



March 1, 2021

**CAPE COD GATEWAY AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, March 2, 2021
10:30 AM**

Join Zoom Meeting

<https://zoom.us/j/94783532455>

Meeting ID: 947 8353 2455

One tap mobile

+16468769923,,94783532455# US (New York)

+13017158592,,94783532455# US (Washington D.C)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 947 8353 2455

Find your local number: <https://zoom.us/u/acldy49cRF>

- Call meeting to order
- Roll Call (Young, Bierwirth)
- Review & Approve minutes of the February 2, 2021 Infrastructure & Marketing Subcommittee meetings.
-

UNFINISHED BUSINESS:

None

NEW BUSINESS

I0321-01 – Business Plan Update Presentation – Third Quarter FY2021



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

I0321-02 – Update on Green Initiatives

I0321-03 – Update Guidelines for Construction

Updates:

- Airport Finances Update
 - CRRSA Grant Update
- CARES Act Projects
 - Replacement of T-hangar (Amendment Commission approved January 2021),
 - Fleet Hangar Door Replacement (Amendment Commission approved January 2021),
 - Mary Dunn Way Extension (underway and amendment forthcoming).
- Airport Master Plan Update
 - January 26, 2021 3rd PAG meeting completed
 - Live public meeting scheduled for March 22 @ 6PM – live on Zoom Webinar and possibly Facebook
 - Please visit our website for documentation details available to the public
 - Coordination with both Town of Barnstable and Yarmouth
- Airport Environmental Assessment
 - Post master plan update planning process
 - 18-24 month process
 - Airport Manager, is crafting an RFP to seek proposals from highly qualified firms with previous experience in environmental impact analyses of proposed airport actions that are subject to Federal Aviation Administration (FAA) decision. This includes but is not limited to:
 - National Environmental Policy Act (NEPA) environmental impact analyses;
 - Massachusetts Environmental Policy Act (M.G.L. c. 30 § 61 et seq. (1972)) (MEPA) reviews of environmental impacts of development projects and other activities that require one or more state agency action;
 - Cape Cod Commission (CCC) Developments of Regional Impact (DRI) for projects likely to have effects in more than one town; and
 - Other assessments, and special purpose environmental laws and regulations associated with proposed airport actions that are subject to Federal Aviation Administration (FAA) decision.
 - The project is to be funded in part by the FAA and the Massachusetts Department of Transportation (MassDOT) – Aeronautics Division. All work is required to comply with FAA, State and Local requirements and regulations.
- Airport Tree Clearing Project
 - Spring reseeded late April 2021 on the condition of:
 - Temperature monitoring and presumed stretch of good weather with temperatures over 45 degrees
 - Reaching out to northern Tree to schedule April reseeded and replanting plan for failed growth
 - Airport Maintenance site prep in March 2021 (rock removal, rough cut, prep for April seed)
 - Press release
- PFOS/Public Involvement Plan & Update
 - Post mitigation monitoring
 - Meeting on 1/27/2021 with DEP identified additional testing and sampling to identify existing plume and future plume based on ground water and PFAS movement
- ARFF/SRE Roof Replacement Update – Completed
- Airport Rates & Charges Update (2021 review post-COVID19)
 - FY2022 effort



- Rebranding & Website Upgrade
 - Terminal name to celebrate 90th Anniversary for Boardman/Polando Flight (date?)
 - Website modifications – starting in March (after March 20 due to funding being released by Town Council)
 - TC approval received 2/18/2021
 - Sign plan modifications underway.
 - SOW form on-call MJ, to revamp language on signs that are easy to read and not cluttered
 - The Quotient Group will design signs
 - Trying to reused existing signs by updating face of signs (reusing posts and sign face if possible to reduce cost)
 - Adding solar lighting to illuminate signs
- MCI Drill September 2021

Adjourn Meeting

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

