

APPOINTMENTS COMMITTEE MEETING

June 1, 2026

4:00pm

Councilor Seth Burdick, Chair
Councilor Thomas Keane
Councilor John Crow
Councilor Gordon Starr
Councilor Charles Bloom

MEETING MINUTES

Chair of the Appointments Committee opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 4:00pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call:

Councilor Seth Burdick	present
Councilor Thomas Keane	present
Councilor John Crow	on zoom
Councilor Gordon Starr	present
Councilor Charles Bloom	present

Chair of Committee asked for a motion to accept the meeting minutes of June 01, 2026. Councilor Bloom made the motion to accept the meeting minutes as written; Councilor Keane seconded the motion; Administrator took a roll call vote:

Councilor Seth Burdick	yes
Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Gordon Starr	yes
Councilor Bloom	yes

Chair of Committee moved to Item E on the agenda which is consideration of reappointments:

Airport Commission: John Flores, as a regular member to a term expiring 06/30/2029; **Comprehensive Financial Advisory Committee:** Chris King, as a regular member to a term expiring 06/30/2029; **Conservation Commission:** Angela Tangney as a regular member to a term expiring 06/30/2029; **Council on Aging:** Maureen Hughes, as a regular member to a term expiring 06/30/2029; Janet Kraemer, as a regular member to a term expiring 06/30/2029; Kathy Turnbull, as a regular member to a term expiring 06/30/2029; **Disability Commission:** John Lundborn, as a regular member to a term expiring 06/30/2029; **Historical Commission:** John Richmond, as a regular member to a term expiring 06/30/2029; Robert Frazee, as a regular member to a term expiring 06/30/2029; **Housing Committee:** Joseph Taccogna, as a regular member to a term expiring 06/30/2029; Hilda Haye, as a regular member to a term expiring 06/30/2029; **Hyannis Main Street Waterfront Historic District Commission:** Cornelius Cawley, as a regular member to a term expiring 06/30/2029; David Wrenn, as a regular member to a term expiring 06/30/2029; Conrad Watson, as an alternate member, to a term

expiring 06/30/2029; Cheryl Powell, as a representative member to a term expiring 06/30/2029; **Infrastructure and Energy Committee:** Christopher Gloninger, as a regular member to a term expiring 06/30/2029; **Licensing Authority:** Michael Travato, as an associate member to a term expiring 06/30/2029; **Open Space Committee:** Elizabeth Lewis, as a regular member to a term expiring 06/30/2029; Douglas Payson, as a regular member to a term expiring 06/30/2026; **Planning Board:** Steve Robichaud, as a regular member to a term expiring 06/30/2029; Tim O'Neill, as a regular member to a term expiring 06/30/2029; **Recreation Commission:** Tony Lapolla, as a regular member to a term expiring 06/30/2029; **Sandy Neck Committee:** Christina Carrington, as a recreation commission representative member to a term expiring 06/30/2029; **Shellfish Committee:** Timothy Hamel, as a commercially permitted resident, to a term expiring 06/30/2029; **Zoning Board of Appeals:** Emmanuel Alves, as a regular member to a term expiring 06/30/2029; Aaron Webb, as a regular member to a term expiring 06/30/2029.

Councilor Keane made the motion to recommend the reappointment of the following individuals as written, this was seconded by Councilor Starr, a roll call vote was taken

Councilor Seth Burdick	yes
Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Gordon Starr	yes
Councilor Bloom	yes

Chair of Committee welcomed the applicants and thanked them for coming in and applying for the District Improvement Financing Advisory Committee (DIF)

District Improvement Financing (DIF) Program Advisory Committee

A District Improvement Financing (DIF) Program Advisory Committee is to be established in order to manage allocations of the [Downtown Hyannis DIF Program](#).

The purpose of the DIF Program is to utilize new growth revenue generated within the Hyannis Growth Incentive Zone to both stimulate additional investment (and therefore generate additional new growth revenue) and improve quality of life for residents in the area. Furthermore, a priority of this program will be to utilize funding to leverage additional state and/or federal funds for capital projects.

Per the Town's [approved DIF plan](#), projects that can be funded must fall into the following categories:

- *Public infrastructure improvements*
- *Arts + Culture projects*
- *Placemaking in public spaces and public realm beautification projects*
- *Small business façade grant program*
- *Program administration*

Purpose of the District Improvement Financing Advisory Committee

This advisory committee will be responsible for meeting with town staff to review and vote on allocations of the DIF fund. Furthermore, the committee will be responsible for providing oversight of the DIF program by regularly reviewing the status of previously funded projects.

Committee Appointments

The DIF Advisory committee will consist of the twelve (12) following members:

- *Town of Barnstable Finance Director**
- *Town of Barnstable Director of Assessing**
- *Town of Barnstable Director of Planning & Development**
- *Hyannis Main Street Business Improvement District (BID) representative*

- *Town of Barnstable Comprehensive Financial Advisory Committee representative*
- *One member of the Hyannis Main Street Waterfront Historic District Commission*
- ***One at-large business representative from precincts 8, 9, or 13 not located inside the Hyannis Main Street Business Improvement District***
- ***Two at-large resident representatives from precincts 8, 9, or 13***
- ***The three Town of Barnstable Town Councilors representing precincts 8, 9, 13***
-

**Town staff will be non-voting members of the committee*

The three at-large positions (one at-large business representative and two at-large resident representatives) will be appointed through the town's established appointment process. The appointments committee will interview any applicants for these positions and provide a recommendation to the Town Council for an appointment. For the Hyannis Main Street Business Improvement District (BID) and Comprehensive Financial Advisory Committee (CFAC) representatives, a request will be made to these organizations to appoint a representative.

With 9 voting members on the committee, a quorum will be considered 5 voting members.

Member Requirements and Expectations

The District Improvement Financing Program Advisory Committee (DIFC) shall be a public body subject to the Open Meeting Law ("OML"). The members of the DIFC shall be "municipal employees" for purposes of the state Conflict of Interest Law, and if so voted by the Town Council, the members shall be "special municipal employees" for purposes of the Conflict-of-Interest Law. DIFC members will need to be sworn in by the Town Clerk. DIFC members shall be provided with educational materials on the OML and the Conflict-of-Interest Law and shall comply with the training and education requirements of both laws.

Members shall be residents or property owners in the Town. The DIFC shall elect a Chair from among its members, who shall conduct meetings and act as point of contact to staff for the scheduling and preparation of meetings. The DIFC shall elect a Vice-Chair from its members who shall perform the duties of Chair in his/her absence. The DIFC shall elect a Clerk from among its members, who will work in cooperation with staff to prepare minutes and post meeting notices in compliance with the OML.

There will be three standing meetings for this committee – one in September to review funding amounts and approve allocations, and another in June to review a report on progress of previous allocations. Additional meetings will be held as necessary, specifically when reviewing and approving allocations.

Staffing Assistance

Staff from the Planning and Development Department shall provide staff support to the District Improvement Financing Program Advisory Committee.

The appointments committee will be accepting letters of interest and resumes from the following Precincts 8 -9 -13 to appoint two at-large residents from these precincts, as well as a business representative (not located in the Hyannis BID)

Please send your letter of interest and resume to Cynthia.lovell@barnstable.gov

The Appointments Committee welcomed Satchel Douglas who has applied to serve as a Precinct 9 resident representing Precinct 9 on the DIF Committee. Mr. Douglas currently serves on the Comprehensive Financial Advisory Committee and believes he has enough time to devote to both. He enjoys the Main Street area, and likes to walk everywhere, and not rely on a car. He would love to see more walkable areas in and around Hyannis so that others can enjoy the village.

TOWN OF BARNSTABLE
Application Form
Board/Commission/Committee Application Form

Name: Satchel Douglas Address: 18 Sycamore St, Hyannis

Mailing Address: same as above E-mail: satchel.barnstable@gmail.com

Telephone: (H) _____ (W) _____ (Cell) 413-695-0415

Please list schools attended and /certificates or degrees earned: Webb Institute, B.S.c. Naval Architecture and Marine Engineering

Recent Work Experience/Employers/Profession: Senior Project Lead Engineer, ABB

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: CFAC, 1/14/2026

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five)

- | | | |
|--|--|---|
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Golf Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Housing Committee | <input type="checkbox"/> Sandy Neck Board |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Human Services Committee | <input type="checkbox"/> Scholarship Committee |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Shellfish Advisory Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Infrastructure & Energy Committee | <input type="checkbox"/> Trust Fund Advisory Board |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> JFK Memorial Trust Fund | <input type="checkbox"/> Water Quality Advisory Committee |
| <input type="checkbox"/> Cultural Council (Mid-Cape) | <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Waterways Committee |
| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Licensing Authority | <input type="checkbox"/> Youth Commission (high school students) |
| <input checked="" type="checkbox"/> Hyannis DIF | | <input type="checkbox"/> Zoning Board of Appeal |

Satchel Douglas
Signature

4/20/2026
Date

Barnstable Town Council
Town Hall
367 Main Street
Hyannis MA 02601

Dear Town Councilors,

Please find enclosed my application for the Town of Barnstable [Downtown Hyannis DIF](#) Advisory Committee as an at-large resident representative from Precinct 9.

I moved to Precinct 9 in Hyannis because of the location. I wanted to be near a vibrant downtown and experience the shops, restaurants, and art that makes Hyannis a great village. I am really happy with my choice, and would like to give back! I bike a lot, and care deeply about making streets and sidewalks safe and welcoming to residents and visitors. I would be deeply honored to join the DIF Advisory Committee.

Thank you for your consideration.

Sincerely,
Satchel Douglas
18 Sycamore St
Hyannis, MA 02601

Enclosure 1: Town Boards and Committees Application
Enclosure 2: Resume Satchel Douglas 2026

SACHEL DOUGLAS, PE

B.S c. in Naval Architecture and Marine Engineering | Webb Institute, NY 2015 |
413.695.0415 | satchel.douglas@gmail.com | 18 Sycamore St, Hyannis

ABB, Inc | Remote | Nov 2023-Present
Senior Lead Project Engineer

- Engineering Lead for \$110mil Washington State Ferries Hybrid Electric 160 Auto Ferry program. Responsible for propulsion system design and integration, team, schedule, and supplier management, cost estimation and revenue forecasting. Developed project schedule, supplier requirements contracts, and specification compliance reporting.

Aloft Systems | Boston, MA | Sept 2021-May 2023
Co-Founder and Head of Engineering

- Co-founded Aloft to develop zero emissions shipping solutions for customers worldwide, focused on how wind propulsion can unlock cost and emissions savings for existing ships.
- Project management, systems design and fabrication for 1/4 scale (20ft) functional prototype of wind propulsion unit. Managed suppliers, supporting team, engineered custom components, produced and executed CAM toolpaths, fabricated unit.
- Developed customer relationships, project proposals, engineering IRR analysis.

Vigor Shipyard | Seattle, WA | Sept 2019-Sept 2021
Project Engineer

- Lead Mechanical Project Engineer for WSF Hybrid Electric Olympic class new construction.
- Engineering review of marine engineering, naval architecture, and electrical engineering deliverables for compliance with ASME, ABS, USCG and project requirements. Enhanced systems engineering knowledge and industrial automation, power and energy management, and DC GRID based systems
- Oversight and management of 5 subcontractor firms developing engineering for WSF program. Creation and maintenance of procurement planning and purchase technical specifications for >30mil of subcontracts. Evaluated bids for technical competency and best value.
- Support of production planning, scheduling and cost estimating for construction.

Bruce S. Rosenblatt & Associates, LLC | Alameda, CA | Aug 2015 - Aug 2019
Naval Architect/Marine Engineer

- Naval Architect and Marine Engineer supporting shipyards with functional and detailed design. Extensive repowering engineering for multiple research vessels and piping system design for new build TAO-205 program. Equipment selection, drawing review and management of deliverables and junior engineers. Ensured design complies with ASME, ABS and USCG rules.

Certifications

Professional Engineer, Mechanical, License Number CA M39513
Reference Class Forecasting from Oxford Global Projects

Chair of Committee welcomes Elizabeth Young, who applied to serve on the DIF Committee as an at-large resident representing Precinct 13

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Elizabeth (Betsy) Young Address: 320 Stevens St. D3, Hyannis MA 02601
Mailing Address: Same E-mail: betsy@soho.com
Telephone: (H) 508 524 1707 (W) 508 771 7646 (Cell) 508 524 1707
Please list schools attended and /certificates or degrees earned: Cape Cod Community College (attended)
Recent Work Experience/Employers/Profession: SoHo Arts Co - Owner - 9 years
Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: HHDC 6 years on committee

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five) DIF Advisory Committee

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Youth Commission (high school students)
		<input type="checkbox"/> Zoning Board of Appeal

Signature: [Signature] Date: 9/20/26

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to Cynthia.Lovell@town.barnstable.ma.us Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

Would like to see some changes made to Hyannis Main Street to draw more people to the downtown area; spoke of the improvements made so far, but more needs to be done. The façade program helped out a lot of the business owners and the entryway to the stores, would like to see a playground on the green or in an area like years ago that drew crowds to Main Street; 2 way Main Street thought needs to happen, it would benefit the businesses on the left and the right side of Main Street and South Street needs to be the same as well 2 way, possibly changing the times that delivery trucks come, so that Main Street is not blocked for traffic. Main Street could be so much more with the correct planning and design.

Committee members thanked Elizabeth for her application and all of the ideas discussed, and hope that someday most of her ideas are implemented.

Chair of Committee welcomed F.P. Tom Lee who is being considered for reappointment on the Board of Health.

Barnstable Town Council

Town of Barnstable

Board/Committee/Commission Application Form 18 JUN 4 AM 8:58

Name: Fat Piu Lee Address: 1081 Old Putnam Road, Marstons Mills

Mailing Address: _____ E-mail: tomplee@gmail.com

Telephone: (H) _____ (W) (508) 833-6600 x 150 (Cell) (508) 566-4009

Educational Background: MSCE from Purdue University and BSCE from UMass Amherst

Work Experience: Over 35 years of engineering experience in designing and operation of water and wastewater treatment systems.

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: Currently with Conservation Commission, CPC and LAPC.

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

<input type="checkbox"/> Agricultural Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input checked="" type="checkbox"/> Health, Board of	<input type="checkbox"/> Public Works Commission
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Cable TV Advisory Committee	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Renewable Energy Commission
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Shellfish Committee
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Economic Development Commission	<input type="checkbox"/> Old Kings Hwy Historic District Commission (1 appointed position)	<input type="checkbox"/> Water Pollution Control Board
		<input type="checkbox"/> Youth Commission (high school students)
		<input type="checkbox"/> Zoning Board of Appeals

Signature: *Fat Piu Lee* Date: 6/3/18

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX 508-862-4770. Please also note that resumes and letters of interest are subject to the Public Records Law.

Applications will remain on file for 2 years.

Page 1 of 2
Revised Feb 2013

F.P. Lee (Tom), P.E.

1081 Old Putnam Ave, Marstons Mills, MA 02648

Cell: (508) 566-4009

E-Mail Address: tomflee@gmail.com

Community Involvement:

Barnstable Conservation Commission (member since 2006, Vice-Chair between 2007 and 2014, and Chair since 2015)

Barnstable Community Preservation Committee (member since 2009 and Vice Chair since 2019)

Barnstable Board of Health (Alternate member 2018 to 2020, full member since 2020, and Vice Chair since 2022)

Barnstable Land Acquisition and Preservation Committee (2011 to 2019)

Professional Membership:

- ❖ Registered Professional Engineer in States of Massachusetts, Connecticut, Maine, and Rhode Island (on-going).
- ❖ Retired my Professional Engineer licenses from Alberta and Wisconsin in 2021.
- ❖ American Water Works Association (since 1984, on-going)
- ❖ Water Environmental Federation (since 1981, on-going)
- ❖ American Society of Civil Engineering (since 1977, on-going)
- ❖ Barnstable County Water Works Association (on-going)
- ❖ Plymouth County Water Works Association (on-going)
- ❖ Massachusetts Water Works Association (on-going)

Education:

- ❖ Master of Science in Civil Engineering from Purdue University (September 1977 to December 1978).
- ❖ Bachelor of Science in Civil Engineering from University of Massachusetts at Amherst (September 1975 to May 1977)
- ❖ Boston State College (September 1974 to May 1975).

Working Experience:

- 1) Horsley Witten Group, Inc. (since May 1999)
Principal since March 2023
Principal Engineer since 2018.
Associate Principal between 2020 and February 2023.
Working on drinking water, wastewater treatment, and drainage projects.
- 2) City of Edmonton/Aqualta (rename of the water department) - 1982 to April 1999
Project Engineer responsible for capital projects at water treatment plants.
- 3) Howard Needles Tammen & Bergendoff (HNTB) – Jan 1979 to Oct 1981
Staff Engineer assigned to the Milwaukee Abatement Program in wastewater treatment pilot plant at Jones Island Wastewater Treatment Plant and other projects.

Mr. Lee mentioned he is a Wastewater Engineer by trade, has lots of experience to offer. He has enjoyed his time on the Board of Health, as more and more projects come before them. Would like to see some direction on innovative systems regarding the nitrogen loads in our lakes and ponds, that is a huge issue, but mostly deal with homeowners and septic issues, and ADU questions that sometimes can be vague in nature, but the Board of Health is regulated and we follow those regulations.

Committee members welcomed John Abodeeley who is up for reappointment on the Conservation Commission, first appointed in 2000, long standing member of Conservation Commission.

JOHN E. ABODEELY

'08
Abodeely

reappted '05

May 24, 2005

Dear Mr Richardson,

In response to your letter of May 5, 2005, the Conservation Commission met approximately 45 times in 2004. I was Chairman of the Commission for all of 2004 ...as well as 2003...and continue in that capacity for 2005. I attended approximately 40 of these meetings. Additionally, I made at least 100 site visits, attended a number of appeal site visits with DEP, approximately 10 meetings with town attorneys, and frequent meetings with the Conservation staff.

Please let me know if you desire additional information.

Sincerely,

John E. Abodeely
John E. Abodeely

First appointed in 2000

CURRICULUM VITAE

JOHN E. ABODEELY 21 STANLEY PLACE
7 Stone Gate Road HYATTSMITH, MA 02601
Upper Saddle River, New Jersey 07458 508 778-6276 (H)
(Home) 201-934-0964 → (Office) 201-934-5708 508 771-5135 (O)

EDUCATION

- University of Pennsylvania. The Wharton School. Philadelphia, Pennsylvania. M.B.A., with distinction. Ranked third in class.
- Boston University. School of Law. Boston, Massachusetts. J. D., Magna Cum Laude. Ranked first in class. Editor, Law Review.
- Boston University. Boston, Massachusetts. B.A., Business Administration. Dean's List.

SUMMARY OF ACHIEVEMENTS

- Senior executive with profit and loss accountability for a \$135 million division of a leading company.
- Author of a text and numerous articles.
- Co-chaired Amherst College parent development program.
- A distinguished leader and member of community affairs.
- International consultant.

PROFESSIONAL EXPERIENCE

INTERNATIONAL PAPER, (formerly Federal Paper Board Company).

1997 Retired
1983-Present

Vice President, General Manager

1991-Present

Direct the development and orchestrate the integration of the Folding Carton Division's business plan which encompasses sales, marketing, manufacturing, finance, and administration. Concentrate on achieving cost savings and containment in four manufacturing plants sites employing 700 employees; this resulted in a 60% profit improvement in 1996. Monitor customer relations programs. Guided the expansion of the customer base to 200 companies. Manage and provide the incentive to increase sales from \$100 to \$135 million by focusing on creating additional sales from the top 20% of customers representing 70% of revenues. Instill teamwork throughout the organization. Incorporate electronic technology advancements to improve the management of information and decision making. Consultant to Banawi Industries, Inc., Jeddah, Saudi Arabia. Conduct and facilitate business conferences on such subjects as: financial implications for budgets and profits, the necessity of team thinking to maintain the competitive edge, and analyzing market conditions.

Vice Present, Manufacturing

1986-1991

Directed a staff of 10 managers engaged in Folding Carton production, schedules, production control, maintenance, purchasing, inventory control and shipping for eight plant sites. Managed a total budget of \$100 million. Developed gainsharing plans to motivate production employees to add a greater contribution to the bottom line. Insured continuous upgrading of manufacturing equipment and processes which increased efficiency.

Vice President, Human Resources

1983-1986

Managed all human resources functions for domestic and international operations. Directed the activities of recruiting, compensation, benefits, training, development, and employee relations. Managed all labor relations, including negotiations and arbitrations in unionized environments.

"NLRB Craft Severance Policies: Preeminence of the Bargaining History Factor after Mallinckrodt," 11 Boston College Industrial and Commercial Law Review, 411 (1970)

"The NLRB and the Unit Clarification Petition," 117 University of Pennsylvania Law Review 1975 (1969).

Labor Law Case Comment, 47 Boston University Law Review 139 (1967).

ADDITIONAL INFORMATION

Former Member, Massachusetts Bar and Bar Association.
 Amherst College, Overseas Study Panel
 Co-chair Amherst College, Parents Fund.
 P.C. literate: MicroSoft Office, Lotus:
 President, Upper Saddle River Library Board.
 Former Member Board of Directors, Shelter Our Sisters.
 Former Church Parish Counsel Member
 Coach youth soccer, softball.

Mr. Abodeely would like to see more environmental committees in Barnstable. There are a lot of ecological sensitive areas, and the Conservation Commission does not always have the right or legal authority to act on issues brought before them but believes if there is another committee that vets these issues, it may be better when it reaches the Conservation Commission. He has enjoyed his time on the Conservation Commission and tries his best to protect what they can based on the legal parameters but also believes that most of the time the law guides what they can and cannot restrict. If tighter regulations were in place and there were not gray areas, it would make decisions easier, but that is the nature of conservation.

Chair of Committee explained to the individuals that a recommendation would come out at the next meeting, that there would be just discussion tonight. The members enjoyed meeting with all the applicants and appreciated them submitting interest in serving our community.

Chair of Committee asked for Public comment: Larry Morin of Cotuit handed the committee members a written public comment

Monday, May 11, 2025 at 4:00pm

FIRST DRAFT

From: Larry Morin

To: members of Standing Appointments Committee

Subject: A focused overview of the Administrative Code, Section 241

1. This matter or topic deals with certain provisions applicable to more committees than most people realize: could be called or treated as "swapping or loaning" committee members who were or have previously been Appointment Committees for approval by Town Council. What's at issue (at least in my opinion) is that there has been an unchecked, unreviewed and unwarranted set of "assignments", "transfers", or just plain casual uses of many committee members who while previously vetted and recommended originally, but have not been vetted or considered for becoming members of other committees.

2. What follows, primarily as preliminary factors and procedures for this Standing committee to be aware of, can best be categorized as **Committees that "need" members from other committees for the receiving committee to become needed or essential members for those committees. However, their skills or qualifications have not been assigned to the receiving committees incident to their service on those committees.**

Of the following ten (10) committees as currently included under Section 241, very few people are apt to be aware of or informed as to the sources and uses of such committee members. Incident to the following provisions as claimed or requested under the "need committees", I am taking my liberty to state what transfers have occurred, but also what procedural requirements either have never occurred or be documented or been abused by not having all members of the donating committees to be afforded opportunities to be selected and assigned.

3. My purpose to present the histories as to such the noted transfers is to use and encourage your new status as the "Standing" Appointments Committee to seek and determine how each donating committee handled the "needs", including but not limited to proper notifications in the agendas and minutes from both the donating and receiving committees.

What follows, listed in "numerical sequence" are the ten (10) committees identified based on entries as noted on the periodic roster agendas for all of the town committees listed in Section 241 of the Administrative Code. For those of you who choose to review the Administrative Code, the committees are listed in numerical order to facilitate your ease in finding them. Also, while the term "committees" are applied to each entity, they also include a body whether it is a Board, Commission, Council or Committee.

Further, there are a few random committees to which reference or proposed changes are either to be amended or re-activated, taking into account that some of those committees may also become incentivized or in "need" due to changes of projects and levels of expertise that occur with changes.

One final matter to consider and to become aware of deals with those committees that seem to fall within one of the following **recommending or appointing body, that**

- (a) **the Town Council Appointments Committee which recommends applicants to the Town Council for approval; or**
- (b) **those circumstances where either the Town President or those to whom selections are recommended, again subject to approval by the Town Council; and**
- (c) **to become aware of the several if not many committees to which the Town Manager or those to whom he delegates, as to the procedures used to vet, interview, evaluate, appoint, and in some instances, remove and replace, and**
- (d) **that the periodic reports due from the Town Manager to the Town Council for review and approval have not been routinely prepared and submitted.**

Committees listed in numerical order by Admin Code Numbers

Zoning Board of Appeals [ZBA] (241-11)

Nine (9) total number of members recommended for appointment by Appointments Committee and approved by Town Council; five (5) full members, four (4) Associates; there's a stated link to the Planning and Development Board for members, but without any specific criteria as to their skills or experiences, and there's a reference of appointments from Public Works Committee (PWC)?

The available history as to such appointments, transfers and assignments are as follows:

**from the Planning Board (241-29) to the
Community Preservation Committee (241-44)
Stephen Robichaud on 4/16/2020
status of minutes: none available on the Town website**

Conservation Commission (241-15)

seven (7) members recommended by Appointments Committee and approved by Town Council also includes "links to" Open Space Committee (241-...), Recreation "Plan", and Planning and Development (241-29);

The available history as to such appointments, transfers and assignments are as follows:

**One person (Tom Lee, Chair) of the Conservation Commission was assigned to the Community Preservation Commission on 6/18/2009, and has held that position to the current date.
However, from my detailed review of all of the Conservation Commission's Agenda and Minutes, there has never been any presentation or vote in favor of Tom Lee, who at that time was the Vice-chair.**

Therefore, it is logical to conclude that Tom Lee took it upon himself to assure his assignment to the CPC.

Board of Health [BOH] (241-21)

nine (9) members are proscribed to be appointed to and to serve on this Board, as follows: one member as a doctor and one as an Alternate; however, there are **four (4) total doctors and no other members;**

There have been known and/or documented that from some of the BOH committee members (not by name) are or have been requested for assignment to other committees but there are no known or documented as to which committees.

The available history as to such appointments, transfers and assignments are as follows:

no known assignments from BOH to any other committees;

Historical Commission (241-22)

Seven (7) members are positions designated or listed on the "roster", but currently there are six (6) total members and two (2) vacancies.

However, there are several other committees who, for uncertain reasons or skills, have "needed" members from this Commission to fulfill their activities and duties.

The available history as to such appointments, transfers and assignments are as follows:

**there is one known member assigned from Historical Commission to Community Preservation Committee which position currently is vacant;
the prior assigned member was Barbara DeBiase;**

Recreation Commission (241-31)

Seven (7) members are designated full members; all of them were recommended by the Appointments Committee and appointed by the Town Council;

There are two (2) current vacancies, both of which expire as of 6/30/2026;

The available history as to such transfers and assignments are as follows

The Chair (Rene King) was appointed to Recreation as of 6/1/2016 but it is not sure or documented as to whether she had been assigned to the Community Preservation Committee at that time or thereafter because there are no meeting agendas or minutes for 2016;

At the present time, Tony LaPolla serves on the Community Preservation Committee but his appointment date is not currently stated on the roster. The Agenda and minutes for Recreation (remain to be found and reviewed.

Sandy Neck Board (241-33)

Seven (7) total members are on the Roster; five (5) members were appointed as "at large" members;

The available history as to such transfers and assignments are as follows:

The following members were assigned as follows:

Christina Carrington from the Recreation Commission to Sandy Neck but her appointment date is not noted on the roster; her expiration date is 6/30/2026;

and the minutes from the Recreation Commission stated.....

Peter Sampou was assigned from the Conservation Commission to the Sandy Neck Board, appointed on 7/17/2008, but as noted from a thorough review of the Conservation agendas and minutes, there was never a vote for assigning him to Sandy Neck; his expiration date also is 6/30/2026;

Hyannis Main Street Waterfront Historical District Commission (241-42)

There are ten (10) total members listed by name or as VACANT (2) leaving a total of **eight (8) active members; one of them (Matt Clark) has resigned leaving another Vacancy.** There are four members from other town departments and/or specific entities/organization, and four (4) "at large" members but with specific conditions

The available history as to such transfers and assignments are as follows

of those members, two are noted as transfers from other committees:

Conrad Watson (6/27/2024) as an "alternate holding" and Cheryl Powell (9/6/2018) [also currently serving as "chair"] but it is not noted as from what other committee she was assigned.

The minutes for 2018 were not available on the town website.

The minutes for 2024, including the June and July meetings did not include or make any mention about the request from the CPC for one of the HHDC committee members, so there was no discussion. The assignment of Conrad Watson was not documented in any of the commission's agenda or minutes.

Community Preservation Committee [CPC] (241-44)

There are nine (9) total positions with eight (8) of them as members; according to the Administrative Code, five (5) are "at large" and four (4) from specific commissions/boards and other sources;

the desired new or specific members from other committees include:

Planning Board (241-29), Barnstable Housing Association [representative][no 241 number] Conservation Commission (241-15), Recreation Commission (241-31), and Historical Commission (241-22)

The available history as to such appointments, transfers and assignments are as follows:

the following members who were assigned are:

Tom Lee from Conservation Commission to CPC on 6/18/2009, with current expiration date of 6/30/2027;

Deborah Converse from BHA [Barnstable Housing Authority] to CPC on 9/6/2018 with a current expiration date of 6/30/2027;

Tony LaPolla from Recreation Commission [no date stated on roster] with expiration date of 6/30/2028, and

Stephen Robichaud from the Planning Board to CPC on 4/16/2020, with a current expiration date of 6/30/2028.

The status of the minutes both from the transferring assigned and the CPC are as follows: [unknown as of the moment]

Land Acquisition and Preservation Commission (241-44.5)

NOW KNOWN AS THE OPEN SPACE COMMITTEE

nine (9) total members are proscribed on the Administrative Code, but their sources or requirements are limited to (from) "geographical locations"

The available history as to such appointments, transfers and assignments are as follows:

The relevance and importance of this committee is not so much dealing with those committees where members may be transferred or assigned but rather with the nature and extent of interaction, use and work burden by serving on multiple committees:

Those involved may include:

Community Preservation Committee (CPC)

Recreation Commission

Conservation Commission

Planning Board

Board of Health.

Water Resources Advisory Committee [WRAC] (no Sec 241 number)

eleven (11) total members to be appointed as follows:

- five (5) by the Town Council [ie. does that preclude the Appointments Committee?]
- three (3) "at large", but by or under what mechanism or sources?
- three (3) by the Town Council President [but under what relevant authority?]
- three (3) from specific boards/committees [but which ones?]

The available history as to such appointments, transfers and assignments are as follows:

Roads Committee (formerly under 241-40)

From my prior discussions with Mark Ells (several months ago), I will resume our discussion. If there's any committee that deserves to be resurrected it's this committee, but with an entirely different format, purpose, and objective. I've listed this only on the chance that there may be one of those new committees that may "need help", so if that happens, I would want this committee to come under the "umbrella".

Chair of Committee thanked Mr. Morin for his written comments, the committee members will consider his comments and comment at a later meeting if necessary.

Chair of Committee asked for a motion to adjourn, this motion was made by Councilor Bloom, seconded by Councilor Starr, a roll call vote was taken

Councilor Seth Burdick	yes
Councilor Thomas Keane	yes
Councilor John Crow	yes
Councilor Gordon Starr	yes
Councilor Bloom	yes

The committee adjourned at 5:30pm