



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, December 17, 2013

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call
2. Minutes of the previous meeting
3. Public Comment
4. Commissioners Response to Public Comment
5. Report from Sub-Committees
 - Finance (*Commissioners O'Brien, Dunning, Luzietti*)
 - Infrastructure & Marketing (*Commissioners Griffin, Megathlin, Smith*)

AGENDA

6. Old Business

BMA1113-03 – Approval of the Island Airlines LLC Terminal Lease Agreement

BMA1113-05 – Approval of Hertz Rental Car Servicing (Wash Bay) Facility Lease

7. New Business:

BMA1213-01 – Approval of Horsley Witten Group Amendment No. 1 to the Property Line Survey Project in the amount of \$3,350.00

BMA1213-02 – Approval of the Jacobs Engineering Contract for the Engineering services for the Design only for the new fuel farm construction in the amount of \$59,957.00

BMA1213-03 – Approval of the Hyannis Air Service Inc. (d/b/a Cape Air/NantucketAir) Terminal Space Lease

BMA1213-04 – Possible Executive Session to consider the purchase, exchange, lease or value of real property if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

8. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Art Jury Report (Bi-annual)
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, January 21, 2014

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

Agenda Items

BMA1113-03 – Approval of the Island Airlines LLC Terminal Lease Agreement

MOTION to approve the five year, with one additional five-year option, Island Airlines LLC Terminal Lease Agreement effective May 1, 2012 for 1,124 square feet of terminal, ticket counter and office space with an initial base rent of \$30.00 per square foot. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-05 – Approval of Hertz Rental Car Servicing (Wash Bay) Facility Lease

TABLED

BMA1213-01 – Approval of Horsley Witten Group Amendment No. 1 to the Property Line Survey Project in the amount of \$3,350.00

MOTION to approve the Horsley Witten Group Amendment No. 1 to the property Line Survey Project in the amount of \$3,350.00. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA1213-02 – Approval of the Jacobs Engineering Contract for the Engineering services for the Design only for the new fuel farm construction in the amount of \$59,957.00

MOTION to approve the Jacobs Engineering Contract in the amount of \$59,957.00 for the engineering service for the Design Only of the new fuel farm construction. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA1213-03 – Approval of the Hyannis Air Service Inc. (d/b/a Cape Air/NantucketAir) Terminal Space Lease

MOTION to approve the five year, with one additional five-year option, Hyannis Air Service, Inc. Terminal Lease Agreement effective May 1, 2012 for 1,585 square feet of terminal, ticket counter and office space with an initial base rent of \$30.00 per square foot. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1213-04 – Executive Session

MOTION to go into Executive session under G.L. c. 30A section 21(a)(6), to consider the purchase, exchange, lease or value of real property because I (the Chair) declare that an open meeting may have a detrimental effect on the negotiating position of the Airport commission and to reconvene in open session for the sole purpose of adjournment.