



CAPE COD GATEWAY AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, April 19, 2021
10:30 AM

ADDRESS: The Infrastructure & Marketing subcommittee will be held by remote participation. Please see instructions below.

Join Zoom Meeting
<https://zoom.us/j/99759115293>

Meeting ID: 997 5911 5293
One tap mobile
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UNFINISHED BUSINESS:

IN1021-2 Review and Discuss the Sign Plan Modifications to Meet Rebranding Efforts

IN1121-2 Website Revamp, Update and Review

NEW BUSINESS:

IN0422-1 Review and Discuss the Airport Aircraft Rescue and Firefighting (ARFF) Airport Operations Renovation Project.

UPDATES:

- o Airport Master Plan Update
 - o Complete
 - o Final documentation under FAA review



- Monthly Financial Review
- Monthly Business Plan Review
- CARES Act Projects Update
 - Replacement of T-hangar CARES1 & FBO Renovation CARES4
 - Invitation for Bid and Request for Proposal = 2/25/2022
 - Mary Dunn Way Extension CARES3
 - Invitation for Bid and Request for Proposal = 3/23/2022
 - Non Mandatory In Person Pre Bid Meeting = 3/29/2022
 - Last Day for Questions = 4/1/2022;
 - Bids Due = 4/13/2022
- Town of Barnstable Budget
 - Meetings with the Town will commence for both the Capital Improvement Plan (CIP) & Operating Budget (April - June)
 - Management will keep you informed of the dates of those meetings
- Airport Environmental Assessment
 - Epsilon Associates Kickoff Meeting completed
 - March/April 2022 start as long as we have an approved Airport Layout Plan from the FAA
- PFOS/Public Involvement Plan & Update
 - Completed Phase III Reporting
 - Continuing data collection and preparing for submittal of the Phase IV report to DEP in October 2022
- Rebranding
 - Sign Replacement
 - At this point in time, staff has ordered the terminal sign replacement
 - Staff is also getting additional quotes for the replacement of the wooden access signs with the revised stone façade signs with solar lighting.
 - Working with Airport Solutions Group on the sign design
 - Website Upgrade
 - Website modifications - underway and an interactive test website available for Subcommittee review
 - Airport Management continues to work with The Quotient Group on the website.
 - They are continuing to work with the developer on the site
 - A photographer has been selected to take professional photos
 - A revised page based on Marketing and Infrastructure Subcommittee and Management comments is forthcoming
- Dates to remember:
 - Cape Cod Gateway Airport Community Event Series
 - March 31, 2022: Rock Your Garden (6:30-8:30) \$38/ticket
 - April 21, 2022: COVID Healthcare Appreciation "Restore and Refresh" (4:30 to 7:00) - free to healthcare providers
 - May 19, 2022: Cigars & Whiskey (6:30-8:30) \$100/ticket
 - Tent as a possibility to get away from the terminal
 - September 24, 2022: Celebrating America on Cape Cod (12-4:00)
 - November xx, 2022: Pottery Night
 - December xx, 2022: Holiday Entertaining



Adjourn Meeting

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.



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