

TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

Original Agenda posted on
10/10/2024 @ 11:18 AM

Amended Agenda posted to
add Item 11: Reports of
Special Committees.

Amended to add approval of
September 17, 2024, minutes

DATE OF MEETING: Tuesday, October 15, 2024

Check below which one applies:

The Clerk's office has this meeting date already posted

This is a special meeting which has not been posted

Time: 4:00 p.m.

PLACE: Airport Conference Room

ADDRESS: Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:

<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

1. Call to Order

- a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

2. Roll Call

3. Pledge of Allegiance

4. Minutes of the previous meetings:

5. September 17, 2024

6. Public Comment

7. Commissioners Response to Public Comment

8. Report from Sub-Committees

- Finance (*Commissioners Weill, Bailey, Guidod*)
- Infrastructure & Marketing (*Commissioners DiGeorge, Bierwirth, vacant*)

9. OLD BUSINESS

None

10. NEW BUSINESS

COM1024-1 – Approval of the FY2025 Option Renewal for the On-Call Contract by and between Cape Cod Gateway Airport and Pierce Cote in the amount of \$72,000 for the PROFESSIONAL MARKETING & COMMUNICATIONS SERVICES.

COM1024-2 – Approval of the Contract Amendment by and Between Cape Cod Gateway Airport and Airport Solutions Group for Professional Engineering Services For Reconstruct & Extend Mary Dunn Way Project in the amount of \$12,638.02.

11. Reports of Special Committees:

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Hyannis Hangar LLC – up for sale – no takers as of 10/2/2024
- Monthly Financial Review
- Strategic Planning Completed
 - Subcommittee to continue Development Update – Mark Guiod (Chair), Norm Weill
 - The meeting occurred on the following dates held on the 1st floor of the terminal, Gate 1 location.
 - Session 1: Training on the MVP Strategic Planning Model (Aug 26th)
 - Session 2: Development of statements of Mission, Vision, and Philosophy (Sept 9th)
 - Session 3: Development of Goals and Objectives (Sep 16th)
 - Session 4: Final review of the Airport MVP Strategic Plan (Sep 30th)
 - Next Steps: Objective and Task Development
- Airline Updates
 - American Airlines – expanded service to PHL and ORD!
 - JetBlue – working on modified lease for terminal – 2025 will be their 12th season!
 - Cape Air – more robust winter schedule – included JFK through February
- Electric Aviation Update – None
 - BETA
 - Archer – report from Mark Guiod?
 - Smart Grid Program – KS to supply update
 - EV Make Ready Charging Stations – KS to supply update
 - CIP FY2025 Charging Stations
- WS Development Update – None
 - Take a drive by, it looks different
 - Whole Foods opening early October
- Projects Update/Status
 - Tower HVAC Project & OPM Selection
 - Project update by Matt Elia/Chris Bostwick
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Flight Departure Procedure Analysis
 - Project update by Katie Servis
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - Final Environmental impact Report (FEIR) for the Cape Cod Gateway Airport's Master Plan projects has been formally submitted to the MEPA office.
 - The FEIR will be noticed in the MEPA Environmental Monitor to be published on October 9, 2024.
 - Public Comments are due by November 8, 2024, and would anticipate that the Certificate will be issued on November 15, 2024.
 - Written comments may be filed during the comment period, to:
 - Rebecca L. Tepper, Secretary
 - Executive Office of Energy and Environmental Affairs
 - 100 Cambridge Street, Suite 900
 - Boston, MA 02114
- PFOS/Public Involvement Plan & Update
 - Next status report = October 2024
 - Next public informational meeting = November 2024
- Full-Scale Exercise Summary
- Upcoming Events:
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - 30 exhibitors have already signed up
 - 425 students signed up

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, November 19th, 2024

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.