



CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, July 19, 2022

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:  
April 19, 2022
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
  - Finance (*Commissioners Weil, Flores, Bailey*)
  - Infrastructure & Marketing (*Commissioners Bierwirth, DiGeorge*)

8. OLD BUSINESS

COM0422-07 - Approval of an Amendment to the Lease by and between Cape Cod Gateway Airport and Ross-Rectrix HYA, LLC for Land Lease

9. NEW BUSINESS

COM0722-1 - Approval of Amendment #4 of the contract by and between Cape Cod Gateway Airport and Horsley Witten Group in the Amount of \$65,000.00 (Sixty-Five Thousand Dollars and Zero Cents) to fund FY2023 on-call environmental services.

COM0722-2 - Approval of Amendment #6 of the contract by and between Cape Cod Gateway Airport and The Quotient Group in the Amount of \$13,500 (Thirteen Thousand Five Hundred Dollars and Zero Cents) to fund FY2023 on-call Marketing Services.

Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) to discuss collective bargaining strategy as a discussion in open meeting may have a detrimental effect on the bargaining position of the public body, the Cape Cod Gateway Airport Commission.

COM0722-3 - Approval of the Memorandum of Agreement by and between the Cape Cod Gateway Airport and the Teamsters Union Local NO. 59



## 10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

### Updates:

- Southern Airways Express Status
- Monthly Financial Review (Finance)
  - Include discussion of projects that have been rescinded
- Monthly Business Plan Review (Infrastructure)
- Upcoming August Finance Items:
  - On-call Planning
  - On-Call Engineering
  - Cape Air/Hyannis Air Service Terminal Lease
  - HMI Parking Services LLC
  - Access Agreements
    - New England Aircraft Detailing
    - Heritage Turbines
- Upcoming August Infrastructure Items:
  - Business Plan Update
  - Upcoming Events
  - Electric Aviation Discussion
- CARES Act Projects Update/Status
  - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)
    - Project starts after July 17
  - Mary Dunn Way Extension
    - Project started 6/20
- Other Projects out to Bid Now
  - Runway 6/24 Reconstruction (Spring 2023 start)
  - Runway 6/24 EMAS Bed Replacement (Spring 2023 start)
- Town of Barnstable Budget
  - Management will start planning for FY2024 starting with CIP development with on-call teams
- Airport Environmental Assessment Status
- PFOS/Public Involvement Plan & Update
  - Working on Phase IV Reporting due to DEP in October 2022
  - Webpage development with more information on PFAS underway
- Rebranding
  - Sign Replacement
    - Mary Dunn Way Project will include one sign
    - Replacement of wooden signs - out for a bid/quotes. Assume \$30K/sign
  - Website Upgrade
    - New site well received
- Dates to remember:
  - Cape Cod Gateway Airport Community Event Series
    - September 24, 2022: A Great Day For the Gateway - Celebrating America on Cape Cod (11-4:00)

## 11. Announcements - Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment - Next Meeting, August 16, 2022



Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

**COM0422-07 - Approval of an Amendment to the Lease by and between Cape Cod Gateway Airport and Ross-Rectrix HYA, LLC for Land Lease**

**MOTION** to approve the Amendment #7 to the lease by and between the Cape Cod Gateway Airport and Ross-Rectrix, HYA LLC for a land lease of the fuel farm and fuel truck parking area, parcel G, totaling 4,105 square feet to coincide with the expiration of their current lease in 2024. **SPONSOR: Finance (May be acted upon) TABLED**

**COM0722-1 - Approval of Amendment #4 of the contract by and between Cape Cod Gateway Airport and Horsley Witten Group in the Amount of \$65,000.00 (Sixty-Five Thousand Dollars and Zero Cents) to fund FY2023 on-call environmental services.**

**MOTION** to approve Amendment #4 to the contract by and between Cape Cod Gateway Airport and Horsley Witten Group in the Amount of \$65,000.00 (Sixty-Five Thousand Dollars and Zero Cents) to fund FY2023 on-call environmental services. **SPONSOR: Finance (May be acted upon)**

**COM0722-2 - Approval of Amendment #6 of the contract by and between Cape Cod Gateway Airport and The Quotient Group in the Amount of \$13,500 (Thirteen Thousand Five Hundred Dollars and Zero Cents) to fund FY2023 on-call Marketing Services.**

**MOTION** to approve Amendment #6 to the contract by and between Cape Cod Gateway Airport and The Quotient Group in the Amount of \$13,500 (Thirteen Thousand Five Hundred Dollars and Zero Cents) to fund FY2023 on-call Marketing Services. **SPONSOR: Finance (May be acted upon)**

**Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) to discuss collective bargaining strategy as a discussion in open meeting may have a detrimental effect on the bargaining position of the public body, the Cape Cod Gateway Airport Commission.**

As Chair of the Airport Commission, I move to go into Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) ) to discuss collective bargaining strategy as a discussion in open meeting may have a detrimental effect on the bargaining position of the public body, the Cape Cod Gateway Airport Commission. This meeting will reconvene in open session after the Executive Session.

**COM0722-3 - Approval of the Memorandum of Agreement by and between the Cape Cod Gateway Airport and the Teamsters Union Local NO. 59**

**MOTION** to approve the Memorandum of Agreement by and between the Cape Cod Gateway Airport and the Teamsters Union Local NO. 59 effective July 15, 2022 to amend the existing contract. **SPONSOR: Management (May be acted upon)**





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