very receptive to our comments and suggestions in improving the beaches so that the disabled can enjoy that which we take for granted. You have taken the Barnstable beaches to a level which we can all be proud of. As we mentioned at the meeting, when we began reviewing the beaches 10 years ago, each beach had comments that were two or three pages long. In the past 5 years, you have managed to reduce that to 3 pages for all the beaches!

Again, our most heartfelt thanks for all that you do in making Barnstable a town which is "friendly to our disabled citizens".

Sincerely,


Raye Kaddy
Chairperson


Jean Boyle
Access Chairperson

Copy: John Klimm

Rec'd From: Bob Burgman
10/19/10

Print



Subject Disability Commission Projects

From: Burgmann, Bob <Bob.Burgmann@town.barnstable.ma.us>

Sent: Oct 19, 2010 03:45:49 PM

To: rkaddy@verizon.net

CC: bdc@town.barnstable.ma.us

*Chair responded 10/20
invited B.B. to a meeting
of BCAD*

Dear Ms. Kaddy,

I am working with Al Melcher on several projects for your Commission.

At the donut shop across West Main Street from the high school we are proposing to install handicapped ramps on both ends of the existing painted sidewalk. Funding is being sought for the construction of those ADA compliant ramps.

We are looking at what is involved with providing a safe road crossing on West Main Street at the Shaw's Market.

A CIP application is being prepared as part of the budgeting process for extensions to the Handicapped Fishing Pier at Dowses Beach.

A way of funding the installation of a water service for the handicapped pier at Dowses Beach in being researched because the cost of installation does not qualify for inclusion in the list of Capital Projects.

And lastly, I have contacted The Structures and Grounds Department about the short comings of the electric door operator on the handicapped access door at the JFK Museum Building.

As we reach solutions on these projects I will report back to you.

If you have any questions please contact me.

Bob Burgmann

Robert A. Burgmann, P. E.
Town Engineer
230 South Street
Hyannis, MA 02601
508-862-4070
508-862-4711 fax

#5

Rec'd from Jeff Dougan
10/21/10



Subject RE: RE: RE: RE: FW: Massachusetts Office on Disability Updates for Commissions on Disabilities - March 2010
From: Dougan, Jeff (MOD) <Jeff.Dougan@state.ma.us>
Sent: Oct 21, 2010 10:49:44 AM
To: rkaddy@verizon.net

That is very funny.... THE ONLY DAY THAT WEEK THAT I HAVE SOMETHING SCHEDULED. Can we switch it to either Tuesday or Thursday?

Do we want to invite Jeff for January, Marc not at all? (due to numerous agenda items).

Jeffrey L. Dougan

Assistant Director for Community Services

Massachusetts Office on Disability

One Ashburton Place, Room 1305

Boston, MA 02108

Phone: (800) 322-2020 ext. 27316

Fax: (617) 727-0745

Web: www.mass.gov/mod

From: rkaddy@verizon.net [mailto:rkaddy@verizon.net]

Sent: Tuesday, October 19, 2010 7:55 PM

To: Dougan, Jeff (OHA)

Subject: Re: RE: RE: RE: FW: Massachusetts Office on Disability Updates for Commissions on Disabilities - March 2010

Thanks Jeff for your advice.

Are you available to meet with the commission in January? We meet on Wednesday the 19th from 12:00 to 2:00, but could change the date if we knew well enough in advance. I await your reflection/decision.

#6

1st Reading
10/20/10

2nd/motion
11/2010

Committee Structure 2010 – 2011

Scholarship:

Linda Cook
Raye Kaddy

Survey/Monitoring:

Jean Boyle
Jim Berks
Paul Nevosh

Sheila Mulcahy
Anne Mazzola
Linda Cook
Raye Kaddy

Finance:

Jim Berks
Linda Cook
Al Melcher

Tammy Cunningham
Raye Kaddy

Special Projects:

Jean Boyle/Accessible Dining Guide
Linda Cook
Anne Mazzola
Raye Kaddy
Sheila Mulcahy
Al Melcher



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Sheila Mulcahy
Al Melcher
Paul Nevosh
Ann Canedy, Council Liaison

Copy

September 21, 2010

Cotuit Fire Department

Prudential Committee

64 High Street

Cotuit, MA 02635

Dear Sir/Madam:

The Barnstable Disability Commission operates under the aegis of the Town of Barnstable and with the support of the Massachusetts Office on Disability {MOD} to carry out programs and activities designed to integrate people with disabilities into the community. Part of the Barnstable commission's charge is to monitor buildings and events within the Town with a focus on issues of **ACCESS**. It is with the latter in mind that we send this letter of notice to your committee.

Recently, it was brought to our attention that the front door of FREEDOM HALL may be in noncompliance with the ADA (Americans with Disabilities Act) regulations/laws. As such, the recent state-wide voting held at your location on September 14, 2010 may have resulted in an unintentional obstacle to ACCESS for some voters with disabilities who wished to cast their ballots.

The ADA rules require that there be a minimum of 32 inches for clear opening of a (the) doorway. In the case of FREEDOM HALL, this occurs only if **both** doors are opened. We note that you have a handicap access push button which may or may not open **both** doors from the inside or outside. However, this automatic door opener has not been operative for the past several elections.

Office address – J. F. Kennedy Museum, Hyannis, MA 02601

#8

At this time, we ask that you make certain that this –handicap access button--feature become operable to allow full ACCESS for any and all persons entering your building, especially as this applies to the upcoming November general election.

If we might assist you in any way to achieve this goal, please do not hesitate to contact either of the following members of the commission listed below.

Thank you for your kind and prompt attention to this serious matter.

Respectfully,

Raffaele L. Kaddy rkaddy@verizon.net; Chair of the BDC

Paul Nevosh paulncape@verizon.net

Jean Boyle john.boyle07@comcast.net;

Cc: Linda Hutchenrider - Town of Barnstable; William Cole – ADA Coordinator Town of Barnstable



Print

Subject **Precint 7 voting location access issue.**

From: **PAUL NEVOSH <paulncape@verizon.net>**

Sent: **Sep 20, 2010 01:27:50 PM**

To: **rkaddy@verizon.net**

CC: **william.cole@town.barnstable.ma.us, john.boyle07@comcast.net, ncook4492@comcast.net, Linda.Hutchenrider@town.barnstable.ma.us**

Raye,

Here is the address you were looking for. Please mail the Prudential Committee information similar to what I outline below. This should go out on a Commission letterhead.

It is my understanding that the Precinct 7 voting location is under the direction of the Prudential Committee of the Cotuit Fire District. Their address is:

Cotuit Fire District
Prudential Committee
64 High Street
Cotuit, MA 02635

It has been brought to our attention that the front door of Freedom Hall may not be in compliance with ADA regulations.

These rules require a minimum of a 32 inch clear opening. This occurs only if both doors are opened. We note you have a handicap access push button which we assume opens both doors from the inside or outside. However, this automatic door opener has not been working in the last several elections.

We ask that you please make sure this feature is working for the November General Election.

Thank you

Paul

Date: October 27, 2010

To: Members of Barnstable Commission on Disability

From: Raye Kaddy, Chairperson

Re: UPDATE: Prudential Committee, Osterville {Freedom Hall Access}

Enclosed with this memo is a copy of the correspondence I sent (at your request) on September 21, 2010 to the Prudential Committee / Fire Department @ Osterville Massachusetts advising them of the need to rectify a situation involving limited ACCESS through their doorway @ Freedom Hall --- for persons with disabilities who might be planning to vote in the November elections held at that location.

This memo serves as an update of the current situation. On October 25th, I telephoned the Prudential Committee Office to ask if they had received our letter of request. Agnes Murray who is the water district's treasurer was my contact person and she was most willing to share conversation regarding this topic. She informed me that they had received our letter, but in the meantime, due to some difficult internal changes, they were unable at their last meeting, to discuss the situation as a group. Ms. Murray and I shared thoughts on Access, ADA regulations, the age of the building and the difficulties inherent in trying to meet regulatory measures when a building dates from the 1870's or earlier.

However, she readily gave assurance that she would attempt to have an electrician from the Water Company inspect the problem this week. Hopefully, the situation could be resolved prior to electionday next week. I was encouraged by her understanding and her willingness to move quickly on this item.

In conclusion, it was agreed that one of us would contact the other within a week to assess the outcome(s). I thanked her for her support and reiterated our offer of further assistance, if needed. Ms. Murray was most appreciative of our support and expressed full understanding of the need to meet ADA requirements.



Print

Subject **BDC Accessibility Goals**

From: **Jenkins, Elizabeth <Elizabeth.Jenkins@town.barnstable.ma.us>**

Sent: **Oct 28, 2010 10:42:21 AM**

To: **rkaddy@verizon.net**

Hello Raye,

I am with the Town's Growth Management Department and was referred to you by Tammy Cunningham. I am currently working on updating the Town's Open Space and Recreation Plan. One of the plan requirements is an evaluation of the Town's recreation and conservation facilities' compliance with ADA requirements.

I know that the Disability Commission does extensive work surrounding the goal of bringing town facilities into compliance with ADA. I have the updated Beach Inventory that was conducted in 2007 and have been keeping a list of projects that improved accessibility over the past five years. I also have some notes from BDC member Paul Nevosh discussing accessibility issues at a number of ways to water.

I am wondering if you are aware of any other resources that might be valuable to include in the plan. I also have a December 2009 draft of the BDC's goals for accessibility projects -- if available, could you send me a final draft of this document?

Thank you in advance for your time and help. Please feel free to e-mail or call me at 508-862-4736 if you would like to discuss this further.

Best regards,
Elizabeth

Elizabeth S. Jenkins

Principal Planner
Town of Barnstable
Growth Management Department
367 Main Street, Hyannis, MA 02601
Tel: (508) 862-4736
Fax: (508) 862-4782

www.town.barnstable.ma.us

*10/29 (T) spoke w/ Elizabeth
and assured her
we would discuss
her e-mail @ 11/17/10
meeting
Also, Jean Boyle will
follow up.*

#10