



The Town of Barnstable
Comprehensive Financial Advisory Committee (CFAC)
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CFAC Committee:

Chair:

Chris Lauzon

Members:

Vice Chair, Jim Sproul
Clerk, Jeremy Shea
Barry Conyers
Satchel Douglas
Chris King
Rimas Puskorius
Lillian Woo

Staff Liaison:

Mark Milne

Councilor Liaison:

Betty Ludtke

MEETING MINUTES

Comprehensive Financial Advisory Committee

05.26.2026

6:00 PM

Join Zoom Meeting: <https://townofbarnstable-us.zoom.us/j/82716120257>

PHONE: 877-853-5257

Meeting ID: 827 1612 0257

Roll Call:

Chair Chris Lauzon called the CFAC Zoom meeting to order at 6:00pm

CFAC Members Present: Chris King, Chris Lauzon, Jim Sproul, Rimas Puskorius, Satchel Douglas, Barry Conyers, and Jeremy Shea

- Roll call and quorum verified by Jeremy Shea
- CFAC Members absent: Lillian Woo
- Councilors Present: Kris Clark, Betty Ludtke
- Staff Present: Finance Director-Mark Milne
- Others Present: None
- Public Comment: None

Motion to approve the minutes of May 11, 2026, made by Chris King, seconded by Jim Sproul

Discussion: Spelling correction(s) noted

Roll call vote by Barry-abstain, Satchel-abstain, Chris K.-yes, Chris L.-yes, Jim-yes, Jeremy-yes, and Rimas-yes

Minutes approved as edited

Review and Approval of Report from the Operating Budget Subcommittee

- An Executive Summary was drafted and presented for inclusion in the report by Rimas

Discussion / Comments:

- Effort is appreciated, however, with the corrections and additions, due diligence was accomplished and the committee agreed on the existing summary and would like to see that approved as submitted
- Due to the complex contents, the summary contains key messages to capture the reader's attention and communicate the need to read the details contained within the report.
- Committee is creating a presentation similar to what the CIP team did; within that presentation is all the critical points with a concentrated focus, urging the TC to read the whole report focusing on the details; the presentation will be followed by discussion with the Town Council (TC).
- The Subcommittee has unanimously agreed on the content and format of the report
- Clarification on structural deficit reviewed
- Members requested input and opinion from the two (2) Councilors present regarding the inclusion of the drafted Executive Summary; both Councilors shared positive views regarding its inclusion, as it is a lead-in to the contents.
- The draft summary does capture the content and in line with what the committee's message is
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Motion duly made by Rimas, to ask the Operating Budget subcommittee to incorporate the Executive Summary into the report as a condition of the approval for the report by the full CFAC committee, seconded by Jeremy

Discussion / Comments:

- The report is concise, and members are confident that the presentation will be thorough and powerful; the summary is consistent with what is in the report reinforcing the message the committee wishes to enforce with the detailed content
- Including the summary will further impress key points to the reader, pointing them to issues within the body of the report
- Disappointed that the report is not being accepted as it was intended; members captured all the messaging needed. What was written in the introduction captures the messaging that the full committee reviewed at the last meeting, and the subcommittee endorses
- Motion needs to be amended if the two summary sentences are to be removed
- Report must be approved at tonight's meeting
- Concerns that only the summary will be read and not the full report
- The summary does not diminish the report, or the work put into it, it enhances it
- This report would be the first time that a summary would be included
- Members believe that TC will review all the details within the report, and those details will be the focus points within the presentation
- The report is not just for the TC to review, it is also for the public
- The depth of the work that went into the report is truly appreciated
- Mark has viewed the draft presentation being prepared by the subcommittee, it addresses all the points in the report, and confirms there will be no disappointment within that presentation
- Some readers skim the summary because it does not always capture the details

Motion reviewed: To remove the two (2) sentences at the end of the introduction page and add the Executive Summary as submitted by Rimas

Roll call vote by Jeremy: Barry-yes, Satchel-no, Chris K.-yes, Chris L.-yes, Rimas-yes, Jim-no, and Jeremy-yes
Motion passes

All previous changes and recommendations from members have been incorporated

Motion duly made by Chris K, seconded by Jeremy, to approve the report as amended

Roll call vote by Jeremy: Barry-yes, Satchel-yes, Chris K.-yes, Chris L. yes, Rimas-yes, Jim-no, and Jeremy-yes
Report is approved

Update on the Funding Model for the Comprehensive Wastewater Management Plan (CWMP)

Review provided by Mark Milne

- Over the past six (6) months, several events have occurred requiring changes to the model
- In February 2026, \$23.7m in new loans were issued to fund large CWMP projects
- As FY26 is being closed out, the model is being updated with the actual financial activity that occurred in FY26 and how it impacts the model
- Bids were recently opened on the Phinney's Lane project; the bid came in at \$30m which is a \$16m savings
- The TC appropriated over \$50m in funding for five (5) FY27 CWMP projects
Working with DPW to update the project lists for the FY28-FY31 making sure it reflects the real action plan they will be in a position to implement over the next four (4) years to determine what any debt exclusion override ask would look like for included projects, and how those projects impact the funding to the model.
- Mark will provide an updated model to review with the committee showing what those impacts have had on the model. Both the old and new versions will be provided
- The Phinney's Lane project was already appropriated and has no impact on the funding model; the debt exclusion is still needed. The debt exclusion will be based on what the financial model shows and the realistic projects that can be accomplished over the next few years.
- The lifting of the '*no construction during the summer months restriction*' has a positive impact on our ability to get more favorable prices because it allows the contractor to work in the summertime
- A workshop with the TC is scheduled for September

Correspondence from Committee Members:

- Members had requested the Town Attorney attend a CFAC meeting to provide guidance on what members can and cannot discuss on the debt exclusion, legal processes, and other meeting protocols. Mark has confirmed that the Town Attorney will be attending the June 22nd meeting. Members are encouraged to prepare any questions they may have.

Correspondence from staff

- Update on the status of the Municipal Empowerment Act (MEA); revenue items were referred to Committee, who then deferred it to a study; meaning it is likely no action will be taken
- Some pieces of the MEA may be enacted by the end of this Legislative session, however the revenue enhancing components are not anticipated to go anywhere.
- Recommendations for remote meetings to continue were reported out favorably
- The existing Open Budget website by Tyler Technologies is being replaced with a new transparency program by ClearGov in the coming fiscal year which is more cost-effective
- Mark recommends and receives confirmation that the next meeting agenda will include elections for Chair, Vice Chair, and Secretary

- The June 8th meeting will also include an agenda item to review how members wish to hold meetings for the next fiscal year; either in person, or continue remotely

Matters not reasonably anticipated by the Chair:

- Councilor Ludtke shared that the TC President had declined her suggested request for CFAC to review the Seasonal Communities Act
- Chair Lauzon had shared Jim Kupfer’s report on the Seasonal Communities Act; he will be reviewing that report at the next TC meeting; Senator Cyr will also be present as he is one of the sponsors of that Act

The next CFAC meeting is scheduled for *Monday, June 8, 2026*

Motion duly made by Jeremy, seconded by Barry to adjourn the meeting

Roll call vote by Jeremy: Barry-yes, Satchel-yes, Chris K.-yes, Chris L.-yes, Rimas-yes, Jim-yes, and Jeremy-yes

Meeting adjourned at 6:52pm

Respectfully submitted

Theresa M. Santos

This meeting was recorded and is available at <https://townofbarnstable.us/boardscommittees/CFAC>



2026.05.11 Minutes
CFAC Draft.pdf



2027 Consolodated
Report draft_v9_finan



CFAC Report
Operating Budget FY.