



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
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R.W. "Bud" Breault, Jr., Airport Manager  
Katie R. Servis, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**Tuesday, April 17, 2018**

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Minutes of the previous meetings:
  - January 23, 2018
4. Public Comment
5. Commissioners Response to Public Comment
6. Report from Sub-Committees
  - Finance (*Commissioners Cobb, DellaMorte, Berlandi*)
  - Infrastructure & Marketing (*Commissioner, Smith,, Young, Lesinski*)

**AGENDA**

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7. Old Business

**BMA0318-03 – Approval of FY2019 Revised Draft Operating Budget**

**BMA0318-07 – Approval of the Fennick McCredie Architecture, Ltd. Contract Amendment #4 for the ARFF/SRE Building Garage Door Replacement Project in the amount of \$7,340.00**

8. New Business:

**BMA0418-01 – Approval of the AECOM Independent Fee Estimate Contract for the Comprehensive Master Plan in the amount of \$3,500.00**

**BMA0418-02 – Approval of the Horsley Witten Group Contract Amendment for the Hangar II Drainage Project**

**BMA0418-03 – Approval of the Memorandum of Agreement between the Town of Barnstable and the Teamsters Local Union No. 59**

9. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, May 15, 2018

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

## AGENDA ITEMS

### **BMA0318-03 – Approval of FY2019 Revised Draft Operating Budget**

**MOTION** to approve the FY2019 Revised Draft Operating Budget. This includes a reduction over last year's budget, with a projected revenue shortfall to be transferred out of short term reserves to balance the budget.

**SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0318-07 – Approval of the Fennick McCredie Architecture, Ltd. Contract Amendment #4 for the ARFF/SRE Building Garage Door Replacement Project in the amount of \$7,340.00**

**MOTION** to approve the Fennick McCredie Architecture, Ltd. Contract Amendment #4 for services associated with the ARFF/SRE Building Garage Door Replacement Project in the amount of \$7,340.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0418-01 – Approval of the AECOM Independent Fee Estimate Contract for the Comprehensive Master Plan in the amount of \$3,500.00**

**MOTION** to approve the AECOM Independent Fee Estimate Contract for the Comprehensive Master Plan Project in the amount of \$3,500.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0418-02 – Approval of the Horsley Witten Group Scope of Work for the Hangar II Drainage Project**

**MOTION** to approve the Horsley Witten Group Contract Amendment to provide permitting consultation, supplemental survey, stormwater design, public bid support and construction oversight for the proposed Hangar II Drainage Improvement Project. The work will be billed based on time and materials with an estimated budget of \$16,400.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0418-03 – Approval of the Memorandum of Agreement between the Town of Barnstable and the Teamsters Local Union No. 59**

**MOTION** to approve the three year Memorandum of Agreement between the Town of Barnstable and the Teamsters Local Union No. 59 retroactive to July 1, 2017. **SPONSOR:** Finance Subcommittee (**May be acted upon**)