



Lindsay Counsell, Chair  
Laura Shufelt, Vice Chair  
Marilyn Fifield, Clerk



Theresa Santos, Administrative Assistant  
Alisha Stanley, Project Coordinator

## COMMUNITY PRESERVATION COMMITTEE

### MINUTES

September 28, 2009

Members present: Lindsay Counsell, Laura Shufelt, Marilyn Fifield, Terry Duenas, Paula Schnepf, Patrick Princi  
Town Council Liaison, Janet Joakim

Members absent: Sue Rohrbach, Tom Lee, Joe O'Brien

Meeting called to order at 5:12pm

**Motion duly made by Laura Shufelt, seconded by Terry Duenas to approve the minutes of August 17, 2009**

**VOTE: So voted unanimously**

**Public Comment** - none

### **Correspondence**

Letters of support

*From Barnstable Historical Commission regarding Liberty Hall*

Letters of opposition - none

Letters of interest - none

Reminder to the public: Letter of Interest deadline is October 26, 2009

Miscellaneous

*From Hadley Crow Studio (2) - regarding Hyannis Public Library*

*Analysis of window proposal*

*Proposal analysis to contractors*

*From Alisha Stanley to Hadley Crow Studio regarding Hyannis Public Library*

*From Barnstable Historical Commission regarding Town Hall Exterior Building Envelope*

*From Barnstable Historical Commission regarding concerns with Sturgis Library Application*

### **Application(s)**

**Town buildings:**

- Chair requests that the projects under review by CBI consulting be grouped together, as they are all in various states of the process; these would include the School Administration Building, Old Selectman's Building, Trayser Complex and Burgess House and barn. Once the report has been completed, these projects will be re-presented to the CPC

**Liberty Hall Club:**

- Letter of withdrawal received and submitted into record

**Zion Union Heritage Museum**

- Withdrawn pending receipt of report

70 Stage Coach Road (Barnstable Housing Authority) (Housing)

\*\* Laura Shufelt and Paula Schnepf recused themselves

- Sandy Perry provided brief presentation and review despite to quorum being present
- Due to quorum issues – CPC members will either call a special meeting or change the October meeting date; request for Theresa to keep members and public apprised
- Seeking \$350k in CPA funding; creation of twelve(12) 100% affordable units; total project cost is \$2.8 million – funds have been secured and will be sought from several other sources
- Neighborhood outreach has been done and will be done again; abutter opposition has been expressed
- A total of six (6) one bedroom and six (6) two bedroom units with a potential for up to thirty-six (36) individuals.
- Once Massachusetts Housing Partnership has finished processing the application, applicant can then move forward with the ZBA

General Discussion

Project status updates provided by Alisha Stanley, CPC Project Coordinator

- Updated status sheet provided ; format to be revised – more user friendly

Town Hall Exterior Envelope

- Concerns raised by several members – seeking clarification on what alterations to the CPC’s approval of this project can take place with the Town Council (TC); TC may change or reduce the approved amount but not increase
- Janet Joakim stated that further presentations regarding this project is expected, and may last through a few TC meetings; Councilors have inquired about using more cost effective options
- Members reiterate that the aspect of CPA Historic Funds is indeed to recapture the historic quality of buildings repair within the CPA historic guidelines – not municipal building repair
- Amortization schedule regarding the funding approved by the CPC distributed

Future CPC applications

- Members reiterate that projects securing multiple funding sources receive higher priority

CPA Funds

- Use of Admin funds has been requested for consultants as opposed to specified program funds; these funds were originally used for 21E report, appraisals, smaller issues
- Budget review by CPC members

CPC and Town Council

- Needs to be scheduled, Janet Joakim to facilitate

Closing Public Comment

Shirley Fisher, Centerville and Land Acquisition and Preservation Committee

- Requests and receives clarification from the Chair regarding the prioritization of funding approval from both the specified areas as well as the undesignated funds as well.
- Requests and receives clarification regarding when the CPC is notified as what funding will be available in the next fiscal year.

**Motion duly made to adjourn by Laura Shufelt, seconded by Paula Schnepf**

**Meeting adjourned at 5:54pm**

\*\* Further detail may be obtained by viewing the video via Channel 18 on demand at <http://www.town.barnstable.ma.us> \*\*

Respectfully submitted

Theresa Santos

CPC Administrative Assistant