



# BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD  
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R.W. "Bud" Breault, Jr., Airport Manager  
Katie R. Servis, Assistant Airport Manager

Barnstable Municipal  
Airport Commission:

John T. Griffin, Jr.,  
Chairman

Mary F. Smith,  
Vice Chairman

Stephen P. Cobb,  
Clerk

Elizabeth Young,  
Commissioner

James DellaMorte,  
Commissioner

Zachary Lesinski,  
Commissioner

## BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE AGENDA Wednesday, October 4th, 2017 Conference Room 8:30 a.m

Call Meeting to Order

Roll Call (DellaMorte, Cobb)

Review and approve minutes of September 6<sup>th</sup>, 2017 Finance Subcommittee meeting.

YTD financial statements:

*Month to Month Snap-Shot Comparison Sheet*

### **NEW BUSINESS**

F1017-01 Review & Approve Construction Supervisor Compensation.

F1017-02 Jet Fuel Discount Program Revision.

F1017-03 Renew On-Call Professional Engineering Services Contract with Jacob's Engineering Group, Inc.

F1017-04 Letter of Intent to Assist in the Siting of Massachusetts Air & Space Museum on property Owned or controlled by Barnstable Municipal Airport.

F1017-05 Review & Approve (4) four month contract extension for Airport Manager.

F1017-06 Review & Approve (3) three year contract for Katie R. Servis as airport Manager, to commence On June 29<sup>th</sup>, 2018.

### **OLD BUSINESS:**

None

### **UPDATES:**

- Development Agreement Update.
- Air Freight / Cargo Options Update.
- Fuel procedures Update.
- Cape Cod Young People Update
- RWY 15-33 Construction Update.
- Rates & Fees/Use of Airport for Filming.

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.