



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

480 BARNSTABLE ROAD, 2ND FLOOR

HYANNIS, MA 02601

www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0458

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Asst. Airport Manager

Barnstable Municipal Airport Commission

Daniel W. Santos, PE,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael Dunning,
Commissioner

Donald E. Megathlin,
Commissioner

Ronald Persuitte,
Commissioner

Timothy R. Luzietti,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING

Tuesday, April 7, 2009

Gourley Conference Room 8:30 a.m.

Commissioners Present:

Michael Dunning
Ronald Persuitte
Don Megathlin

Airport Staff:

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Asst. Airport Manager
Diane Sweeney, Principal Finance Asst.

Public Members:

Town Council members: Hank Farnham and Leah Curtis

Agenda of the Day:

Meeting was called to order at 8:35 a.m. Roll call taken.
Minutes of the March 3, 2009 meeting were reviewed and approved with one abstention.

Monthly YTD financial statements:

5Revenues/5Expenses: Airport Manager was asked to provide an operating budget analysis based on declining numbers for the May 2009 meeting.
5Jet fuel sales
5Enplanements

OLD BUSINESS

F04/09-01 Meeting with FAA re: PFC's - to be rescheduled. Still being pursued. Additional information on PFC's requested and will be provided at the May 2009 meeting.

NEW BUSINESS

F04/09-02 Review Jacobs Consultancy for Business Plan/Proforma. Airport Manager Breault said he would be negotiating with Jacobs Consultancy to conduct the financial analysis proforma. The PFC FAA Application, if desired, will be negotiated separately.

It was unanimously voted by the Finance Subcommittee to recommend to the Full Commission to hire W. Daniel Ochse of Jacobs Consultancy to prepare a Financial Review as proposed in his letter of March 27, 2009.

F04/09-03 Review proposed Horsley & Witten's Scope of Work to Prepare a Strategic Plan and Obtain a Development Agreement with the Cape Cod Commission.

Resolve needs to be amended as required by the Town Council to have a revised date of completion that coincides with the Cape Cod Commission's requirements under the DRI.

It was unanimously voted to recommend to the Full Commission to hire Horsley & Witten to prepare the Development Agreement in compliance with the Cape Cod Commission DRI.

F04/09-04 Review proposed Horsley & Witten's Scope of Work to Complete runway Visibility Zone Tree Clearing.

- Moved to take under advisement.
- Will be discussed at May meeting.

The Airport Manager gave an update on the OTA; a letter was sent to the FAA on April 6, 2009 requesting that the revised OTA be approved by the FAA and be returned to the Barnstable Municipal Airport Commission for approval; an extension of time for construction was requested; and if the OTA is approved, we would immediately commence the AFTC tower siting process, readvertise for a new designer since over three years had passed and their August 2008 proposal was not compliant with the RFP, and we would commence the permitting process.

Manager Breault was asked the following:

- to inquire of Massachusetts Aeronautics Commission if the Barnstable Municipal Airport was in line for a stimulus package;
- to provide information to the finance subcommittee regarding any local share for the MacGregor property; and
- to submit an updated and revised CIP.

Adjournment: Voted and moved to adjourn at 8:50.

It was noted following adjournment that implementation of CFC's was deferred from April 1, 2009 to July 1, 2009 due to delays in the terminal construction.

DON MEGATHLIN, CHAIRMAN