



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, November 19, 2013

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call
2. Minutes of the previous meeting
3. Public Comment
4. Commissioners Response to Public Comment
5. Report from Sub-Committees
 - Finance (*Commissioners O'Brien, Dunning, Luzietti*)
 - Infrastructure & Marketing (*Commissioners Griffin, Megathlin, Smith*)

AGENDA

6. Old Business

None

7. New Business:

BMA1113-01 – Approval of the Rectrix Aerodrome Centers, Inc. Lease Amendment No. 4

BMA1113-02 – Approval of the Hyannis Air Service, Inc./Cape Air Lease Amendment No. 1

BMA1113-03 – Approval of the Island Airlines LLC Terminal Lease Agreement

BMA1113-04 – Approval of Avis Rent a Car System LLL Car Servicing (Wash Bay) Facility Lease

BMA1113-05 – Approval of Hertz Rental Car Servicing (Wash Bay) Facility Lease

BMA1113-06 – Approval of Jacobs Engineering Inc. Contract Amendment No. 1 for the Access Road Project Part A

**BMA1113-07 – Approval of Lawrence Lynch Construction Co. Contract Change Order MOTION to approve the MassDOT Grant Assurances for the Retrofit Existing EMAS Project at the Barnstable Municipal Airport and to forward to the Town Council for approval. SPONSOR: Finance Subcommittee (May be acted upon)
No. 1 for the Access Road Project Part B**

BMA1113-08 – Approval of the FY2015-FY2020 Five Year BMA CIP

BMA1113-09 – Approval of the NetJets Services, Inc. one year Fuel Agreement

BMA1113-10 – Approval of the MassDOT Grant Assurances for the EMAS Project

BMA1113-11 – Approval of the MassDOT Grant Assurances for the Taxiway A Project

BMA1113-12 – Approval of the Professional Services Contract Agreement with Hoyle, Tanner, & Associates for FBO Options

8. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Art Jury Report (Bi-annual)

- Airport Manager's Report

9. Announcements – Commissioner's Comments

11. Adjournment – Next Meeting, December 17, 2013

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

Agenda Items

BMA1113-01 – Approval of the Rectrix Aerodrome Centers, Inc. Lease Amendment No. 4

MOTION to approve the Rectrix Aerodrome Centers, Inc. Lease Amendment No. 4 effective October 7, 2011 for the additional 11,500 square feet of parking area for an additional total annual rent of \$5,175.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-02 – Approval of the Hyannis Air Service, Inc./Cape Air Lease Amendment No. 1

MOTION to approve the Hyannis Air Service, Inc. d/b/a Cape Air/Nantucket Air Lease Amendment No. 1 effective October 7, 2011 for the additional 15,933 square feet of gravel parking area for an additional total annual rent of \$7,196.85. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-03 – Approval of the Island Airlines LLC Terminal Lease Agreement

MOTION to approve the five year, with one additional five-year option, Island Airlines LLC Terminal Lease Agreement effective May 1, 2012 for 1,124 square feet of terminal, ticket counter and office space with an initial base rent of \$30.00 per square foot. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-04 – Approval of Avis Rent a Car System LLC Car Servicing (Wash Bay) Facility Lease

MOTION to approve the three year, with three additional one-year options, Avis Rent a Car System LLC Lease Agreement effective July 1, 2012 for 18,018 square feet of land area with an initial base rent of \$.334 per square foot increasing to \$1.25 per square foot effective July 1, 2013. This lease is for the land for the car servicing facility. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-05 – Approval of Hertz Rental Car Servicing (Wash Bay) Facility Lease

BMA1113-06 – Approval of Jacobs Engineering Inc. Contract Amendment No. 1 for the Access Road Project Part A

MOTION to approve the Jacobs Engineering Contract Amendment No. 1 for the Access Road project in the amount of \$10,136.12. This is the final amendment for the project. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA1113-07 – Approval of Lawrence Lynch Construction Co. Contract Change Order No. 1 for the Access Road Project Part B

MOTION to approve the Lawrence Lynch Construction Co. Change Order No. 1 for the Access Road Project Part B in the amount of \$14,967.09 to be paid out of pre-approved Chapter 90 funds. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA1113-08 – Approval of the FY2015-FY2020 Five Year BMA CIP

MOTION to approve the FY2015 through FY2020 Barnstable Municipal Airport Capital Improvement Program projects for submittal to the Town Council. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-09 – Approval of the NetJets Services, Inc. one year Fuel Agreement

MOTION to approve the NetJets Services, Inc. one year Fuel Pricing Agreement effective September 4, 2013. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-10 – Approval of the MassDOT Grant Assurances for the EMAS Project

MOTION to approve the MassDOT Grant Assurances for the Retrofit Existing EMAS Project at the Barnstable Municipal Airport and to forward to the Town Council for approval. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-11 – Approval of the MassDOT Grant Assurances for the Taxiway A Project

MOTION to approve the MassDOT Grant Assurances for the Reconstruct & Realign Taxiway A and other Improvements Project at the Barnstable Municipal Airport and to forward to the Town Council for approval. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA1113-12 – Approval of the Professional Services Contract Agreement with Hoyle, Tanner, & Associates for FBO Options