



BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, July 21, 2009

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call
2. Minutes of the previous meeting
June 16, 2009
3. Public Comment
4. Commissioners Response to Public Comment
5. Report from Sub-Committees
 - Finance (*Commissioners Megathlin, Dunning, Persuitte*)
 - Real Estate & Contracts (*Commissioners Dunning, Megathlin, Persuitte*)
 - Environmental (*Commissioners Griffin, O'Brien, Luzietti*)
 - Planning & Development (*Commissioners O'Brien, Griffin, Luzietti*)
 - Terminal Building (*Commissioners Santos, Megathlin, and O'Brien*)

AGENDA

6. Unfinished Business

BMA0609-05 – Commission Election of Officers

BMA0609-04 – Jacobs Engineering On-Call Services Contract Approval

7. New Business

BMA 0709-01 – Approval of Hyannis Air Service, Inc Hangar II Lease Amendment No. 2

BMA0709-02 – Approval of Daffodilly's Gift Shoppe Tenant-at-Will Lease

BMA0709-03 – Approval of AECOM Supplemental Agreement No. 2 for additional services associated with the 60% design revisions for the New Terminal Project

BMA0709-04 – Approval of Stowe Enterprises, LLC D/B/A Fresh Air Services License Agreement

BMA0709-05 – PFC Discussion

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Report
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, August 18, 2009

Agenda Items:

BMA0609-05 – Commission Election of Officers

Pursuant to the BMAC Rules of Procedure, election of officers must be conducted annually at a regular scheduled session of the Barnstable Municipal Airport Commission during the month of June (**May be acted upon**)

BMA0609-04 – Jacobs Engineering On-Call Services Contract Approval

MOTION to approve the three year contract commencing on July 12, 2009 between the Barnstable Municipal Airport and Jacobs Engineering Group, Inc. for professional engineering, planning and design services for multiple projects. The maximum amount for on call general services and expenses invoiced during the three (3) year term of this Agreement shall not exceed \$1.449M for State and Federally funded Airport Improvement Projects (AIP) and \$42K/year for locally funded Capital Improvement Projects (CIP) unless otherwise modified in writing by the Barnstable Municipal Airport Commission.

SPONSOR: Finance Subcommittee (**May be acted upon**)

BMA 0709-01 – Approval of Hyannis Air Service, Inc Hangar II Lease Amendment No. 2

MOTION to approve a lease amendment for Hyannis Air Service, Inc., D/B/A Cape Air/Nantucket Airlines to authorize Hyannis Air Service, Inc. to use approximately 200 square feet of additional space consisting of two offices on the first floor of the Hangar II building. Terms of the lease amendment are set forth in the lease amendment document based upon the recommendation of the Real Estate Subcommittee, and reviewed by Airport Legal Counsel. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

BMA0709-02 – Approval of Daffodilly’s Gift Shoppe Tenant-at-Will Lease

MOTION to approve the Tenant-at-Will Lease agreement between the Barnstable Municipal Airport Commission and the Daffodilly’s Gift Shoppe effective May 1, 2009 for approximately 368 square feet of retail space. Terms of the Lease Agreement are set forth in the document based upon the recommendation of the Real Estate Subcommittee, and reviewed by Airport Legal Counsel. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

BMA0709-03 – Approval of AECOM Supplemental Agreement No. 2 for additional services associated with the 60% design revisions for the New Terminal Project

MOTION to approve Supplemental Agreement No. 2 to the AECOM Technical Services Northeast, Inc Agreement dated January 15, 2008 in the amount of \$326,286.00 for additional services related to project design reductions, new 60% design drawings and specifications, project schedule delays, project budget and project oversight circumstances beyond the design team’s control as it pertains to the new design scheme C-1. **SPONSOR:** Terminal Building Committee (**May be acted upon**)

BMA0709-04 – Approval of Stowe Enterprises, LLC D/B/A Fresh Air Services License Agreement

MOTION to approve a License Agreement between the Barnstable Municipal Airport Commission and Stowe Enterprises LLC, D/B/A Fresh Air Services to enter upon the airfield premises for the purpose of providing General Aviation aircraft cleaning services. Terms of the License Agreement are set forth in the document based upon the recommendation of the Real Estate Subcommittee, and reviewed by Airport Legal Counsel. **SPONSOR:** Finance Subcommittee (**May be acted upon**)