

APPOINTMENTS COMMITTEE MEETING

August 12, 2025

4:00pm

Councilor Kristin Terkelsen, Chair
Councilor Jeffrey Mendes
Councilor John Crow
Councilor Seth Burdick
Councilor Charles Bloom

MEETING MINUTES

Chair of Committee opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 3:35pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call:

| | |
|-----------------------------|------|
| Councilor Terkelsen (Chair) | here |
| Councilor Bloom | here |
| Councilor Burdick | here |
| Councilor Crow | here |

Chair of Committee asked for public comment: seeing none in the room, Mr. Morin, of Cotuit wrote in and the Chair read his comments regarding the Human Services Committee reappointments with regards to Kimberly Crocker Crowther and the Chair Cheryl Powell. His request was to postpone the reappointment vote. His second concern was reappointing F.P. Tom Lee to any of his Boards/Committees/Commissions he is currently on and up for reappointment. He has concerns of others covering up on the Conservation Commission and would like this committee to reconsider or have a more in-depth discussion about reappointing any of these individuals. He supports Heather Swenson who has put in her application to serve on the Conservation Commission.

Chair of Committee welcomed Heather Swenson who has submitted an application to serve on the Conservation Commission.

Heather Swenson

~I grew up in the Adirondacks of New York. In 1987 I graduated High School from small town Granville NY along the VT border (a public school that was also attended by students from 3 towns in Vermont!).

~I went to college at Champlain College in Burlington, VT, for business. However, I left prior to finishing my degree (I instead took a one year certificate offered in Executive Administration) and went to work for the Town of Chester VT as an administrative assistant to the Chief of Police and Town Manager. I got married, and we built our first home in Chester VT.

~During my time with the Town of Chester, as the administrative assistant to the Town Manager I also attended the meetings and maintained the records acting as the secretary to the Board of Selectmen and the Zoning Board of Appeals.

~In 1995 left my position to raise a family. My children were born 1995 (Finn) and 1997 (Olivia). In 1999 we moved to Boylston MA.

~A position for Boylston Town Clerk came available. I was appointed to fill the unexpired term. I held the position 1999-2001. My tenure as Town Clerk included the responsibilities of running the 2000 Presidential election (yes, the controversial “hanging chad” election).

~My husband traveled for work with an engineering firm (as a Mechanical Engineer), and I realized being a working mom while he was gone the majority of time, was not the life for me and I resigned my position in Fall 2001 to be a full-time mom.

~We moved to the Cape – Harwich – in 2002.

~In 2005 I went to CCCC to get a CNA license and went to work for Hospice and Palliative Care of Cape Cod. I worked nights as a Hospice caregiver at the Mary McCarthy House.

~In 2007 my husband started his own business and I left HPCCC to be his office manager and to be the “mom taxi” for our children while he focused on growing his business. I volunteered with my children’s school and for a brief period of time filled in as the minutes secretary to the Harwich Council on Aging committee.

~We moved to Centerville in 2011 when both our children went to Sturgis Charter (West) School.

~I have focused my time on volunteering in my community and state with the USO of New England as well as Massachusetts National Cemetery – which I find to be incredibly meaningful and rewarding. I have been active in following local and state government issues and elections.

June 6, 2025

Appointments Committee

Town of Barnstable

Barnstable MA 02601

I am asking for consideration to serve on the Barnstable Conservation Commission.

I have been a Cape Cod resident since 2002, and a resident of Barnstable (Centerville) since 2011.

I am passionate about the environment and protecting what open space is left on Cape Cod. I feel incredibly blessed to live at the end of a dead-end road on Wequaquet Lake. Every day just outside my door is like an episode in NatGeo with the marine life and waterfowl. I see firsthand the need for conserving and protecting the natural environment along our shores and waterways.

Water quality for our lakes and ponds, as well as drinking water is at the top of my concerns for the Cape. Life does not exist without clean water.

While it has been many years since I worked for the Town of Chester VT, I do have an understanding of town meeting law requirements and regulations. I believe I can be an effective, productive and fair addition to the Conservation Commission.

If a position on the Conservation Commission is not available at this time, I would also be interested in serving on the Hyannis Main Street Waterfront Historic District Commission. Our Main Street is the lifeline to our tourist industry. Preserving a downtown that is attractive and relevant to the needs of local residents and seasonal visitors is imperative to our success of being a desirable seaside community.

I would appreciate the opportunity to further discuss my consideration for either of these positions.

God Bless America!

Heather Swenson

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Heather Swenson Address: 110 Nyes Neck Rd East, Centerville MA 02632
Mailing Address: same E-mail: hldswenson@comcast.net
Telephone: (H) _____ (W) _____ (Cell) 508-662-7054
Educational Background: see attached

Work Experience: see attached

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

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| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee | <input type="checkbox"/> Licensing Authority |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Golf Committee | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Housing Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Human Services Committee | <input type="checkbox"/> Sandy Neck Board |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee | <input checked="" type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Scholarship Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Infrastructure & Energy Committee | <input type="checkbox"/> Shellfish Advisory Board |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Jane Eshbaugh Community Service Award Committee | <input type="checkbox"/> Trust Fund Advisory Board |
| <input type="checkbox"/> Cultural Council (Mid-Cape) | <input type="checkbox"/> JFK Memorial Trust Fund | <input type="checkbox"/> Waterways Committee |
| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Youth Commission (high school students) |
| | | <input type="checkbox"/> Zoning Board of Appeals |

Heather Swenson Signature Date 6-5-25

NOTE: The state conflict of interest law prohibits committee members from participating as such in any matter in which the committee member has a financial interest or in any matter in which any of the following have a financial interest: the committee member's immediate family or partner, a business organization in which the committee member serves as officer, director, trustee, partner or employee, or any person or organization with whom the committee member is negotiating prospective employment. "Immediate family" includes the committee member and spouse, and their parents, children, brothers, and sisters.

Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.

YES _____ NO

Chair introduced the next applicant Mr. Rob Demelo who has applied for the Conservation Commission.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: ROBERT DEMELO Address: 130 FLINT STREET, M.M. COTT
Mailing Address: _____ E-mail: ROB@DEMELOBROTHERS.COM
Telephone: (H) _____ (W) 508-648-3590 (Cell) 508-900-3928
Educational Background: EMMS CERTIFIED - SPANISH - DANISH - FRENCH - GERMAN
SECRENAIRE - BORN - LANDSAYE - COMBATANT (1972)
UNIVERSITY OF MASSACHUSETTS - COMPOSITE DESIGN COURSE (95)
Work Experience: DEMELO BROTHERS INC - LANDSCAPING

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

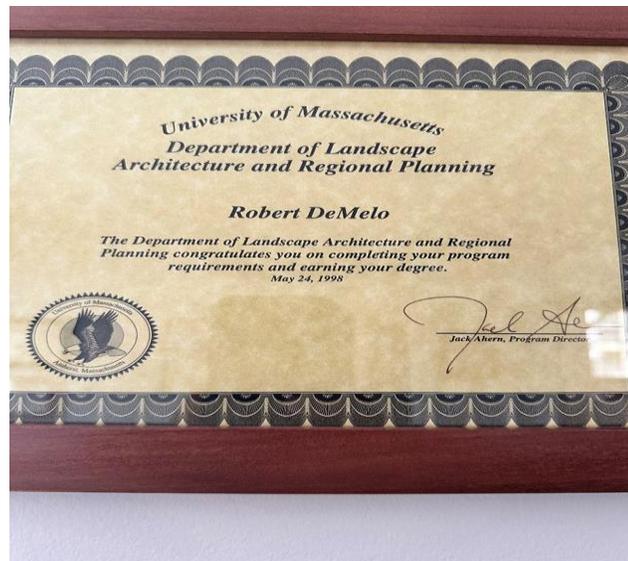
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| | | <input type="checkbox"/> Zoning Board of Appeals |

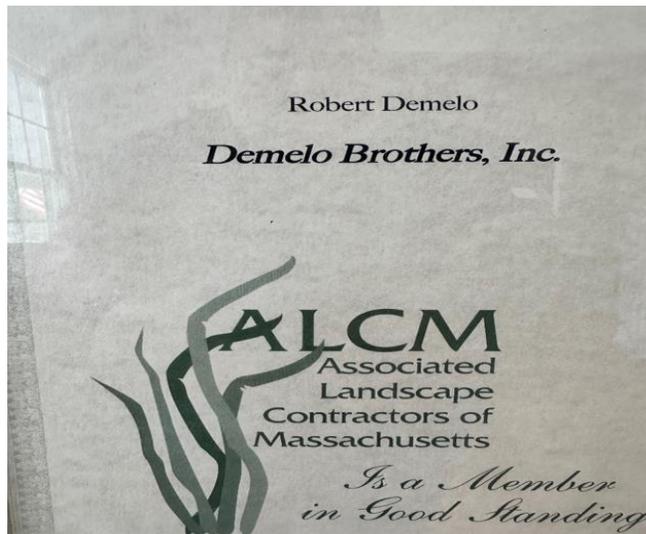
Rob Demelo Signature Date June 24, 2025

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Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.

YES NO I, ROBERT DEMELO, BROTHERS INC, I UNDERSTAND THAT IF WE ARE PART OF A RESIDENT FUND IS PROHIBITED TO ANY COMMITTEE I WILL NOT BE PART OF THAT FUNDING OR USE.





Mr. Demelo, local business owner, (DeMelo Bros Inc.) knows it's very expensive to live on Cape Cod, would like to see Olde Cape Cod brought back. There is no agricultural design here on the Cape. He believes that when developers build and tear down trees, there should be another tree planted for every tree knocked down; all of his projects on Cape Cod are researched for the environmental impact it will have on the environment and surrounding areas.

Committee members welcomed James Weiler who has applied for the Shellfish Committee.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: JIM WEILER Address: 239 OLD JAIL LAVE
 Mailing Address: BARNSTABLE MA 02630 E-mail: JIMWEILER1775@GMAIL.COM
 Telephone: (H) 781 254 2375 (W) _____ (Cell) 781 254 2375
 Educational Background: MS COMPUTER SCIENCE
 Work Experience: INFORMATION SECURITY - STARWOOD, MARRIOTT, STAPLES
 Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

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Please check (not more than five) of interest:

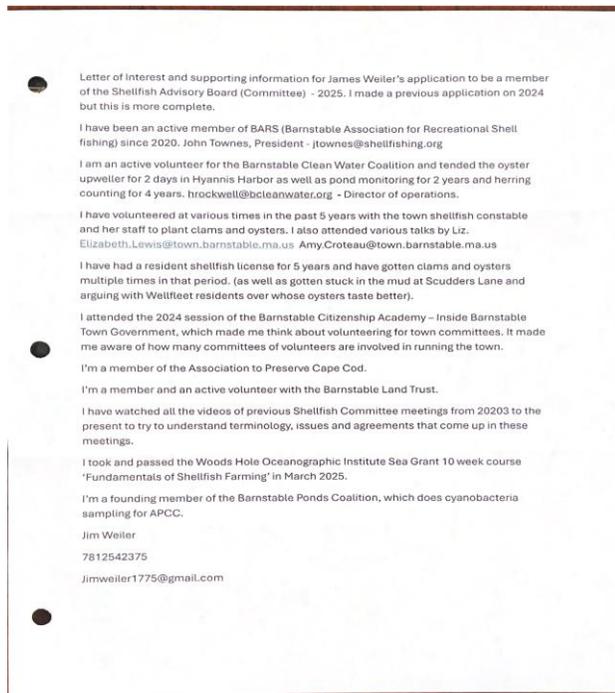
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| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Youth Commission (high school students) |
| | | <input type="checkbox"/> Zoning Board of Appeals |

Signature: James Weiler Date: 7/17/2015

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Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.

YES _____ NO

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Mr. Weiler has been a member of BARS since 2020, volunteering a lot for the Shellfish programs that Shellfish Constable Amy Croteau has. Hass attended the Barnstable Town Government for citizens. He is also a member of the Association to Preserve Cape Cod. Has a passion for the ocean, and shellfishing.

Committee members welcomed David Wrenn who has applied for the Hyannis Main Street Waterfront Historic District Commission. Chair of Committee Councilor Terkelsen explained that there are no current vacancies, however there are individuals up for reappointment, but that does not guarantee them a reappointment.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: David Wrenn Address: 50 Foster Road

Mailing Address: 50 Foster Road E-mail: davidwrenn@comcast.net

Telephone: (H) _____ (W) _____ (Cell) 617 650 0907

Educational Background: Masters from Bentley Univ, Bachelors from Bryant Univ

Work Experience: Financial/Controller Roles for past 35 years

Are you a resident and registered to vote in the town of Barnstable? Yes X No Have you applied in the past? Yes No X If yes, please when & which committee: _____

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Please check (not more than five) of interest:

| | | |
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| | | <input type="checkbox"/> Zoning Board of Appeals |

Signature _____

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YES _____ NO

David R. Wrenn, MBA, CPA
50 Foster Road Hyannis, MA 02601
(C) 617-650-0907
E mail: davidwrenn@comcast.net

Education:

Certified Public Accountant – Massachusetts

Master of Business Administration - August 1997 Bentley University

Concentration in Finance Waltham, Massachusetts

Bachelor of Science in Business Administration - May 1987 Bryant University

Major: Accounting Smithfield, Rhode Island

Senior Accountant

The Barnstable Insurance Company

Yarmouth Port MA

April 2025 to the present

Controller

Precision Digital Corporation

January 2016 to March 2025

- Manage Accounts Payable and Receivables, perform Cash Management and overall General Accounting functions of a \$12 million manufacturer, corporate office and commercial rental site.
- Member of Leadership Team
- Perform HR functions including managing payroll
- Managed Implementation of Microsoft Dynamics 365 ERP system with go live date of May 1, 2024
- Develop and communicate business wide budget objectives and comparisons of actual to budget.
- Preparation of the Company's monthly financial statements
- Oversee the LLC that owns building including tenant and vendor management
- Coordinate and oversee annual audit and tax preparation process with external auditors.

Controller

Smith & Brink, PC

June 2010 to January 2016

- Led firm to its best two years of financial performance in its history.
- Manage Finance and IT functions of a 100-person insurance defense law firm located in Braintree MA
- Preparation of the Board of Directors financial analysis and review of key financial metrics of the firm
- Implemented new Dell virtual server environment
- Daily management and hands-on participation involving the G/L, AP, AR, Payroll, LOC borrowing and cash flows of the firm. Recently converted payroll from Paychex to ADP.
- Significantly improved AR days out standing from over 60 days to 40 days.
- Responsible for all finance set-up activities for opening of 2 new remote offices

Controller/Accounting Manager

MicroGroup Inc.

October 2007 to June 2010

Promoted to position in January 2008 from General Accounting Manager position

- Manage Accounts Payable, Receivable, General Accounting and Cost Accounting functions of a \$40 million manufacturer and corporate office.
- Develop and communicate business wide budget objectives and comparisons of actual to budget.
- Consolidation of the Company's monthly financial statements.
- Work closely with engineering and manufacturing to determine appropriate overhead rates.
- Frequent communication and coordination with private equity investors.
- Preparation of Quarterly Board Presentations
- Monitor bank covenant compliance.
- Manage Libor/Prime term debt and revolver draws.
- Coordinate and oversee annual audit and tax preparation process with external auditors.
- Graduate of Crestcom leadership training program

Accounting Manager

Covidien formerly Tyco HealthCare/Medical Division

August 2002 to October 2007

- Direct a staff of seven accountants to ensure the timely closing and accurate financial statements of a \$2 billion North American manufacturing company in accordance with GAAP and internal reporting guidelines utilizing Hyperion Enterprise reporting software.
- Key member of team responsible for implementing new PeopleSoft/Oracle ERP system.

- Work with cost center operational managers to develop annual budget and forecasts.
- Compile the information necessary for the SEC reporting of the division on a quarterly and annual basis, consolidating the data for 20 plants, distribution centers, and corporate offices.
- Prepare and review of Federal, State and Foreign Sales Corporation tax packages.
- Finance member of the energy procurement group responsible for managing the purchase of energy commodities and assets of the company with an annual spend of over \$30 million. Work with project managers to prepare Capital Expenditure Requests for various projects, calculating discounted payback and IRR.
- Responsible to assess, review and test the company's financial controls to ensure compliance with the Sarbanes Oxley Act, and institute corrective action plans as necessary.
- Coordinate the quarterly reviews and annual audits with the external audit firm.
- Key member of team responsible for integrating other Tyco HealthCare companies into the Medical division ERP systems.

Inventory Accounting Manager

Tyco HealthCare/Medical Division
March 1998 to August 2002

- Managed and supervised two people regarding the on-going activities of inventory control and fixed assets of a \$3 billion manufacturing company. This included streamlining the inventory financial reporting module and month-end reconciliation process, resulting in a 50% reduction of time reconciling the finished goods inventory of the company.
- Managed the reconciliation and intercompany payment process for various foreign subsidiaries, including the recording of EMPV and FX.
- Key member of teams responsible for integrating acquired companies and businesses into the Medical division. This has involved the financial integration of acquired distribution centers and plants into the company's inventory and fixed asset modules. It has included the conversion of data and ensuring that the proper financial transactions were in place to account for numerous operational and system issues as well as the training of location managers.
- Worked closely with the Logistics, Cost Accounting, Plant Accounting and IS groups to identify and resolve all transactional and standard cost issues impacting the financial accuracy of the companies inventories.

Senior Internal Auditor
Tyco International Corporate
June 1995 to March 1998

- Directed and planned the financial and operational audits of numerous manufacturing and corporate locations, focusing on manufacturing variance/budget analysis, cost accounting, inventory, accounts receivable, and accounts payable internal controls of a \$30 billion international company.
- Prepared reports to senior management detailing recommendations resulting from audit work and follow through to ensure their implementation.
- Traveled to numerous international locations.
Senior Accountant Robert Ercolini & Company, CPA's
November 1992 to June 1995 Boston, Massachusetts
- Supervised staff and planned the audits of real estate, service, manufacturing and municipal clients through the issuance of financial statements.
- Responsible for preparation of time budgets and ensuring audits completed within budget
- Prepared and reviewed Corporate, Partnership and Individual tax returns.
- Conducted staff training seminars.
PC Skills: Microsoft Dynamics 365 ERP, Excel, Word and Access. QuickBooks, PeopleSoft/Oracle, Hyperion Enterprise.

Professional Affiliations: Member of American Institute of Certified Public Accountants.
VP of Bearcroft Swim and Tennis club 3 years

References: Available upon request.

Committee members asked Mr. Wrenn if he had any interest in serving on CFAC (Comprehensive Financial Advisory Committee), but Mr. Wrenn stated being in the finance world for so long he would prefer not getting back into it. Was looking for something else that he has a passion for which is the historic Cape Cod he remembers.

Committee members welcomed Catherine Finkenstaedt who has applied to serve on the Planning Board.

*Barnstable Town Council Offices
267 Main St.*

Hyannis, MA 02601
July 10, 2025

To The Appointments Committee
Re: Planning Board

Thank you for reviewing my credentials. I am asking for your consideration for a position on the Planning Board.

I wanted to take a moment to explain my interest in applying for this specific position. I was born here and spent much of my childhood here until my career took me to the other side of the country.

Upon return I have been vocal and active in Public Comments at Town Council meetings noting concern of the building of housing I feel does not address our true need here – which is, as I know you're all aware, Affordable Housing. While the cost of living has increased for us all – building "market rate housing" does not provide solutions especially when it's at the scale, for example, of Hanover.

I am passionate about progress but progress in consideration of environmental circumstances. I am passionate about making a difference. I am passionate about civil service. I have watched several Planning Board meetings to learn about process and get updates on forthcoming projects and proposals.

I have worked at an Executive level for some time in my career which is one requiring planning and well thought out maneuvers to achieve goals, often for millions of dollars. It's a skill set that is very translatable to "real life". I want to give back to the town that is so important to me by leveraging my experience in business which includes the ability to compromise, work with others, accomplish tasks and read and interpret complex documents. I am a quick learner, a collaborative worker and team player.

While my resume does not speak to a lot of civil service – I believe there is no better time to start than now. I am passionate about quality of life for everyone and especially somewhere I cherish and I have called home forever.

Thank you so much for your consideration.
Sincerely
Catherine Finkenstaedt

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

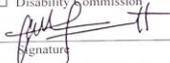
Name: Catherine Finkenstaedt Address: 591 Main St. West Barnstable, MA 02668
Mailing Address: 591 Main St. West Barnstable, MA 02668 E-mail: catfinkusa@yahoo.com
Telephone: (H) _____ (W) _____ (Cell) 310 500 5513
Educational Background: BA Film, Hampshire College, Amherst MA
Work Experience: Executive Producer/Project Manager

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

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| | | <input type="checkbox"/> Zoning Board of Appeals |

Signature:  Date: July 10, 2025

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Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.

YES _____ NO X

Page 1 of 2



CONTACT

310 500 5513
catherinefinkenstaedt@gmail.com
<https://www.linkedin.com/in/cfinkenstaedt/>

EDUCATION

Bachelor of Arts
Hampshire College
Amherst, MA
O & A Lovells
St Margarets
Buckley Watford UK

EXPERTISE

High Stakes Project Management |
Brand Campaign Development |
Content Creation & Production |
Resource Allocation & Optimization |
Budgeting & Cost Management |
Client Relationship Management |
Cross-Functional Team Collaboration |
Risk Assessment & Mitigation | Talent
Acquisition & Management | Post-
Production Supervision | Pitching &
Preproposal Development | Strategic
Vendor Management | Direct to-
Client Business Development |
Workflow Optimization | Sales
Strategy

Catherine Finkenstaedt

EXECUTIVE PRODUCER | STRATEGIC PRODUCTION EXPERT

PROFESSIONAL PROFILE

Dynamic and results-oriented leader with a proven track record of building, scaling and revitalizing businesses. Drive \$2M+ in billings within the first year at a new company, earning 22 MTV nominations and 8 wins. Successfully increased billings from \$800k to \$1.8M at another organization through strategic hiring and the development of high-performing teams. Advanced from Production Assistant to Executive Producer by leveraging creativity, adaptability, and a dedication to excellence. Recognized for talent development, fostering strong client relationships, and

EXPERIENCE

SENIOR AGENCY PRODUCER
Cisco Systems, Inc 2021-Present

- Managed 4 global projects annually, ensuring alignment with agency standards and achieving a 100% time delivery rate through strategic planning and effective team coordination.
- Spearheaded creation of SOWs, strategically selecting vendors and leveraging relationships to enhance efficiency by 100% and lower cost savings of 25% per project.
- Resolved communication and scheduling challenges across 8 cross-functional teams through effective negotiations and issue clarification, reducing project delays by 60%.
- Leveraged extensive industry experience and problem-solving expertise to allocate resources effectively completing 100% of projects under budget while maintaining high productivity standards.
- Proactively bridged diverse client demands and personalities to address project challenges, achieving client satisfaction score through effective collaboration and tailored solutions.

EXECUTIVE PRODUCER
Sim Pictures 2016-2021

- Secured 50% revenue growth by leveraging cultivated relationships and securing high-value projects, including a \$3M annual localization project with Apple through tailored solutions and exceptional client.
- Expanded talent roster by onboarding 4 directors specializing in key genres—comedy, documentary, a storytelling—and freelance staffing, doubling project capacity through targeted recruitment and strategic talent development.
- Supervised end-to-end production of 30 commercials and webisodes annually, maintaining smooth operations and serving as the primary client liaison for critical issues, resulting in an 85% client retenti rate.
- Cultivated and maintained strong client relationships through honesty, approachability, and industry expertise, driving 65% repeat business without relying on exclusive client entertainment.
- Directed hiring and management of a versatile freelance production team, doubling operational agility, aligning talent with project-specific needs and ensuring seamless execution.

EXECUTIVE PRODUCER
Go Film 2006-2015

Supervised all areas of production and post. Developed and grew "content" division, GOON MEDIA, LLC. For ten years ran day-to-day production operations, including: hiring office and freelance personnel, budgeting and overseeing projects, supervision of all production and post. Recruiting directors and managing commercial careers which included advise on projects, help with creative pitches. Worked to help grow the company and its offerings to agencies & clients.



TECHNICAL SKILLS

Microsoft Office Suite | Production
Management Software | Mac OS |
AICP Budget | Hot Budget Templates
| SharePoint Suite | Webex |
SmartSheet | Slack | Adobe | Figma

INTERESTS

Reading
Photography
Sailing
Traveling
Dog(s)

Catherine Finkenstaedt

EXECUTIVE PRODUCER

EXPERIENCE continued

EXECUTIVE PRODUCER
Go Film 2006-2015

Founded and scaled "GOON MEDIA, LLC," pioneering a direct-to-client model that eliminated agency intermediaries, driving a 110% revenue increase over 4 years by securing major clients like Microsoft, Pepsi, Visa, and Cisco through strategic cold calling, risk taking, and building a roster of exceptional directors.

- Supervised day-to-day operations for several simultaneous projects, leveraging producer expertise to guide freelance teams and ensure a 100% on-time delivery rate through strategic oversight and process management.
- Enhanced director-client relations managing large-scale productions, fostering trust and collaboration, which contributed to a 100% increase in high-profile project awards through successful competitive bids.
- Developed and implemented comprehensive production guidelines and standards, streamlining workflows to reduce project turnaround times by 65% and ensure consistency across all operations. Recruited and led a team of 4 full-time personnel and multiple freelancers, driving year-over-year growth by consistently delivering under-budget projects.

EXECUTIVE PRODUCER
RSA-Black Dog Films
Propaganda Films
A Band Apart

FREELANCE PRODUCER

Produced over 200 commercials and music videos across domestic and international markets, showcasing expertise in global production.

- Adept at managing diverse teams and personalities, ensuring seamless collaboration and project execution.
- Skilled negotiator with a proven ability to lead teams, delegate tasks effectively, and deliver creative results.
- Strong written and verbal communication skills paired with a keen eye for visual storytelling and detail.
- Highly organized and experienced in handling multiple projects simultaneously under tight deadlines.
- Comprehensive list of projects, international locations, directors, and clients available upon request.

Committee members held on making any recommendations to the Conservation Commission and Planning Board until all applicants have been interviewed and those up for reappointment have been interviewed. This was explained to the applicants at tonight's meeting.

Chair of Committee asked if there are any recommendations to be made tonight: Councilor Bloom recommended James Weiler to serve on the Shellfish Committee as a member holding a family permit to a term expiring 06/30/2029, this was seconded by Councilor Crow, all members present voted in favor of this recommendation.

Chair of Committee moved onto correspondence from Boards Committee Commission Chairs. A letter from the Chair of the Licensing Board asking the Appointments Committee to consider moving Nancy Carlson Lidman from an associate member to a regular member to a term expiring 06/30/2028. All members present voted in favor of this request.

Chair of Committee asked for any recommendations for the Licensing Authority now that we have recommended Ms. Karlson Kidman to a regular position, this leaves an associate position open to which the only applicant interviewed was Michael Travato. Councilor Burdick made the recommendation for Mr. Trovato to serve on the Licensing Committee as an associate member to a term expiring 06/30/2026, this was seconded by Councilor Bloom, all members present voted in favor of this recommendation.

Chair of Committee asked for any recommendations on the reappointments listed. Councilor Bloom made the recommendation of Charles Coyle as a regular member to the Council on Aging as a regular member to a term expiring 06/30/2028, this was seconded by Councilor Crow, all members voted in favor of this recommendation.

Chair of Committee asked for a motion to accept the meeting minutes of June 24, 2025. Councilor Bloom made the recommendation of approving the meeting minutes of June 24, 2025 as written, this was seconded by Councilor Burdick, all members present voted in favor of accepting the meeting minutes of June 24, 2025 as written.

Next meeting: September 10, 2025 at 3pm in the Selectmen's Conference Room