



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
INFRASTRUCTURE & MARKETING SUBCOMMITTEE MEETING

Tuesday, May 2, 2017

Airport Conference Center 4:15 PM

Barnstable Municipal
Airport Commission:

John T. Griffin, Jr.,
Chairman

Timothy R. Luzietti,
Vice Chairman

Robert L. O'Brien,
Clerk

Mary F. Smith,
Commissioner

Stephen P. Cobb,
Commissioner

Elizabeth Young,
Commissioner

James DellaMorte,
Commissioner

Call to Order

4:33 p.m.

Commissioners Present:

Commissioner Mary F. Smith, Commissioner Stephen P. Cobb, and Commissioner Elizabeth Young

Commissioners Not Present:

None

Airport Staff Present:

Airport Manager, Roland Breault, Jr., and Suzanne Kennedy, Executive Assistant to the Airport Manager

Public Members Present:

Peter Farrell, Cape Air; and John Griffin, BMAC

Agenda of the Day:

The minutes of the April 3, 2017 Infrastructure & Marketing meeting were approved and signed.

Unfinished Business:

IN1116-02 – Update on Griffin Avionics failed Septic System at 610 Barnstable Road

- The one proposal that Management received was for \$44,000. This was rejected as overpriced.
- This will now require a formal bid procedure.
- The funds are in the FY2018 budget, so work cannot commence until after July 1st and will have to be a joint share of cost with the tenant.

Action: *This agenda item is pending.*

IN0317-03 – Discuss 2017 Infrastructure Goals & Objectives

Action: *This agenda item was tabled.*

New Business:

None

Pending Business:

- Runway 15-33 Project
 - Commissioners reviewed the photos (see attached) of 3-29-17 through 4-28-17.
 - Phase II started May 1st. This Phase increased from 4 days to 9 days to complete. Because of the scope of work, this work was unable to be divided into two separate parts.
 - The dates were able to be moved forward by two weeks to avoid the Duffy Health raffle plane trip and the Nantucket Wine Festival event dates.

- It was not possible to delay Phase II until November due to weather issues and possible asphalt plant closures.
- Phase I is complete and repaved. The contractor is moving as fast as possible working double shifts.
- Change Order #1, extra electrical and conduit work and the FAA required elevation of the runway above the surrounding ground, created extra work time as it was more extensive than was originally bid.
- There was a discussion of the runway requirements for a King Air for Charter service Vs. Scheduled service.
- During Phase III Runway 15-33 will be closed until complete, but runway 6-24 will be open.
- This schedule was well published and there were no comments or complaints until 10 days prior to the start of Phase II.
- Development of Airport Properties
 - Solar Carports for the main parking lot – Manager Breault met with the Town Treasurer and Finance Director to discuss the terms of the lease. This would be an above ground lease for an annual fee. They would also install electric meters for car charging stations. The Airport cannot afford to build these at our cost. No RFP has been issued yet.
 - Budget Wash Rack – The lease has been signed and initial payment received. They will be open for business June 1, 2017.
 - Pain D’Avignon parking – This was going before Site Plan Review last month, but Pain D’Avignon did not submit the proper plans. The Airport will lease them a certain number of parking spots and then they would buy the tickets for parking. This satisfied Site Plan Review.
 - Centerville Pie Company will have a soft opening this week, and a full opening within the next few weeks.
- Incompatible Land Use Properties
 - Sports Complex – no update, hopes to be open a year from now
 - Villages at Barnstable Complex – no update
 - Mitchell’s Property – no update, there have been no permits for this property since it has been torn down.
 - Dockside Condominiums – Management attended the Planning Board Meeting and submitted a letter addressing aviation concerns to the Planning Board.
 - Airspace Review/Site Plan Review – A possible Airport Overlay District with height restriction may be reviewed. This is still under review.
- Development Agreement Update
 - No update.
- Air Service Development & Marketing Update
 - Assistant Manager Servis is attending a procurement seminar, so there is no update for the Jump Start Event.
 - OAG – no update
 - JetBlue is re-examining using Embraer 190s.
- Island Shuttle Update
 - No update
- Air Freight/ Cargo Operations
 - Bob Shields, Allies Air, should have the Certificate of Occupancy next week or so.
 - Rectrix received TSA approval for Air Cape Cod. The septic system is being reviewed.
- Minimum Standards
 - This still pends and will integrate into the new established rates & fees.
- Sheriff’s Sale of 316 Iyannough Road
 - The sale scheduled for April 11th was postponed.
- G-Jets
 - The Airport received a copy of the application for Air Carrier service. They are starting service with a Pilatus, and possibly adding aircraft soon. There were some inconsistencies in their application.
- Hertz Fuel Farm Phone Line for alarm monitor – This has not been installed as of yet.
- Parking
 - Parking at the Airport is only at 10% capacity.
 - The Regulatory Department has been in discussion with RTA for a shuttle service to assist visitors with parking. There is not enough funding for this season, but next year they could shuttle people to the downtown area on a 20 minute loop.
 - Manager Breault will be meeting with the Town Manager and the Licensing Department to discuss the possibility of others utilizing the available parking at the Airport.

The commissioners requested a copy of Dan Fortnam's proposal for the Jump Start consulting

Adjournment: Having no other business to discuss, the meeting was adjourned at 5:43 p.m.

*Mary F. Smith Commissioner
Infrastructure Subcommittee*

Date