

# APPOINTMENTS COMMITTEE MEETING

March 23, 2026

5:00pm

Councilor Seth Burdick, Chair  
Councilor Thomas Keane  
Councilor John Crow  
Councilor Gordon Starr  
Councilor Charles Bloom

## MEETING MINUTES

Administrator to the Town Council opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 5:00pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call:

Councilor Seth Burdick	present
Councilor Thomas Keane	present
Councilor John Crow	present
Councilor Gordon Starr	absent
Councilor Charles Bloom	on zoom

Administrator to the Town Council asked for nominations from the members for Chair of the Committee. Councilor Keane nominated Councilor Burdick, this was seconded by Councilor Crow, a roll call vote was taken.

Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Charles Bloom	yes, on zoom
Councilor Seth Burdick	yes

Administrator turned the meeting over to Councilor Burdick. Councilor Burdick welcomed Satchel Douglas. Mr. Douglas submitted an application to serve on the Comprehensive Financial Advisory Committee. (Application, cover letter and resume listed below) Councilor Crow asked Mr. Douglas why he would like to be a member of CFAC; Mr. Douglas is an engineer by trade and works for a large global company, and often deals in the finance aspect of everything. Mr. Douglas moved here recently within the last three years and wants to get involved locally and civically with his community to understand how the money flows through the town, and the funding aspect.

Barnstable Town Council  
Town Hall  
367 Main Street  
Hyannis MA 02601

Dear Town Councilors,

Please find enclosed my application for the Town of Barnstable Comprehensive Financial Advisory Committee (CFAC).

I am not a financial professional. I am also not an electrical engineer, but I lead a team of electrical engineers delivering the largest electric ferry in the United States. I believe I will be a valuable member of CFAC for three key reasons:

- 1) I know the power of financial reporting and analysis. In my current role at a publicly traded company, everything we do is measured by financial KPIs. I look forward to using this experience to benefit the town and its residents.
- 2) I love to read and learn, and will keep reading and researching until I have a clear understanding of the full picture on a given subject and can convey it to others.
- 3) The engineering processes that I excel at are nearly identical to the financial process used in the town and CFAC. Identify the assumptions, gather data, do the math, and present the results clearly and concisely. A large part of my professional role is reviewing documentation for constituency and accuracy. I look forward to applying this skillset to town finances.

I look forward to contributing, in a small way, to the success and sustainability of the Town of Barnstable. Thank you for your consideration.

Sincerely,  
Satchel Douglas  
18 Sycamore St  
Hyannis, MA 02601

Enclosure 1: Town Boards and Committees Application  
Enclosure 2: Resume Satchel Douglas 2026

**Town of Barnstable**  
**Application Form**  
**Board/Commission/Committee Application Form**

Name: Satchel Douglas Address: 18 Sycamore St Hyannis, MA 02601

Mailing Address: Same as above E-mail: satchel.douglas@gmail.com

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) 4136950415

Please list schools attended and /certificates or degrees earned: \_\_\_\_\_  
Webb Institute, B.S.c Naval Architecture and Marine Engineering


Recent Work Experience/Employers/Profession: Senior Project Lead Engineer, ABB Inc

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: \_\_\_\_\_

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please rank in order of preference, (not more than five)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Airport Commission                                    | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee                   | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee     | <input type="checkbox"/> Golf Committee  | <input type="checkbox"/> Planning Board                             |
| <input type="checkbox"/> Board of Assessors                                    | <input type="checkbox"/> Historical Commission                                       | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Board of Health                                       | <input type="checkbox"/> Housing Committee   | <input type="checkbox"/> Sandy Neck Board                           |
| <input type="checkbox"/> Community Preservation Committee                      | <input type="checkbox"/> Human Services Committee                                    | <input type="checkbox"/> Scholarship Committee                      |
| <input checked="" type="checkbox"/> Comprehensive Financial Advisory Committee | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Shellfish Advisory Board                   |
| <input type="checkbox"/> Conservation Commission                               | <input type="checkbox"/> Infrastructure & Energy Committee                           | <input type="checkbox"/> Trust Fund Advisory Board                  |
| <input type="checkbox"/> Council on Aging                                      | <input type="checkbox"/> JFK Memorial Trust Fund                                     | <input type="checkbox"/> Water Quality Advisory Committee           |
| <input type="checkbox"/> Cultural Council (Mid-Cape)                           | <input type="checkbox"/> Open Space Committee  | <input type="checkbox"/> Waterways Committee                        |
| <input type="checkbox"/> Disability Commission                                 | <input type="checkbox"/> Licensing Authority   | <input type="checkbox"/> Youth Commission (high school students)    |
|  |  | <input type="checkbox"/> Zoning Board of Appeal                     |

  
\_\_\_\_\_  
Signature

1/14/26  
\_\_\_\_\_  
Date

**NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to [Cynthia.lovell@town.barnstable.ma.us](mailto:Cynthia.lovell@town.barnstable.ma.us) Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.**

# SATCHEL DOUGLAS, PE

**B.S c. in Naval Architecture and Marine Engineering | Webb Institute, NY 2015 |**

413.695.0415 | satchel.douglas@gmail.com | 18 Sycamore St, Hyannis

**ABB, Inc | Remote | Nov 2023-Present**

## ***Senior Lead Project Engineer***

- Engineering Lead for \$110mil Washington State Ferries Hybrid Electric 160 Auto Ferry program. Responsible for propulsion system design and integration, team, schedule, and supplier management, cost estimation and revenue forecasting. Developed project schedule, supplier requirements contracts, and specification compliance reporting.

**Aloft Systems | Boston, MA | Sept 2021-May 2023**

## ***Co-Founder and Head of Engineering***

- Co-founded Aloft to develop zero emissions shipping solutions for customers worldwide, focused on how wind propulsion can unlock cost and emissions savings for existing ships.
- Project management, systems design and fabrication for ¼ scale (20ft ) functional prototype of wind propulsion unit. Managed suppliers, supporting team, engineered custom components, produced and executed CAM toolpaths, fabricated unit.
- Developed customer relationships, project proposals, engineering IRR analysis.

**Vigor Shipyard | Seattle, WA | Sept 2019-Sept 2021**

## ***Project Engineer***

- Lead Mechanical Project Engineer for WSF Hybrid Electric Olympic class new construction.
- Engineering review of marine engineering, naval architecture, and electrical engineering deliverables for compliance with ASME, ABS, USCG and project requirements. Enhanced systems engineering knowledge and industrial automation, power and energy management, and DC GRID based systems
- Oversight and management of 5 subcontractor firms developing engineering for WSF program. Creation and maintenance of procurement planning and purchase technical specifications for >30mil of subcontracts. Evaluated bids for technical competency and best value.
- Support of production planning, scheduling and cost estimating for construction.

**Bruce S. Rosenblatt & Associates, LLC | Alameda, CA | Aug 2015 – Aug 2019**

## ***Naval Architect/Marine Engineer***

- Naval Architect and Marine Engineer supporting shipyards with functional and detailed design. Extensive repowering engineering for multiple research vessels and piping system design for new build TAO-205 program. Equipment selection, drawing review and management of deliverables and junior engineers. Ensured design complies with ASME, ABS and USCG rules.

## **Certifications**

Professional Engineer, Mechanical, License Number CA M39513

Reference Class Forecasting from Oxford Global Projects

Chair of Committee welcomed Robin Benjamin who has applied for the Board of Assessors. Ms. Benjamin has retired from the Town of Barnstable as the Assistant Assessor, but started as the data entry clerk in the office, Ms. Benjamin entered all the data that the Assessors collected from the homes in Barnstable, i.e lot sizes, house size etc.; Ms. Benjamin took classes to become the Assistant Assessor by becoming a Massachusetts Accredited Assessor; after she retired she went to work in Yarmouth in the Town Collectors Office, and has since retired from there. Attended Dennis Yarmouth High School, then Community College in Vermont.

**Town of Barnstable**  
**Application Form**  
**Board/Commission/Committee Application Form**

Name: Robin Benjamin Address: 21 High View Circle, Marston's Mills, MA

Mailing Address: 21 Highview Circle, Marston's Mills, MA E-mail: rjb57@gmail.com

Telephone: (H) NA (W) NA (Cell) 774-268-6412

Please list schools attended and /certificates or degrees earned: D-Y Regional High School  
Community College of VT - Associates Degree - Massachusetts Accredited Assessor #1210

Recent Work Experience/Employers/Profession: Retired Town of Barnstable Assistant  
Assessor, Town of Yarmouth Collectors office Clerk

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: \_\_\_\_\_

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please rank in order of preference, (not more than five)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Airport Commission                                | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee                   | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Golf Committee  | <input type="checkbox"/> Planning Board                             |
| <input checked="" type="checkbox"/> Board of Assessors                     | <input type="checkbox"/> Historical Commission                                       | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Board of Health                                   | <input type="checkbox"/> Housing Committee   | <input type="checkbox"/> Sandy Neck Board                           |
| <input type="checkbox"/> Community Preservation Committee                  | <input type="checkbox"/> Human Services Committee                                    | <input type="checkbox"/> Scholarship Committee                      |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee        | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Shellfish Advisory Board                   |
| <input type="checkbox"/> Conservation Commission                           | <input type="checkbox"/> Infrastructure & Energy Committee                           | <input type="checkbox"/> Trust Fund Advisory Board                  |
| <input type="checkbox"/> Council on Aging                                  | <input type="checkbox"/> JFK Memorial Trust Fund                                     | <input type="checkbox"/> Water Quality Advisory Committee           |
| <input type="checkbox"/> Cultural Council (Mid-Cape)                       | <input type="checkbox"/> Open Space Committee  | <input type="checkbox"/> Waterways Committee                        |
| <input type="checkbox"/> Disability Commission                             | <input type="checkbox"/> Licensing Authority   | <input type="checkbox"/> Youth Commission (high school students)    |
|  |  | <input type="checkbox"/> Zoning Board of Appeal                     |

Robin Benjamin  
 Signature

2/4/2025  
 Date

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508 862-4770. Or attach your application and email to [Cynthia.lovell@town.barnstable.ma.us](mailto:Cynthia.lovell@town.barnstable.ma.us) Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

Chair of Committee welcomed Jacob Fellows who has applied for the Housing Committee; Human Services Committee; Board of Assessors; Planning Board; and the Disability Commission. His passion is helping people and currently works for Capabilities. Was enlisted in the United States Navy (4 years) served in Japan, and was honorably discharged. When he returned after the service he began working for the Catholic Arch Diocese at the homeless shelter on Winter Street, and after that the Latham Centers.

Councilor Keane asked Mr. Fellows of the five committees he checked off which one does he have the most desire to serve on. Mr. Fellows answered the Disability Commission, that is the line of work he is in right now, it is where his passion is, he loves to help people. His mother has also been in the field of helping others, she was employed by Nauset Workshops, which is now known as Capabilities, so it has been his whole life desire to serve those that can't help themselves or just need a little extra help. He enjoys his job very much at Capabilities.

**Town of Barnstable  
Application Form  
Board/Commission/Committee Application Form**

Name: Jacob Fellows Address: 767 Independence Drive, Hyannis, MA 02601  
 Mailing Address: 86 Orrs Ave, Hyannis, MA 02601 E-mail: jfellows83@gmail.com  
 Telephone: (H) 774-534-1117 (W) 774-487-9714 (Cell) 774-534-1117  
 Educational Background: Some College  
 Work Experience: United States Navy; Catholic Social Service, Latham Centers, CapAbili  
 Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: \_\_\_\_\_

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

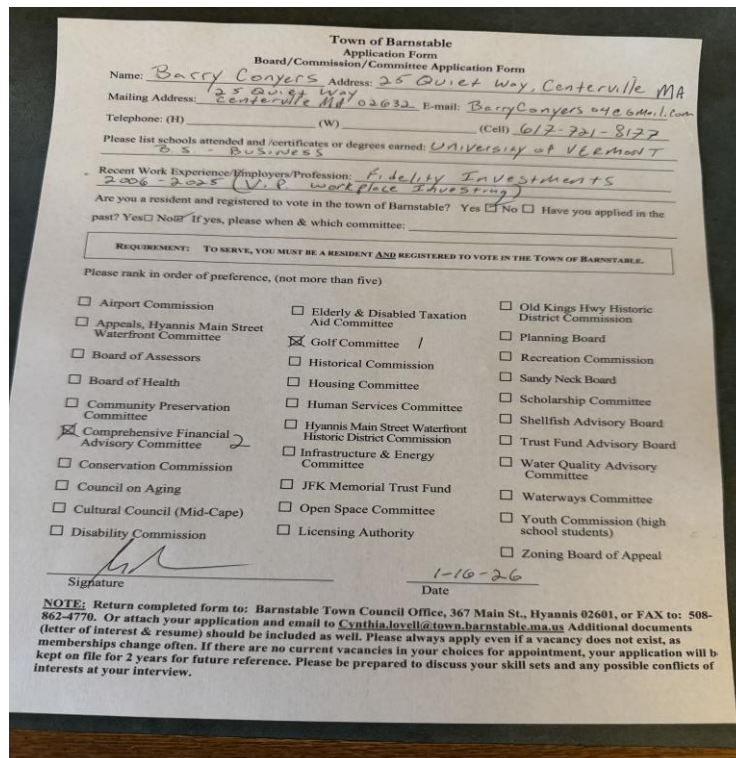
- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Airport Commission                                | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee                   | <input type="checkbox"/> Licensing Authority                        |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Golf Committee  | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input checked="" type="checkbox"/> Board of Assessors                     | <input type="checkbox"/> Historical Commission                                       | <input checked="" type="checkbox"/> Planning Board                  |
| <input type="checkbox"/> Board of Health                                   | <input checked="" type="checkbox"/> Housing Committee                                | <input type="checkbox"/> Recreation Commission                      |
| <input type="checkbox"/> Community Preservation Committee                  | <input checked="" type="checkbox"/> Human Services Committee                         | <input type="checkbox"/> Sandy Neck Board                           |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee        | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Scholarship Committee                      |
| <input type="checkbox"/> Conservation Commission                           | <input type="checkbox"/> Infrastructure & Energy Committee                           | <input type="checkbox"/> Shellfish Advisory Board                   |
| <input type="checkbox"/> Council on Aging                                  | <input type="checkbox"/> Jane Eshbaugh Community Service Award Committee             | <input type="checkbox"/> Trust Fund Advisory Board                  |
| <input type="checkbox"/> Cultural Council (Mid-Cape)                       | <input type="checkbox"/> JFK Memorial Trust Fund                                     | <input type="checkbox"/> Waterways Committee                        |
| <input checked="" type="checkbox"/> Disability Commission                  | <input type="checkbox"/> Open Space Committee  | <input type="checkbox"/> Youth Commission (high school students)    |
|  |  | <input type="checkbox"/> Zoning Board of Appeals                    |

Jacob Fellows \_\_\_\_\_ 10/27/2025  
 Signature Date

NOTE: The state conflict of interest law prohibits committee members from participating as such in any matter in which the committee member has a financial interest or in any matter in which any of the following have a financial interest: the committee member's immediate family or partner, a business organization in which the committee member serves as officer, director, trustee, partner or employee, or any person or organization with whom the committee member is negotiating prospective employment. "Immediate family" includes the committee member and spouse, and their parents, children, brothers, and sisters. Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.

YES \_\_\_\_\_ NO

Chair of Committee welcomed Barry Conyers who has applied for the Golf Committee and the Comprehensive Financial Advisory Committee (CFAC).



Councilor Crow asked Mr. Conyers of the two he checked off which one he preferred. Mr. Fellows has been in the financial world for the last 35 years before retired, the Golf Committee was his number one choice because Mr. Bushway who resigned due to work commitments urged Mr. Conyers to apply. Councilor Crow asked if he would be interested in serving on both, or does he have the time to serve on both because CFAC is a heavy lift, that committee is asked to look at a lot of reports and they meet often, so before he chooses both, Councilor Crow wanted to make sure he knew the work on both.

Councilor Keane mentioned Mr. Conyers lives currently in Centerville, and asked how long he has been in Centerville. Mr. Conyers retired and he and his wife had bought the house in 2018, and moved here permantly in 2020. Mr. Conyers lived in Vermont for 35 years, then moved to Wakefield, MA, then to the Cape in 2018. Councilor Keane asked the same question as Councilor Crow about being on two committees, Councilor Keane mentioned that CFAC is on zoom, so there is flexibility there, there is a lot of reading that need to be done. Mr. Fellows mentioned he is retired now, and would like to try both. Councilor Keane was a member of CFAC before becoming a Councilor, so he understands the work they do and the commitment.

Chair of Committee asked for public comment: Larry Morin of Cotuit was in attendance, but will put together some thoughts for the next meeting, he will email them to the Administrator to distribute to the members.

Chair of Committee asked the members if there were any recommendations aftter tonight's interviews: Councilor Keane made the motion to recommend to the full Council the following:

Satchel Douglas, as a regular member to the Comprehensive Financial Advisory Committee (CFAC) to a term expiring 06/30/2028; this was seconded by Councilor Crow.

Robin Benjamin, as a regular member to the Board of Assessors, to a term expiring 06/30/2028; this was seconded by Councilor Crow.

Jacob Fellows, as an alternate member to the Disability Commission, to a term expiring 06/30/2027; this was seconded by Councilor Crow.

Barry Conyers, as a regular member to the Golf Committee to a term expiring 06/30/2028; this was seconded by Councilor Crow.

Barry Conyers, as a regular member to CFAC to a term expiring 06/30/2027; this was seconded by Councilor Crow.

A roll call vote was taken:

Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Charles Bloom	yes, on zoom
Councilor Seth Burdick	yes

Chair of Committee moved on to:

**Item D. Correspondence from Committees:** Rene King, Chair of Recreation has recommended Tony Lapolla to be the representative member from the Recreation Commission to Community Preservation Committee. Hyannis Main Street Waterfront Historic District Commission recommended Kevin Matthews move from an alternate to a full member position. Recreation Commission members recommend Christina Carrington a member from Recreation Commission to serve as a representative member of Recreation to the Sandy Neck Committee.

**Item E.** Consideration of David Wrenn interviewed in 2025, Hyannis Main Street Waterfront Historic District Commission, as a regular member to a term expiring 06/30/2026

Councilor Keane made the motion to recommend to the full Council the following: Tony Lapolla to be the representative member from the Recreation Commission to Community Preservation Committee to a term expiring 06/30/2028; this was seconded by Councilor Crow.

Kevin Matthews move from an alternate to a full member position on the Hyannis Main Street Waterfront Historic District Commission to a term expiring 06/30/2027; this was seconded by Councilor Crow.

Christina Carrington a member from Recreation Commission to serve as a representative member of Recreation to the Sandy Neck Committee to a term expiring 06/30/2026 (backfilling a vacancy)

David Wrenn, as a regular member on the Hyannis Main Street Waterfront Historic District Commission, to a term expiring 06/30/2026; this was seconded by Councilor Crow.

A roll call vote was taken:

Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Charles Bloom	yes, on zoom
Councilor Seth Burdick	yes
(Councilor Bloom signed off zoom	

These recommendations will be a first reading on March 26, 2026 Town Council meeting.

Chair of Committee asked for a motion to adjourn this was made by Councilor Keane, seconded by Councilor Crow, all members present voted to adjourn 6:05pm

**Next meeting:** April 13, 2026 at 4pm in the Selectmen's Conference Room