



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
 480 BARNSTABLE ROAD, 2ND FLOOR  
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R.W. "Bud" Breault, Jr., Airport Manager  
 Katie R. Servis, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**MINUTES OF THE REGULAR SESSION**  
**TUESDAY, October 25, 2016**

Barnstable Municipal  
 Airport Commission:

John T. Griffin, Jr.,  
 Chairman

Timothy R. Luziatti,  
 Vice Chairman

Robert L. O'Brien,  
 Clerk

Mary F. Smith,  
 Commissioner

Stephen P. Cobb,  
 Commissioner

Elizabeth Young,  
 Commissioner

James DellaMorte,  
 Commissioner

**Commissioners Present:**

John T. Griffin, Jr., Chairman, Timothy R. Luziatti, Vice Chairman, Robert L. O'Brien, Clerk, Mary F. Smith, and Stephen P. Cobb. The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

**Commissioners not Present:**

Elizabeth Young and James DellaMorte

**Yarmouth Representative:**

Not present

**Airport Staff Present:**

Roland W. Breault, Jr., Airport Manager, Suzanne Kennedy, Executive Assistant to the Airport Manager, and Christina Lounsbury, Security Co-ordinator/Noise Abatement Specialist

**Public Members:**

Eric Steinhilber, Barnstable Town Council, Mike Stone, Yarmouth Board of Selectmen, Judith Goetz, Regan Communication, and Philip Geraci, Rectrix.

~~Christina Lounsbury, BMA Noise/Security Coordinator~~

**Call To Order:**

Chairman Griffin called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:00 p.m. Attendance roll call was taken ~~followed by the~~ Pledge of Allegiance.

**Minutes of the previous meetings:**

Chairman Griffin moved to approve the minutes of the September 20th, 2016 Airport Commission Meeting. This was seconded and unanimously approved.

**Public Comment:**

None

**Commissioners Response to Public Comment:**

None

**Finance Subcommittee (Commissioners Dunning, O'Brien, Luziatti)**

The Finance subcommittee did not meet in October 2016.

**Infrastructure & Marketing Subcommittee (Commissioners Griffin, Smith, Cobb)**

The Infrastructure & Marketing subcommittee met on October 4, 2016. The following was discussed:

- Fuel Farm tanks have been up and running over 40 days. Review of current conditions of punch list items.

- There are zoning issues with the Budget Wash Rack and Sullivan properties. Horsley Witten Group will review these and the Mildred's and Volta Oil properties.
- Discussion of marketing consulting and hiring a consultant. Staff will research if SCASD Grant funds can be used to hire a consultant. A regional approach to applying for a SCASD Grant may be more feasible.
- Management sent a letter to JetBlue requesting rear-round service and a meeting to discuss future routes.
- Staff will send Development Agreement documents for Anderson & Kreiger to review and advise on how to proceed.
- Island Shuttle is still waiting for final certification from the FAA.
- Rectrix Shuttle has signed the terminal lease and is currently flying two round trip flights on Friday and Sunday and they are expecting their commuter certification in approximately two weeks.
- The airport is registered to use Constant Contact for Jet Fuel marketing purposes.
- Management met with the principals of the Sports Complex. It is before the Cape Cod Commission for review and will probably receive an exemption as a Project of Community Benefit. The Airport has notified the Town of Barnstable Growth Management in writing of the concerns over all issues that would impact flights and the future extension of the runway.
- The Village of Barnstable, a retirement living community, is proposed to be built in the same general area as the Sports Complex. The Airport has registered their concerns on this project as well. An air space analysis needs to be conducted and the Town of Barnstable needs to include this process on any future development surrounding the airport.
- The Mitchell's property is being considered for a supermarket. The Airport needs to be keep appraised of all development surrounding the airport. This cannot exceed the height of the current building.
- After three years of vacancy, the Town of Barnstable informed the Airport that the Budget wash rack may no longer be used as a wash rack after December 2016 although there have been no alterations to the property.
- The Airport has requested a DEP Release for #258 Iyannough Road before considering purchasing the property.
- Jacobs Engineering Has drawn up potential uses of the area for proposed school bus parking to include possible future aircraft parking.
- A presentation of the Official Airline Guide has been scheduled for the following subcommittee meeting.
- The Centerville Pie Café is closed Tuesday/Wednesday and will only be open through Columbus Day, reopening in the spring.

Commissioner O'Brien requested a copy of the Infrastructure & Marketing minutes.

**Old Business:**

None

**New Business:**

None

**Noise Report:**

- Ms. Lounsbury reviewed two packets: the May and June 2016 information was reviewed due to a complaint from a Hyannis Park resident and was included with the July 2016 report.
- In July 2016 there were a total of 23 complaints from 10 complainants.
- In August 2016 there were a total of 12 complaints from 5 complainants.
- In September 2016 there were a total of 6 complaints from 4 complainants.
- There are a substantial amount of more complaints during this time period. The majority of the calls were from new residents of the Hyannis park area. It was determined that there were some new pilots with Cape Air that were utilizing Runway 15-33 for early morning flights. Within one day of contacting the Chief Pilot, they began to vary the runway usage to alleviate these issues. This was strictly voluntary.

Phil Geraci, Rectrix, asked if the Airport knew if a complainant is a new resident and if most complaints were from new residents.. Ms. Lounsbury replied that the airport received complaints from both new and established residents.

Commissioner O'Brien stated he had not seen Ms. Hawkins name on the report before. Ms. Lounsbury replied she is a member of the Hyannis Park and has attended some of the meetings as a representative. Her husband, Paul, attends all of the Community Working Group meetings.

**Air Service Development Update:**

- Management will meet November 17<sup>th</sup> with Nantucket and Martha’s Vineyard airport management.
- Management contacted JetBlue to try and arrange a meeting. JetBlue indicated that the passenger numbers in May 2016 were not that aggressive, so they may not commence service until June 2017.
- Rectrix Shuttle has started their full service schedule. Their Grand Opening was last Wednesday and reservations may be made at FlyRectrix.com.

**Yarmouth Representative Comments:**

- Mike Stone, Yarmouth Selectman, commented that the Town of Yarmouth is currently looking for both a Town Administrator and an Assistant Town Administrator.
- He had an issue with email, and therefore missed the Rectrix Grand Opening.
- Yarmouth has not received any noise complaints concerning JetBlue.

**Airport Manager’s Report:**

Manager Breault reported on the following:

- Formally recognized and congratulated Judith Goetz as the new Vice President of Regan Communication.
- Sent a message to Rectrix Shuttle, Cape Air, and Allies Air to meet with Airport Management to discuss Freight Operations at the Airport. Rectrix is proposing to do freight out of the Air Cape Cod building and Allies Air is proposing to provide freight operations out of the previous freight office at the Island air hangar. Some details need to be discussed.
- The Cape Cod Young Professionals (CCYP) Back to Business Bash was held in the terminal last month. It was a rousing success with over 600 people in attendance. For many people it was their first time inside the new terminal.
- Last week the Airport hosted a reception for the artists of the Cape Cod & Islands Art Educators Association (CC & IAEA) new art show. This is displayed throughout the terminal and is a win/win for the airport and the art community.
- In conjunction with the CC & IAEA, students from two different schools met with veterans during the War Birds display to interview them and create artwork based upon the interview. Their artwork will be on display in the terminal and there will be a reception for the artists, veterans, and families after next month’s Airport Commission meeting.
- Centerville Pie hours have diminished and may close for the off season depending on business. They hosted a very successful apple pie baking school last week, and may be doing it again.
- JetBlue’s last flight was October 11, 2016. It was a successful season overall with approximately 19,000 enplane/deplane passengers at the Airport.

Chairman Griffin moved to go into Executive Session under G.L. c. 30A section 21(a)(2), for the purpose of considering the settlement of a dispute regarding the collection of passenger facility charges based on declaration, as Chair, that the discussion of this dispute at an open meeting could have detrimental effect on the Town’s bargaining and/or litigation position, and not to reconvene in open session.” This motion was seconded and approved by roll call vote:

Griffin	yes	Luzietti	yes
O’Brien	yes	Smith	yes
Cobb	yes		

**Adjournment:**

Upon Motion duly made and seconded, the meeting was adjourned at 4:28 p.m.

The next meeting will be held on November 15, 2016.

