



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, June 19, 2012

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

February 21, 2012

March 20, 2012

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Persuitte, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)

AGENDA

6. Unfinished Business

None

7. New Business:

- **BMA0612-01**– Approval of Potential Jet Fuel Volume Discount Program
- **BMA0612-02** – Approval of Car Rental RFP Contract Awards
- **BMA0612-03** – Approval of the Contract between the BMAC and Donovan Equipment Company, Inc. for the purchase of a SRE Power Sweeper
- **BMA0612-04** – Approval of the Contract between the BMAC and Lawrence Lynch Corporation for the Pavement Rehab of Airfield Taxiways , Aprons and Installation of an Oil/Water Separator
- **BMA0612-05** – Approval of Amendment No. 4 to the Clerk of the Works Contract in the amount of \$8,000
- **BMA0612-06** – Approval of the 2012 Barnstable Municipal-Boardman/Polando Field Tarmac Delay Contingency Plan
- **BMA0612-07** – Approval of first one (1) year option for renewal of the contract between the BMAC and Chip Bishop Communications and Management, Inc. for Community Relations and Communication Consulting Services

8. Report of Special Committees

- Art Task Force
- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, July 17, 2012

Agenda Items

BMA0612-01 – Approval of Potential Jet Fuel Volume Discount Program

MOTION to approve the Jet Fuel Volume Discount program dated June 19, 2012 for a one year period commencing on July 1, 2012. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0612-02 – Approval of Car Rental RFP Contract Awards

MOTION to approve the award letters for submitted RFP responses from Rental Car Agencies and total minimum annual guaranteed payment amounts for year one of leases to be executed effective July 1, 2012. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0612-03 – Approval of the Contract between the BMAC and Donovan Equipment Company, Inc. for the purchase of a SRE Power Sweeper

MOTION to approve the contract between the Barnstable Municipal Airport Commission and Donovan Equipment Company, Inc. for the purchase of a new TYMCO SRE Self Propelled Air-Blast Power Sweeper in the amount of \$220,831.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0612-04 – Approval of the Contract between the BMAC and Lawrence Lynch Corporation for the Pavement Rehab of Airfield Taxiways , Aprons and Installation of an Oil/Water Separator

MOTION to approve the contract between the Barnstable Municipal Airport Commission and Lawrence-Lynch Corporation for the Pavement Rehabilitation of Airfield Taxiways and Aprons and Installation of Oil/Water Separator Project in the amount of \$357,078.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0612-05 – Approval of Amendment No. 4 to the Clerk of the Works Contract in the amount of \$8,000

MOTION to approve Amendment Number 4 to the Contract for the Clerk of the Works Representation Services between the Barnstable Municipal Airport Commission and William Kealy in the amount of \$8,000 for continuing services associated with the close-out of the Air Traffic Control Tower and Terminal Projects. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**)

BMA0612-06 – Approval of the 2012 Barnstable Municipal-Boardman/Polando Field Tarmac Delay Contingency Plan

MOTION to approve the 2012 Barnstable Municipal Boardman/Polando Field Tarmac Delay Contingency Plan to minimize the impact of lengthy aircraft onboard ground delays on enplaned passengers. This plan will take effect immediately and will be reviewed on an annual basis. **SPONSOR:** Management (**May be acted upon**)

BMA0612-07 – Approval of first one (1) year option for renewal of the contract between the BMAC and Chip Bishop Communications and Management, Inc. for Community Relations and Communication Consulting Services

MOTION to approve the first one (1) year option from July 1, 2012 through June 30, 2013 for renewal of the contract between the Barnstable Municipal Airport Commission and Chip Bishop Communications and Management, Inc. for the Community Relations and Communication Consulting Services for a not to exceed amount of \$25,000.00. **SPONSOR:** Management (**May be acted upon**)