



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
 480 BARNSTABLE ROAD, 2ND FLOOR  
 HYANNIS, MA 02601  
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R.W. "Bud" Breault, Jr., Airport Manager  
 Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION  
 INFRASTRUCTURE & MARKETING SUBCOMMITTEE MEETING  
 Monday, April 3, 2017  
 Airport Conference Center 4:15 PM

Barnstable Municipal  
 Airport Commission:

John T. Griffin, Jr.,  
 Chairman

Timothy R. Luzietti,  
 Vice Chairman

Robert L. O'Brien,  
 Clerk

Mary F. Smith,  
 Commissioner

Stephen P. Cobb,  
 Commissioner

Elizabeth Young,  
 Commissioner

James DellaMorte,  
 Commissioner

**Call to Order**

4:15 p.m.

**Commissioners Present:**

Commissioner Mary F. Smith, and Commissioner Elizabeth Young

**Commissioners Not Present:**

None

**Airport Staff Present:**

Airport Manager, Roland Breault, Jr., Assistant Airport Manager, Katie Servis, and Executive Assistant to the Airport Manager, Suzanne Kennedy

**Public Members Present:**

Philip Geraci, Rectrix Shuttle; Joe Solomon and John Paton, Budget Car Rental; Bronwan Walsh, Barnstable Patriot; and John Griffin, BMAC

**Agenda of the Day:**

The minutes of the March 7, 2017 Infrastructure & Marketing meeting were approved and signed.

**Unfinished Business:**

**IN1116-02 –Update on Griffin Avionics failed Septic System at 610 Barnstable Road**

- Management has received the septic plan from Horsley Witten Group and will solicit proposals. Hopefully these will be below cost regulations that would require a formal bid procedure.

**Action: This agenda item is pending.**

**New Business:**

*This agenda item was taken out of order.*

**IN0417-01 –Cape Cod Auto Transporter Inc. & Budget Truck Rental 3YR Lease for former Budget Wash Rack Facility**

- Joe Solomon, Budget Car Rental, stated that John Paton, Cape Cod Auto Transporter, Inc, is an independent contractor that is currently running the Budget Truck Rental facility on Rte. 132.
- They have proposed to lease the Budget Wash Rack facility and move the operation to this location.
- The lease is for 3 years effective June 1, 2017 for a not to exceed rate of \$35,000 for the three years plus 10% concession fees (excluding truck rental revenue).
- Upgrades to the facility and removal of the fence between the AVIS wash rack will be completed by the lessee.
- All car rental contracts will be administered by the airport terminal facility.

*Action: This agenda item will be moved to the full commission for approval..*

**IN0317-03 – Discuss 2017 Infrastructure Goals & Objectives**

*Action: This agenda item was tabled.*

Commissioner Young requested that the Hertz Facility Fuel Farm be kept on the agenda as Unfinished Business until the alarm system is completed and in operation.

**Pending Business:**

- Development of Airport Properties
  - Management and Airport attorneys will attend the meeting (April 6<sup>th</sup>) of the new Town Council subcommittee on zoning. They would like to discuss Kmart and helping the airport to market properties.
  - Staff would like to get the entire Airport property included in the Growth Incentive Zone (GIZ), or at least all of it established as Business Zoned.
  - The Town of Barnstable is interested in utilizing the available parking at the Airport to help alleviate parking issues elsewhere. The RTA has discussed the possibility of a new free shuttle service to run between various areas of the town.
  - National Grid would like to install a gas regulator station on the Mildred's property. This would have to be located so as to not interfere with possible expansion and/or future building and parking on the property.
- Incompatible Land Use Properties
  - Sports Complex – no update, hopes to be open a year from now
  - Villages at Barnstable Complex – no update
  - Mitchell's Property – the building was torn down and there is no proposal for use of property.
  - Dockside Condominiums – no update, will be before the Planning Board on April 24<sup>th</sup>.
  - Airspace Review/Site Plan Review – this will be included in the discussions with the Zoning Subcommittee.
- Development Agreement Update
  - No update.
- Air Service Development & Marketing Update
  - A workshop is scheduled for April 13<sup>th</sup> @ 4:15 pm.
  - Mr. Perreault, Explorer Solutions, forwarded an estimate of \$25,000 to produce a marketing video similar to the one for Battle Creek, MI.
  - JetBlue will resume service June 15<sup>th</sup> and continue through September 24<sup>th</sup> with flight times the same as last year.
- Island Shuttle Update
  - The FAA Certificate is still pending, but should be received any day.
- Air Freight/ Cargo Operations
  - Rectrix has been approved to start renovations of the Air Cape Cod building. They have received TSA approval and the septic will be inspected April 10<sup>th</sup>.
  - No update from Allies Air.
- Minimum Standards
  - This still pends and will integrate into the new established rates & fees.
- Sheriff's Sale of 316 Iyannough Road
  - The attorney's listed on the legal ad will not return Manager Breault's phone calls.
  - He has left messages letting them know that the Airport and the FAA have an interest in the property. The sewer for the building hooks into the pipes belonging to the airport.
  - Management may have to get our attorneys to contact them for a discussion.

Manager Breault has requested the zoning maps for the entire airport properties.

**Adjournment: Having no other business to discuss, the meeting was adjourned at 4:56 p.m.**

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*Mary F. Smith Commissioner  
Infrastructure Subcommittee*

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*Date*