



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-775-2020  
Fax: 508-775-0453

R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Airport Manager

**Barnstable Municipal  
Airport Commission**

Daniel W. Santos, PE,  
Chairman

Donald E. Megathlin,  
Vice Chairman

Robert L. O'Brien,  
Clerk

Michael Dunning,  
Commissioner

John T. Griffin, Jr.,  
Commissioner

Ronald Persuitte,  
Commissioner

Timothy R. Luziatti,  
Commissioner

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**MINUTES OF THE REGULAR SESSION**  
**Tuesday, November 16, 2010**

**Commissioners Present:**

Donald E. Megathlin, Vice Chairman, Robert L. O'Brien, Clerk, John T. Griffin, Jr., Michael A. Dunning, Ronald Persuitte, and Timothy R. Luziatti. The meeting was held at the Barnstable Municipal Airport in the Gourley Conference Room, 480 Barnstable Rd., Hyannis, MA.

**Yarmouth Representative Present:**

Robert Howard

**Airport Staff Present:**

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, Diane Sweeney, Principal Administrative Assistant and Christina Lounsbury, Noise Abatement Specialist

**Public Members:**

Anthony Crugnale, Suffolk Construction Company, Inc.; Chip Bishop, Chip Bishop Communications; Debra Dagwan, Barnstable Town Council; Jason Richards, Suffolk Construction Company, Inc.; Mark Nelson, Horsley Witten Group; Bill Walker, Jacobs Engineering; Mary Kate Toomey, Jacobs Engineering; Jim Kinsella, Barnstable Enterprise.

**Call To Order:**

Vice Chairman Megathlin called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:03 p.m. Attendance roll call was taken.

**Minutes of the previous meetings:**

Vice Chairman Megathlin moved to approve the minutes of the October 19, 2010 Airport Commission Meeting. This was seconded and unanimously approved.

**Public Comment:**

None

**Commissioners Response to Public Comment:**

None

## Report from Subcommittees

### Finance (Commissioners Pursuite, O'Brien, Dunning)

### Infrastructure (Commissioners Griffin, Dunning, Luzietti)

A joint meeting was held of the Finance subcommittee and the Infrastructure subcommittee on Wednesday, November 3, 2010. The following was discussed:

- Review of FY2010 Financial Statements. Two important items:
  - First: enplanements continue to trend downward; the good news is that jet fuel sales are up by 32,000 gallons from last year at this time.
  - Second major issue: Paving of parking area in front of the terminal. Initially there was to be grass over the area, but it will now be parking. It will cost an additional \$320,000. The question is where will the funds come from? Manager Breault and Commissioner Pursuite had a meeting with Republic Parking management and Republic Parking proposed to provide the Airport with \$500,000 for the cost to do the initial paving and new operating equipment. There will be an analysis of the revenue sharing as what was offered was not what Commissioner found acceptable. Manager Breault will address what he has done to help alleviate potential costs going forward.
- CIP discussion (will be reviewed later in this meeting).
- Approve the Clear Channel Advertising Agreement for a one year extension. Clear Channel provided the Commission with a draft plan for future advertising space in the new terminal. Will look at new rent potentials.

### Infrastructure (Commissioners Griffin, Dunning, Luzietti)

- The Infrastructure subcommittee met with the Finance subcommittee as stated above. Commissioner Griffin concurred with Commissioner Pursuite's report.

### Construction (Commissioners Megathlin, O'Brien, Luzietti, Santos)

The Construction Committee met today and the following was discussed:

- EIR Scope of Work with Horsley/Witten cost of which is \$92,000- 95% will be reimbursed.
- Signs, landscaping and lighting – need to hear from Suffolk about budgets.
- Parking issues are before the Finance subcommittee at this time.
- Monthly Executive Report from Suffolk: tower budget \$4.1M; revised GMP to \$4.3M invoiced 16% through Oct; terminal is \$15.3M – no change orders to date
- CIP 2011-2012 as it relates to construction, access road and tower: it was voted to support funding
- Change Order to GMP for tower

## Unfinished Business

None

## New Business

### **BMA1110-01 – Approve Suffolk Construction Change Order #10003 for Negotiated Proposed Change Orders approved in November 2010**

MOTION to approve the Suffolk Construction Change Order # 10003 in the amount of \$266,784.54 for the listed Negotiated Proposed Change Orders (NPCO) to the Air Traffic Control Tower Project. This will increase the total contract cost to \$4,379,455.54. **SPONSOR:** Construction Committee (**May be acted upon**)

*Discussion: Includes deleting double buy of brick which is a deduct, temporary fencing and up grade of ATCT equipment. Owners' Contingency is \$579,000. This reduces Owners' Contingency to \$312,000.*

This agenda item was moved and read by Commissioner Luzietti, and seconded. It was unanimously approved by verbal vote.

**BMA1110-02 – Approve Clear Channel one year Contract Extension**

**MOTION** to allow the Airport Manager to approve the first one-year extension option for the Clear Channel Airports (Interspace Airport Advertising) Contract from January 1, 2011 through December 31, 2011 as the performance requirements within the contract have been met as specified. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)

*Discussion: There is a provision that upon completion of the new terminal this lease will be terminated and the Airport will go out to bid. The Airport will be working with Clear Channel to formalize a plan for advertising in the new terminal.*

This agenda item was moved and read by Commissioner Griffin, and seconded. This was unanimously approved by verbal vote.

**BMA1110-03 – Approval of Proposed Parking Lot Extension**

This agenda item was tabled. The contract is not ready.

**BMA1110-04 – Approval of FY 2012 BMA CIP**

**MOTION** to accept and approve the FY 2011-2012 Airport Capital Improvement Plan for submittal to the Town of Barnstable and to approve the total appropriation of \$3,100,000.00 for Fiscal Year 2012 Capital Improvement Plan items. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**FAA/MDOT/Airport Projects**

**FY2011 Supplemental CIP**

1. 5-Year Temporary Apron over the formally Terminal II bldg being moved up by 3 years needed for workable ramp for new terminal – \$500,000
2. Terminal Parking Lot Extn: cost to pave, put in another basin and lighting, water, conduit. \$320,000. Prepare the base with gravel lot right now. \$120,000
3. EIR – Airport Master Plan/Development Agreement- CCC condition of DRI for the terminal project. Areas not included in the original (DRI) have to have an EIR done-mandatory. \$92,000 and must be completed by July in order to receive Cert of Compliance.

*\$912,000.00*

Commissioner Persuitte moved that the Full Commission approve the three (3) 2011 CIP Programs that have been selected by the Airport Manager to be funded in the amount of \$912,000.00. It was seconded and unanimously approved by verbal vote.

**FAA/MDOT/Airport Projects: FY2012**

4. Construction New Fuel Farm \$870,000 (95% eligible)
5. Property Line and Leasehold Survey- verify all BMA properties: property management for finance subcommittee as well. (95% eligible) \$75,000
6. Runway Crack Repairs – \$500,000 survey and repair runways: FAA AIP and/or discretionary funds
7. North Ramp Ground Water Bioremediation – using an air fence now to prevent any groundwater contamination from going out-Airport Reserves \$207,000
8. Lewis Pond & Upper Gates Ponds Risk Assessment \$70,000
9. EMAS 10 year inspection-\$20,000

10. Oil Water Separator @ ARFF Building – drain system oily water separator  
\$46,000
11. BMA SRE – energy efficient vehicle; replace 2004 sweeper \$400,000  
*\$2,188,000.00*

This agenda item was moved by Commissioner Pursuitte, that the Full Commission approved the FY2012 CIP Programs selected by the Airport Manager and be funded in the amount of \$2,188,000.00. It was seconded unanimously approved by verbal vote

### **Noise Report**

There were a total of 7 complaints made by 2 complainants in October 2010; 1 complaint by 1 complainant from the Town of Dennis and 6 complaints by 1 complainant from the Town of Yarmouth. There were 90 operations during the quiet hours, down from September by 2 with 28 operations prior to 5:30 am. The Caravan, Island Airlines, flew only 17 out of the 30 flights prior to 6:00 am and 13 of those were with the 402s.

The Airport Manager and Christina Lounsbury have initiated a program to solicit the community to do noise monitoring in their areas. More information on the Airport website and a press release to follow.

### **Yarmouth Representative's Comments:**

Mr. Howard read a letter given to him by the Town of Yarmouth's Town Administrator's secretary. The letter, in summation, complains greatly about the airport and noise. Mr. Howard will be meeting with the gentleman as he (Mr. Howard) has discovered this person had just purchased his home April 2010 only 2 miles from the Airport. No action from the airport at this time.

### **Airport Manager's Report**

- Manager Breault introduced Bill Walker, new project manager, and Mary Kate Toomey from Jacobs Engineering.
- He commended Suffolk Construction on the monthly aerial photos received of the on-going project.
- He reminded everyone that the Holiday Party for the Airport is on December 22 in the Gourley Conference Room.

### **Announcements-Commissioner's Comments**

- Commissioner Griffin commended Chip Bishop on the new Airport website.
- Chip Bishop announced that a film is being produced by a gentleman from Turkey about Boardman/Polando. It will have its U.S. premiere on Cape Cod soon. It is about a flight from New York to Istanbul in 1931 and at that time broke the world record for long distance flying. The name of the aircraft was the Cape Cod.

### **Adjournment**

Upon motion duly made and seconded, it was voted to adjourn the meeting at 5:12 p.m.

---

**DONALD E. MEGATHLIN, VICE CHAIRMAN**