

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

Barnstable Municipal Airport – Infrastructure & Marketing Subcommittee

REVISED

DATE OF MEETING: Tuesday, February 4, 2020–

Time: 10:30 AM

Check below which one applies

The Clerk's office has this meeting date already posted **originally clocked in**
1/30/2020 @ 1:35 pm

PLACE: Gourley Conference Room- 1st Floor Conference Room

ADDRESS: Barnstable Municipal Airport, 480 Barnstable Road, Hyannis, MA 02601

TOPICS TO BE DISCUSSED:

- Call meeting to order
- Roll Call (Young, Lesinski, Bierwirth)
- Review & Approve minutes of January 7, 2019 Infrastructure & Marketing Subcommittee meetings.

UNFINISHED BUSINESS:

IN0319-01 – Discussion of Future Tank Development at the Airport's Fuel Farm on the North Ramp

NEW BUSINESS:

IN0220-01-Review and Discuss Airport Business Plan and Possible Modifications

IN0220-02 – Review & Discuss the CY2020 Revised Airline Incentive Program

UPDATES:

1. ARFF/SRE Roof Replacement Update
2. ARFF/SRE Phase I Improvements Update
 - a. Met with MassDOT Aeronautics Division on 1/28/2020 requesting funding for the construction of the door.
 - b. Asked Fennick & McCredie to join the Airport Commission at the meeting on 2/18/2020 to discuss options for improvement of the Operations space.
 - c. Airport Management also requested a proposal from Fennick and McCredie for full buildout design of the ARFF/SRE/Facilities Building
3. Airport Marketing
 - a. Jump Start 2020
 - i. March 2020 Meeting Planning Discussion
 - ii. April 2020 Meeting Draft Presentation Review
 - iii. May 2020 Meeting Final Presentation Review
4. Airport Master Plan Update
 - a. Visioning Sessions (October 21/22)
 - b. Inventory Chapter Review – Completed
 - c. Forecast Chapter – Under Review
 - d. Planning Advisory Group (PAG) Development – invitations went out with meeting planned for 2/18/2020
5. Airport Business Plan Update – FY Q3 (March 2020) – also see above
6. Cape Air Rooftop Solar Array Update
 - a. Glare study complete
 - b. FAA obstruction analysis complete
 - c. Pre-construction meeting complete
 - d. Insurance requirements - complete
7. RFP Land Development Update – on hold until reviewed as part of Airport Master Plan Update
8. Financial Update – on hold until we have new data processing resource developed
9. CIP - FY2021 Submitted to Town of Barnstable
10. Budget – FY2021 in progress
11. Airport Rates & Charges Update (March 2020 Review)
12. PFOS/Public Involvement Plan & Update
13. Pilot Incentives
14. Events

Adjourn Meeting

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.