



**The Town of Barnstable**  
**Affordable Housing Growth & Development**  
**Trust Fund Board**  
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**Mark S. Ells, Chairman**

**MINUTES**  
**May 24, 2019**  
**10:00 A.M.**

**Board of Selectmen's Conference Room**

Meeting commenced at 10:07 A.M

Board Members Present: Wendy Northcross, Laura Shufelt, Mark Milne, Andy Clyburn  
Mark Ells (Absent)

Attendees: Ruth Weil-Town Attorney, Elizabeth Jenkins-Director of Planning and Development,  
Arden Cadrin-Planning and Development, Paula K. Schnepf-Town Council (Precinct 12)  
Charlie McLaughlin (Absent)

**Call to Order:** Meeting was called to order by Acting Chairman Clyburn in for Mark Ells, Chairman's absence at 10:07 A.M.

**A.) Housekeeping Items**

**Minutes from February 25<sup>th</sup>, March 1<sup>st</sup>, April 2<sup>nd</sup>, April 26<sup>th</sup>.** It was noted that the minutes should be voted on separately.

**Minutes from February 25<sup>th</sup>** – Wendy Norcross moved to accept minutes – Mark Milne seconded. All voted in Favor.

**Minutes from March 1<sup>st</sup>** – Wendy Norcross moved to accept minutes. Laura Shufelt seconded. All voted in favor.

**Minutes from April 2<sup>nd</sup>.** – Wendy Norcross moved to accept minutes and seconded by Laura Shufelt. All voted in favor.

**Minutes from April 26<sup>th</sup>** – It was noted that a period should be put at the end of the sentence (while striking the last four words ..."and adding to it") in the 4<sup>th</sup> paragraph down beginning with verbiage "Attorney Peter Freeman". Wendy Norcross moved and Laura Shufelt seconded to accept minutes with changes. Three in favor with Mark Milne abstaining (he was not at the April 26<sup>th</sup> meeting).

**B.) Massachusetts Housing Partnership – Presentation on Trust Fund organization and Best Practices**

Shelly Goehring – MHP

Chairman Clyburn introduced the committee's invited guest Shelly Goehring making a presentation on Barnstable Affordable Housing Trust training. MHP is a private investment to bring in affordable housing

to Massachusetts. A) Provide funded public non-profit organization; b) communities, non-profit for profit developers. The following question was asked, “Do you know which banks will partner with you.” Shelly replied that it would be larger banks citing Eastern, Citizens and some of the bigger banks. It was noted that Bank of America did not participate in this program. This whole workshop was on how to run an effective Municipal Housing Trust.

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Acting Chairman Clyburn requested of Shelly Goehring two items: a copy of the presentation and all links to the data that she noted she would submit to Acting Chairman Clyburn as well.

#### **C.) Last two items on agenda**

**No motions were made on the following:**

- 1. Discussion on CPC Funding Requests** – Purpose for being on this agenda was to review and implement; to formulate request and bring before CPC. It was a unanimous consensus of members to bring an action plan with budget discussion to the next meeting and to carry this item over to the next meeting agenda.
- 2. Discussion of 57 Ridgewood Avenue Hyannis** – This is a standard agenda item and follow up on a bid. It was agreed by all members present to carry this line item forward to the next meeting’s agenda.

#### **D.) Next Scheduled Meeting**

The next scheduled meeting will be held June 19<sup>th</sup> at 1:00 P.M.

#### **E.) Meeting Adjournment**

Wendy Norcross moved to adjourn and Laura Shufelt seconded. Motion carried. All in favor.

Respectfully Submitted:

Betty Silva

Accepted this \_\_\_\_ day of \_\_\_\_\_ 2019.