



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601



Office: 508-775-2020
Fax: 508-775-0453

www.town.barnstable.ma.us

R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, October 17th, 2017

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Minutes of the previous meetings
4. Public Comment
5. Commissioners Response to Public Comment
6. Report from Sub-Committees
 - Finance (*Commissioners Cobb, DellaMorte*)
 - Infrastructure & Marketing (*Commissioner, Smith, Young, Lesinski*)

AGENDA

7. Old Business

BMA0917-02 – Approval of Allies Air LLC d/b/a Allies Aviation Freight Handling Facility

BMA0917-03 – Approval of River Run Charter LLC d/b/a Allies Air Charters and Allies Air Freight Air Cargo Operator

8. New Business:

BMA1017-01 – Approval of Construction Supervisor Bonus

BMA1017-02– Approval of Jet Fuel Discount Program Revision

BMA1017-03– Approval of Jacob's Engineering Group, Inc., On-Call Professional Engineering Services Contract Renewal

BMA1017-04– Approval of Letter of Intent to assist in the Siting of the Massachusetts Air & Space Museum on property

Owned or controlled by Barnstable Municipal Airport.

BMA1017-05– Approval of TSA Lease Amendment NO. 8

9. Report of Special Committees

- Noise Report (July, October, January, April)
- Air Service Development Update
- Yarmouth Representative Comments
- Airport Manager's Report

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, November 21st, 2017

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion

to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

Agenda Items

BMA0917-02 – Approval of Allies Air LLC d/b/a Allies Aviation Freight Handling Facility

MOTION to approve the Barnstable Municipal Airport Permit for Allies Air d/b/a Allies Aviation to run an Air Freight Handling facility at 550 Barnstable Road. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA0917-03 – Approval of River Run Charter LLC d/b/a Allies Air Charters and Allies Air Freight Air Cargo Operator

MOTION to approve the Barnstable Municipal Airport Permit for River Run Charter, LLC d/b/a Allies Air Charters and Allies Air Freight to be the Air Cargo Operator at 550 Barnstable Road. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA1017-01 – Approval of Construction Supervisor Bonus

MOTION to approve a one time bonus in the amount of \$1,000.00 to James Barrie, Maintenance Technician, for his outstanding service as the Airport Construction Supervisor for the Runway 15-33 Reconstruction Project and as Acting Airport Maintenance Supervisor. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1017-02– Approval of Jet Fuel Discount Program Revision

MOTION to approve the Barnstable Municipal Airport Jet Fuel Discount Program dated October 1, 2017, and effective immediately, to reflect the approved changes to the rates & fees. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1017-03– Approval of Jacob’s Engineering Group, Inc., On-Call Professional Engineering Services Contract Renewal

MOTION to approve the 5 year Contract between the Barnstable Municipal Airport and Jacobs Engineering Group, Inc. for the On-Call Professional Engineering and Planning Services for a not to exceed total of \$60,000/year for locally funded Capital Improvement Projects. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1017-04– Approval of Letter of Intent to assist in the Siting of the Massachusetts Air & Space Museum on property owned or controlled by Barnstable Municipal Airport.

MOTION to approve the Letter of Intent to assist in the siting of the Massachusetts Air & Space Museum on property owned or controlled by the Barnstable Municipal Airport and to authorize the Airport Manager to execute the Letter of Intent. . **SPONSOR:** Management (**May be acted upon**)

BMA1017-05– Approval of TSA Lease Amendment NO. 8

MOTION to approve the 2 year Lease Amendment No. 8 between the Barnstable Municipal Airport and the U.S. General Services Administration (GSA) for the Transportation Security Administration (TSA) area effective November 1, 2017. **SPONSOR:** Finance Subcommittee (**May be acted upon**)