



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Asst. Airport Manager

Barnstable Municipal  
Airport Commission:

Daniel W. Santos, P.E.,  
Chairman

Donald E. Megathlin,  
Vice Chairman

Robert L. O'Brien,  
Clerk

John T. Griffin, Jr.,  
Commissioner

Michael A. Dunning,  
Commissioner

Ronald Persuitte,  
Commissioner

Timothy R. Luzietti,  
Commissioner

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**MINUTES OF THE REGULAR SESSION**  
**TUESDAY, NOVEMBER 17, 2009**

**Commissioners Present:**

Daniel W. Santos P.E, Chairman, Donald E. Megathlin ,Vice Chairman, Robert L. O'Brien, Clerk, John T. Griffin, Jr., Michael A. Dunning, Timothy R. Luzietti, and Ronald Persuitte. The meeting was held at the Barnstable Municipal Airport in the Gourley Conference Room, 480 Barnstable Rd., Hyannis, MA.

**Yarmouth Representative Present:**

Robert Howard

**Airport Staff Present:**

Roland W. Breault, Jr., Airport Manager; Frank Sanchez, Assistant Airport Manager; and Christina Lounsbury, Security/Noise Abatement Coordinator

**Public Members:**

Jim Kinsella, Barnstable Enterprise; David Chamberlain, Jacobs Engineering; Anthony Cruginale, Suffolk Construction; Jim Kubat, AECOM

**Call To Order:**

Chairman Santos called the regular meeting of the Barnstable Municipal Airport Commission to order at 6:04 p.m. Attendance roll call was taken.

**Minutes of the previous meetings:**

Commissioner O'Brien moved to approve the minutes of the October 20, 2009 Airport Commission Meeting. This was seconded by Commissioner Luzietti and approved unanimously.

**Public Comment:**

None

**Commissioners Response to Public Comment:**

None

**Reports from Subcommittees:**

**Finance Subcommittee (Commissioners Megathlin, Persuitte, O'Brien)**

Chairman Megathlin reported that the subcommittee met on four separate occasions since the last commission meeting. The following items were discussed:

- The budget deficit from decrease in jet fuel sales and parking revenues will need to be addressed for the FY2011 budget.
- Revenue/Expenses were not reviewed.
- CIP FAA and MAC funding will be address later in the meeting.

- The Proforma will be discussed at the December 1, 2009 meeting.
- Republic Parking requested a reduction in their Minimum Annual Guarantee and was sent an offer from the subcommittee, but they have not yet responded.
- Rent collection with one particular tenant has been difficult and will be addressed accordingly.
- Reserve Fund of \$8.6 million need to be certified by the DOR.

**Infrastructure Subcommittee (Commissioners Griffin, Dunning, Luzietti)**

The Infrastructure subcommittee met on Wednesday, November 4, 2009. Chairman Griffin reported the following items were discussed:

- The subcommittee is in the process of preparing a Lease Term Sheet.
- Cape Cod Commission DRI Modification update and options for a traffic modification.
- Development Agreement final draft application shall be submitted by Horsley Whitten Group.
- OTA appropriation will be before the Town Council on November 19<sup>th</sup>, 2009 for grant acceptance.
- The Tree Clearing RVZ has been moved to the 2011-2015 CIP.

**Terminal Building Committee: (Commissioners Santos, O'Brien, Megathlin)**

The Terminal Building Committee met on November 17, 2009 at 4:00 p.m., prior to the commission meeting. Chairman Santos reported the following items were discussed:

- The Terminal 100% design will be submitted by AECOM on December 10, 2009.
- Jacobs Engineering has submitted the Access Road 100% design. This will be reviewed over the coming weeks to address tenant parking issues raised by Cape Air and Griffin Avionics.
- The DRI Modification has been withdrawn to address issues with property abutters and conversations with the Town of Barnstable, but will be resubmitted in the near future.

**Unfinished Business:**

**BMA0909-01 – Hyannis Air Service, Inc. Proposed Lease Amendment**

Chairman Santos reported that the Finance subcommittee is still working on the lease amendment and met on this date preparing a proposal. Once the Finance subcommittee's proposal is complete, they will present it to the full commission. Until then, this agenda item is tabled.

**New Business:**

**BMA1109-01 – FY2010-2014 FAA/MAC CIP Approval**

Vice Chairman Megathlin motioned that the BMA accept and approve the Barnstable Municipal Airport Five Year FAA and MAC CIP dated 10/15/09 for the Fiscal Year 2010 – 2014 period; and to approve the submittal of the Town of Barnstable BMA Five Year CIP for the Fiscal Year 2011-2015 period. The Town of Barnstable CIP is to follow the projects listed on the FAA and MAC CIP as noted, with the following projects to be submitted as Fiscal Year 2010 or Fiscal Year 2011 supplemental projects: ATCT Replacement, GIS Airspace Zone Mapping, Airport Passenger Terminal Replacement, and Airport Access Road Construction. **SPONSOR:** Finance Subcommittee. Motion was seconded by Commissioner Persuitte.

Manager Breault commented that there were minor changes in the 2011-14 CIP. Manager Breault also stated that there were eight (8) CIP's for the airport being brought before the town on Thursday, November 19, 2009.

This agenda item was unanimously approved by the commission.

**Noise Report:**

There were a total of 13 complaints made by 4 noise complainants in October 2009 with one complaint made from the Village of Barnstable and the other 12 from the Town of Yarmouth. The total quiet hour flights for October 2009 were 92 operations, down 72 from last month and down 65 from October 2008. Departures and Arrivals prior to 5:30 am were 24 which are down 26 from September 2009 and 14 from October 2008. The Caravan, Island Air, flew 20 out of the 23 flights prior to 6:00 am during the month. The ERA Flight tracking link seems to be well received and the airport has already received information from complainants based on their activity. Chairman Santos requested that Ms. Lounsbury give a live demonstration of this system during an upcoming commission meeting for the benefit of the public.

**Yarmouth Representative's Comments:**

Mr. Howard stated that his review of October's complaints revealed what he considers "bogus" complaints from one citizen of the Town of Yarmouth based on their property location in relation to the airport and the time of day of the complaints. He stated that he has discussed this issue with Suzanne McAuliffe and the other Yarmouth Selectmen. Mr. Howard complimented Chairman Santos and Manager Breault for their presentation to the Yarmouth Selectmen and feels they both have done outstanding work regarding noise and community relations. Mr. Howard requested that Ms. Lounsbury provide information to him regarding the public flight tracking for his December year end presentation to the Yarmouth Selectmen.

**Airport Manager's Report:**

Manager Breault reported the following:

- There was no weekly report last week as he was on vacation.
- He requested as many Airport Commissioners as possible attend the Town Council meeting on Thursday, November 19, 2009 to support the AECOM appropriation request, acceptance of the FAA OTA \$3 million dollar grant and the Airspace graphic map appropriation of \$40,000.
- He spoke with Valerie Thompson of the FAA regarding the possibility of an additional \$1.6 million dollar grant from the economic stimulus for the new air traffic control tower.
- On November 18, 2009 at 11:00 a.m., there will be an airspace mapping software demonstration in the conference room and all commissioners were invited to attend.
- The Community Working Group meeting is rescheduled for November 24, 2009. Mark Nelson of the Horsley Witten Group will be presenting information on groundwater and environmental issues.

**Announcements - Commissioner's Comments:**

None

The next meeting will be held on Tuesday, December 15, 2009.

**Adjournment:**

Commissioner Persuitte motioned to adjourn the meeting, which was seconded by Commissioner Luzietti and it was voted to adjourn the meeting at 6:38 p.m.

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ROBERT L. O'BRIEN, CLERK