



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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Frank Sanchez, Jr., Airport Manager

Barnstable Municipal Airport Commission

Daniel W. Santos, PE,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael Dunning,
Commissioner

Donald E. Megathlin,
Commissioner

Ronald Persuitte,
Commissioner

Timothy R. Luzietti,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING

Tuesday, January 6th, 2009

Gourley Conference Room 8:30 a.m.

Commissioners Present:

Don Megathlin, Chairman
Michael Dunning
Ronald Persuitte

Airport Staff:

Frank Sanchez, Jr., Airport Manager
Mary Roberts, Admin. Financial Assistant

Public Members:

James Castiglia, Rectrix
William Weibrecht, Rectrix

Agenda of the Day:

Meeting was called to order at 8:35 a.m. Roll call taken.

Minutes of the December 2nd, 2008 meeting were reviewed and unanimously approved.

OLD BUSINESS

F01/09/01 FY 2010 Municipal Budget:

Finance Subcommittee members and staff discussed the FY2010 Municipal Budget:

Key items discussed:

- Jet Fuel line item
- Overtime line item
- Salaries line item

Airport Manager Frank Sanchez also briefly discussed the procedures of the Service Priority Packages, and Appropriations.

** Item tabled until February 2009 Subcommittee meeting.*

FY01/09-2 Pro Forma Business Plan:

Airport Manager Sanchez reported to the subcommittee that the Pro Forma is being updated as needed. The members of the committee stated that they would like a revised Pro Forma for their review completed as soon as possible.

In addition, Mr. Sanchez addressed the subtopic of MAC Grant Assurance. MAC has hired a New MAC Director that should be in office by January 12, 2009, at which time he will make an appointment with the new Director to discuss matter regarding Barnstable Municipal Airport Terminal Project.

** Item tabled until February 2009 Subcommittee meeting.*

FY01/09-03 Discuss PFC's:

Airport Manager Sanchez reported to the subcommittee that he has a meeting scheduled with FAA January 23rd, 2009 @ 10:00 am to discuss PFC. This will be a closed meeting per the FAA request. Decided by the Subcommittee, the attendees will be Chairman Dan Santos; Commissioner Donald Megathlin; Commissioner, Ronald Persuite; Airport Manager Sanchez & necessary staff. Commissioner Dunning stated for the record that he supported implementing PFC's however, the percentage should be minimal.

FY01/09-04 Island Airlines Caravan Avjet Request:

After extensive discussion and information provided by the FAA, it was recommended that Island Airlines would not be granted a discount on Jet Fuel. This item was recommended to be put on the January 2009 Full Commission Meeting to be voted on.

NEW BUSINESS

FY01/09-05 Discussed CFC's:

This agenda item was discussed and voted it should be brought forward to the January 2009 Full Commission for vote. Additionally, discussed if CFC's is approved by the Full Commission it will be implemented at the start of the New Terminal Construction.

In addition, Airport Sanchez will be scheduling a meeting with the Car Rentals to inform them of the potential CFC's

** Subcommittee voted to recommend to the January 2009 Full Commission for vote*

FY01/09-06 Projects for the Economic Stimulus

Due to lack of time tabled item to the February 2009 Finance Subcommittee Meeting.

Monthly YTD Financial Statements:

Due to lack of time Finance Subcommittee member will review independently.

Adjournment: Voted and moved to adjourn at 9:30

DONALD E. MEGATHLIN, CHAIRMAN