



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

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CFAC Committee:

Chair:

Lillian Woo

Members:

Vice Chair, Hector Guenther
Clerk, Chuck McKenzie
John Schoenherr
Melanie Powers
Tracey Brochu
Wendy Solomon

Staff Liaison:

Mark Milne
Nathan Empey

Councilor Liaison:

Paula Schnepf

MEETING MINUTES

6.28.21

6:00 PM

Zoom Meeting : <https://zoom.us/j/95716144453>

Meeting ID: 957 1614 4453

Roll Call:

Lillian W. called the CFAC Zoom meeting to order at 6:00 PM. Hector G. called the roll.

- CFAC Members Present: Lillian Woo, Hector Guenther, Melanie Powers, Wendy Solomon, and John Schoenherr
- CFAC Members Absent: Chuck McKenzie and Tracey Brochu
- Councilors Present: None
- Staff Present: Nathan Empey; Finance/Budget Analyst
- Other Present: None

Act on Minutes:

The following minutes were approved by unanimous vote:

06.14.2021

Public Comments:

None

Correspondence:

None

Old Business:

Committee reviewed the drafted FY22 Financial Overview Report with the following comments and takeaways.

- Hector G. noted this version has benefited from a lot of comments and that it is the best versions he has seen since being on the committee. Lillian W. responded that Chuck M. updated the COVID-19, General Fund, and Property Tax sections. It was also noted Melanie P. edited the schools and Mark M. updated the CWMP. Lillian W. noted it was a real collective effort.
- Melanie P. noted on the second page the third bullet non-essential services; suggest just saying low value task versus low or no value task.
- Nathan E. noted the FY 2021 figures will not be updated until after June. Hector G. asked what is the rational for white space in the middle of the table? Nathan E. indicated to separate out historical to current results, and to also show how the percentages are calculated.
- Hector G. noted on the governmental structure section fourth line from the bottom add plural possessive to districts.
- Hector G. noted in the General Fund Expenditure section, top of the table it says FY21-FY22, does it mean versus? Nathan E. responded we could just replace it with the word change.
- Hector G. noted in the middle of the CWMP Financial Questions and Answers section a question asks will all properties be sewerred, which is no. Hector G. noted should we respond to a potential reader who may ask what about the rest of us? Wendy S. noted people in Cotuit always ask about it, but not sure the general population in Cotuit reads through the document. Lillian W. noted it wouldn't be clearer to the reader if we changed the question to ask "Would the present CWMP sewer all the properties?". Wendy S. noted maybe we could include a statement that future technologies and projects will be able to address all properties. Lillian W. responded she doesn't feel comfortable because we don't know what is going to happen; it is so unknown right now. Lillian W. and Hector G. suggested we insert current after CWMP.
- John S. noted the question "What is the financial impact on a property owner?" doesn't include the user rate charge. John S. noted the user rate charge should be included because it is part of the impact on the property owner.
- John S. noted the question "How can a property owner pay their share of CWMP cost?" should include a sentence that payments can be made over 30 years or during the sale of their property, whichever comes first. Lillian W. agreed to reword this question and answer.
- Hector G. noted Lillian W. did a nice memoriam for Ralph Krau. Hector G. suggested making the In Memoriam as a header above the paragraph.

Committee voted to approve the FY22 Financial Overview Report: Lillian W., Hector G., Wendy S., John S., and Melanie P.

Nathan E. noted 600 copies of the report will be printed for the committee to distribute.

Hector G. noted the town sends out a weekly electronic newsletter; could we get approval to have this document circulated in PDF form like the e-weekly? Hector G. noted we would benefit by not just relying on printed form. Wendy S. agreed and that the Cotuit Civic Association sends out a new letter every week. Wendy S. noted anything electronic is

better because that is what people are getting used to. Lillian W. noted we could include the report as a document on the CFAC webpage, we could also ask public communication and provide them a link.

New Business:

None

Matters not reasonably anticipated by the chair:

Lillian W. noted on Thursday there is a special Town Council public hearing on the proposed sewer assessment ordinance and includes the amendments.

Adjournment:

Meeting adjourned

List of documents handed out

1. 06.14.21 draft minutes
2. Draft FY22 Financial Overview Report