

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

Cape Cod Gateway Airport - Finance Subcommittee

DATE OF MEETING Tuesday, September 9, 2025

TIME: 8:30 a.m.

PLACE: ZOOM - Remote participation

ADDRESS: Please see instructions below

[Join Zoom Meeting](#)

<https://townofbarnstable-us.zoom.us/j/84103769647?pwd=F9UustXEefbjfbFXEusOMPcbUnBJYK.1>

Meeting ID: 841 0376 9647

Passcode: 925366

One tap mobile

+16469313860,,84103769647# US

+13017158592,,84103769647# US (Washington DC)

Dial by your location

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• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 876 9923 US (New York)

• +1 408 638 0968 US (San Jose)

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• 877 853 5257 US Toll-free

• 888 475 4499 US Toll-free

• 833 548 0276 US Toll-free

• 833 548 0282 US Toll-free

• 833 928 4608 US Toll-free

• 833 928 4609 US Toll-free

• 833 928 4610 US Toll-free

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Find your local number: <https://townofbarnstable-us.zoom.us/j/84103769647>

- Call meeting to order:
- In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone is recording this meeting and, if so, please make their presence known.
- Roll Call (Weill, Bailey, Guiod)
- *Review and approve minutes of August 5, 2025, Finance Subcommittee meeting.*
- Public Comment:
- Commissioners Response to Public Comment:

OLD BUSINESS

FIN0825 -5– Review & Approve withdrawal of Security Coordinator/Noise Abatement & Executive Assistant to the Airport Manager two-step increase

NEW BUSINESS

FIN0925 -1 – Review & Discuss Hyannis Hangar LLC purchase - Sam Baxter discussion

FIN0925 -2 –Review & Approve Discount Fuel Program new agreements

FIN0925 -3 - Review & Approve Airport Solutions Group (ASG) Amendment #1 to the CONTRACT BETWEEN THE CAPE COD GATEWAY AIRPORT AND CONSULTANT (Engineer), for Airport On-Call Engineering Services for completed Terminal Apron Hardstands engineering in the amount of \$577,200

FIN0925 -4- Review & Approve Security Solutions Group (ASG) Amendment #2 to the CONTRACT BETWEEN THE CAPE COD GATEWAY AIRPORT AND CONSULTANT (Engineer), for Airport On-Call Engineering Services for Terminal Apron Hardstands Re-Bidding Services in the amount of \$15,700

FIN0925 -5 - Review & Approve Executive Assistant to the Airport Manager grade increase and sick leave

FIN0925 -6- Review & Approve Security Coordinator/Noise Abatement grade increase and sick leave

FIN0925 -7 – Review & Approve Mary McDonald Administrative Financial Analyst bonus in the amount of \$X,XXX

Updates:

- Projects Update/Status
 - Hardstand
 - Tent update – Extension good until September 16, 2026
- Leases
 - Appraisals – Steam Ship Authority, Mildred's & HMI Parking lots
 - Car rental companies
 - Steamship Authority
 - HMI Parking Lease to RFP
 - JetBlue Lease
- Contracts
 - Engineering RFP
 - Planning RFP
- NetJets fuel issue
- Gate F insurance status
- **Adjourn Meeting**