Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)
Minutes – October 26, 2026

This meeting was held virtually, with members of CFAC participating remotely, pursuant to Chapter 20 of the Acts of 2021, as amended by Chapter 2 of the Acts of 2023.

With a quorum present, Chair Douglas called the meeting to order at 6:00pm
Roll call by Jeremy Shea: Sherman Baldwin, Barry Conyers, Satchel Douglas, Chris King, Rimas Puskorius, John Virgona, Lillian Woo, and Jeremy Shea
Members absent: None
Councilor's Present: Tom Keane
Staff Present: Finance Director – Mark Milne, and Deputy Finance Director-Gareth Markwell
Others Present: None

Announcements:

- Chair Douglas read the following: Please note that in accordance with MGL Chapter 30A, §20(f), that any member of the public is welcome to record this meeting as long as they make themselves known to the Chair. None being heard; none is noted.

Public comment: None

Discussion and approval of the minutes from October 16, 2026
Motion duly made by Lillian, seconded by Sherman to approve the minutes of October 16, 2026, as submitted
Discussion:

- Amended language changes suggested by Rimas

Motion to approve the minutes as amended by Lillian, second by Rimas
Roll call vote by Jeremy: Sherman-yes, Barry-yes, Satchel-yes, Chirs-abstain, Rimas-yes, John-yes, Lillian-yes, and Jeremy-yes
Minutes approved as amended

Continued Review of Draft of Committee's FY27 Financial Overview Report

- Changes suggested at the October 13th meeting were reviewed and updated
- Members discussed and provided additional language updates and minor editing changes to text and table

Motion duly made by John, seconded by Chris to approve the report as amended
Discussion:

- Sherman will complete the edits, and Rimas will provide a final review

Motion duly amended by John, seconded by Chris to approve the report as a final draft subject to the incorporation of the final edits discussed
Roll call vote by Jeremy: Sherman-yes, Barry-yes, Satchel-yes, Chris-yes, Rimas-yes, John-yes, Lillian-yes, and Jeremy-yes

APPROVED

Continued Review of Draft of Committee's FY27 Financial Overview Report

Discussion on the options available
* Past subcommittees met on a weekly basis
* Timeline to be provided by Mark
* Subcommittee assignments
    - CIP: Jeremy, Rimas, Barry, and Satchel
      * Capital submissions from departments are due by November 2nd, so the committee will begin meeting on a weekly basis after that date
      * CFAC's report on the review of the Capital Budget will be due on March 2nd
      * The CIP task force meeting is scheduled for December 1st from 9-3, location to be determined
    - Operating Budget (OB): Chris, Lillian, Sherman, John, and Satchel
      * The OB report is due on May 18th, this date is somewhat flexible
    - Both subcommittee meetings will have agendas posted by Mark, and minutes will need to be taken

Communications from Committee Members:

- None

Communication from staff:

- The next item in the budget calendar is the Town Manager (TM) fee hearing; it is scheduled for November 12th and is for the Community Services and Marine and Environmental Affairs (MEA) departments, they are set by the TM and are renewed on January 1st. A public hearing will be held, and 30 days after the TM will decide whether to approve, disapprove or modify those fees

Next CFAC meeting is scheduled for 11/9/26

Motion duly made by John, seconded by Chris, to adjourn the meeting
Roll call vote by Jeremy: Sherman-yes, Barry-yes, Satchel-yes, Chris-yes, Rimas-yes, John-yes, Lillian-yes, and Jeremy-yes

Meeting adjourned at 7:01

Respectfully submitted
Theresa M. Santos

This meeting was recorded and is available at https://townofbarnstable.us/boardscommittees/CFAC

2026 10 13 CFAC Draft Minutes.pdf

Town of Barnstable — CFAC Financial Rep

APPROVED