



FINANCE SUBCOMMITTEE AGENDA
Tuesday, January 3, 2022
Airport Conference Room 8:30 A.M.

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/86461206445>

Meeting ID: 864 6120 6445

One tap mobile

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OLD BUSINESS

None

NEW BUSINESS

F0123-1 Review and Approve the Fuel Pricing Agreement by and between Cape Cod Gateway Airport and EVO-Jet Services / EVO Fuels LLC., for discount jet fuel purchases

Updates:

- Monthly Financial Review (Finance)
- Monthly Business Plan Review (Infrastructure)
- Upcoming February/March Finance Items:
 - Land Lease (Hangar Development) – Ben DeRuyter (Feb./Mar.)
 - Draft Operating Budget (Feb.)
 - NetJets Discount Fuel Contract (Feb.)
 - Land Lease (Hangar Development) – AMA (Feb./Mar.)
 - Land Lease – DPW – Water Department (Feb./Mar.)
 - MOU PFAS (Feb./Mar.)
- Upcoming December Infrastructure Items:
 - Business Plan Update
 - Electric Aviation Discussion
 - Events Update
- Projects Update/Status
 - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)
 - Project update by Matt Elia/Chris Bostwick
 - Mary Dunn Way Extension
 - Project update by Matt Elia/Chris Bostwick
 - Runway 6/24 Reconstruction Project
 - Project update by Matt Elia/Chris Bostwick
 - EMAS Replacement Project
 - Project update by Matt Elia/Chris Bostwick



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

- Procurement
 - Three-year on-call painting
 - Communications Manager
 - Airline Consultant (on hold until the Spring 2023)
 - Café commercial kitchen or retail
- Town of Barnstable Budget
 - Capital Improvement Plan (CIP) for FY2024 - Submitted
 - Operations Budget development for FY2024 - Underway
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - January 5, 2023 – Massachusetts Environmental Policy Act (MEPA) Site Visit | 11:00 am | 1st Floor Baggage Claim Area, Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA 02601
 - January 5, 2023 – MEPA Consultation Session (virtual) | 6:00 pm |
- PFOS/Public Involvement Plan & Update
 - Phase IV Report submitted to DEP in October 2022
 - Webpage development with more information on PFAS completed
- Rebranding
 - Sign Replacement
 - Replacement of wooden signs – out for a bid/quotes.
 - Working with the state on replacement of the green/white signs
- Past Events
 - October 20, 2022: 0830-1400: Southeastern Massachusetts Aviation Career Fair 2022
 - October 27, 2022 @ 6PM: 1st Public Meeting for the Airport Environmental Assessment
 - October 28, 2022 @ 8AM: Cape Cod Chamber Good Morning Networking Breakfast.
- Upcoming Events:
 - March 2023
 - March 10/11, 2023 = A Night in the Terminal – Scout Sleepover
 - May 2023
 - May TBD, 2023 = Airplanes, Aviation and Cigars & Whiskey
 - June 2023
 - June 2023 = Electric Aviation Conference (NEW)
 - July 2023
 - July 2023 = Hangars & Hamburgers (3rd Saturday)
 - August 2023
 - August 2023 = Hangars & Hamburgers (3rd Saturday)
 - September 2023
 - September 22, 2023 = SE MA Aviation Career Fair (3rd event)
 - September 23, 2023 = A Great Day at the Gateway
- Dates to remember:
 - January 5, 2023 – Massachusetts Environmental Policy Act (MEPA) Site Visit | 11:00 am | 1st Floor Baggage Claim Area, Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA 02601
 - January 5, 2023 – MEPA Consultation Session (virtual) | 6:00 pm |

Adjourn Meeting

The list of matters, are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING. _____ For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.



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