



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

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Email: cfac@town.barnstable.ma.us

CFAC Committee:

Chair:

Laura Cronin

Members:

Robert Ciolek
Ralph Krau
Henry McClean
Jacqueline Michelove
Gregory Plunkett
Lillian Woo

Staff Liaison:

Mark Milne

Councilor Liaison:

John T. Norman

CFAC MEETING MINUTES

9.22.14

7:00 PM

Growth Management Conference Room

CFAC Members Present: Laura Cronin, Robert Ciolek, Henry McClean,
Gregory Plunkett, Lillian Woo, Jacqueline Michelove

CFAC Members Absent: Ralph Krau

Councilors Present: None

Staff Present: Mark Milne, Deb Childs

1. Call to Order

Laura Cronin called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room of Town Hall.

2. Act on Minutes

The following minutes were approved by unanimous vote:

06.23.14

07.28.14

08.25.14

09.08.14

3. Communication from Committee Members/Councilors and Staff

Laura noted candidate, Cynthia Crossman, has been appointed to the vacant position on the CFAC committee. Laura will reach out and welcome her to the committee.

Laura noted that the letter to the Airport following up on the joint meeting has been forwarded out.

Laura mentioned an email from Councilor Canedy requesting the committee refer to Council prior to delving into any real estate issues as related to the Airport.

Lillian Woo mentioned that she was invited to the REC (Renewable Energy Commission) meeting due to her background and experience. The topic was a follow up on the PAYT (pay as you throw) workshop. She attended as a civilian not as a member of CFAC but would like to make the committee aware.

Bob Ciolek noted that Councilor Crocker announced at the last council meeting that the Home Rule Petition, regarding the use of the Sewer Trust Fund, is in a third reading. Did the committee want to take any action?

Consensus was the committee had already made their position known.

Mark commented on the search to fill current vacant positions. The Comptroller position is in the selection process and the Budget Analyst positions are in the interview stage. The Property Manager role is on hold as discussion continues on the funding.

Mark noted the Auditors are on site for a few weeks. He anticipates the free cash certification to be available at the end of the month. He also noted the Annual report is due Tuesday.

Mark updated the committee that the solar array fields are in place but the interconnections are still not established. He will follow up to see if the representatives from CVEC are available to attend a CFAC committee.

Mark is beginning work on the ten year forecast.

4. Old Business

UMASS report on Municipal Finance

Bob Ciolek shared the report with all on the CIP sub-committee to review. He will forward to rest of committee as well. Bob asked that members focus on the techniques rather than the conclusions. He believes the analysis is good. He thought it may have some applicability in reviewing the CIP budget.

FY16 Budget Calendar

Mark provided the FY 16 Budget Calendar and reviewed key dates for the committee to consider.

7. Discussion

Discussion on dates to invite departments heads in to review budgets.

Laura requested a copy of the project plan for the Collins Center work.

The meeting adjourned at 8:15 p.m.

Next Meeting: CFAC will next meet on Tuesday, October 14, 2014 @ 7 p.m. at the Growth Management Conference Room, 3rd Floor, Town Hall.